

Human Resources Committee Agenda

*REVISED 05-30-2023

Highway Committee Room
1425 Wisconsin Dr, and Videoconference
Jefferson, WI 53549

Thursday, June 1, 2023, at 3:30 p.m.

Join Zoom Meeting: <https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

One tap Mobile: 1-312-626-6799

Committee Members: James Braughler, Chair; Joan Fitzgerald, Vice-Chair; Meg Turville-Heitz; Michael Wineke; Karl Zarling

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of February 21, 2023, Minutes
7. Communications
8. ***Discussion and possible action on amending the Civil Service Ordinance for full-time and part-time Deputy Sheriffs, Detectives, Sergeants, Captains, and Chief Deputy**
9. Convene into closed session pursuant to Wisconsin State Statute section 19.85 (1)(e), "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on labor negotiation strategy and/or approval of labor contract with the Jefferson County Deputy Sheriff's Association and Wisconsin State Statute section 19.85 (1)(b), "Considering dismissal, demotion, licensing or discipline of any public employee(s) or person(s) licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter" for the purpose of discussing a Stipulation and Order imposing discipline on an employee(s) of the Sheriff's Office. *Note: For the purpose of this closed session, the Committee will be acting as the Jefferson County Civil Service Grievance Committee.*
10. Reconvene into open session for possible action on items discussed in closed session
11. Discussion and possible action to recommend the creation of a full-time Information Technology Services Technician position in an intergovernmental agreement between Jefferson County Sheriff's Office and Watertown Police Department
12. Discussion and possible action on approving procedure to analyze employee compensation data and apply to the County's non-represented pay grading system
13. Review of April 2023 monthly financial reports for Human Resources and Safety
14. Report from Human Resources Director
15. Set next meeting date and agenda items
16. Adjournment

Next scheduled meetings:

Tuesday, June 20, 2023, at 8:30 a.m.

Tuesday, July 18, 2023, at 8:30 a.m.

Tuesday, August 15, 2023, at 8:30 a.m.

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.