

Finance Committee Agenda

Jefferson County

Jefferson County Highway Committee Room

1425 Wisconsin Drive

Jefferson, WI 53549

Date: Tuesday, June 13, 2023

Time: 8:30 a.m.

Committee members: Jones, Richard (Chair); Kutz, Russell; Jaeckel, George (Vice-Chair); Christensen, Walt; Drayna, David

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of minutes for Finance Committee for May 3, 2023
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and possible action on presentation of December 31, 2022 audit results by CliftonLarsonAllen
9. Discussion and possible action on letter of intent to purchase land from the County at State Road 26 Bypass and Business 26
10. Discussion and possible action on approval of out-of-state travel for the Health Department
11. Discussion and possible action on approval and acceptance of Results Based Accountability Grant and amending the 2023 budget for the Health Department
12. Discussion and possible action on contingency transfer to the Corporation Counsel office for Legal Files Matter and Document Management System
13. Discussion and possible action on purchase and financing of new county-wide phone system
14. Discussion and possible action on contingency transfer for repairs to chiller in Sheriff/Court/Jail buildings
15. Discussion and possible action on 2024 budget parameters and issues affecting the 2024 budget
16. Discussion and possible action on status of Courthouse/Sheriff/Jail improvement project and 2021A and 2022A bond funds
17. Discussion and possible action on update on American Rescue Plan Act funding
18. Discussion and possible action on claims against Jefferson County
19. Discussion and possible action on determining the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties
20. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County
21. Reconvene in open session for action on closed session items if necessary
22. Discussion and possible action on 2023 projections of budget vs. actual revenues and expenditures
23. Review of the financial statements and department update for April 2023-Finance Department
24. Review of the financial statements and department update for April 2023-Treasurer's Office
25. Review of the financial statements and department update for April 2023-Child Support
26. Update on contingency fund balance
27. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
28. Set future meeting schedule, next meeting date, and possible agenda items
29. Review of invoices
30. Adjourn

Next scheduled meetings: Wednesday, July 5, 2023 (Regular Meeting)
 Wednesday, August 2, 2023 (Regular Meeting)
 Wednesday, September 6, 2023 (Regular Meeting)

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.