

Finance Committee Agenda

Jefferson County

Jefferson County Highway Committee Room

1425 Wisconsin Drive

Jefferson, WI 53549

***Revised 06-30-2023**

Date: Wednesday, July 5, 2023

Time: 10:00 a.m.

Committee members: Jones, Richard (Chair); Kutz, Russell; Jaeckel, George (Vice-Chair); Christensen, Walt; Drayna, David

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of minutes for Finance Committee for June 13, 2023
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and possible action on request from City of Watertown to forgive property taxes, interest and/or penalties on property at 100 Western Ave, Watertown, Wisconsin
9. Discussion and possible action on authorizing purchase of agricultural conservation easement
10. Discussion and possible action on loan guidelines for Jefferson County Housing Program
11. ***Discussion and possible action on authorizing the County Administrator to apply to the United States Department of Housing and Urban Development for Jefferson County to serve as a housing counseling agency**
12. Discussion and possible action on acceptance of proceeds from Nestle for sale of County property
13. Discussion and possible action on policy guidance regarding offers to purchase real property owned by Jefferson County
14. Discussion and possible action on contingency transfer to Administration for Strategic Planning services
15. Discussion and possible action on claim by Tyler Jessup for damages related to a motor vehicle accident with a county highway department truck
16. Discussion and possible action on claim by Frontier Communications for damages related to local copper exchange group
17. Discussion and possible action on 2024 budget parameters and issues affecting the 2024 budget
18. Discussion and possible action on status of Courthouse/Sheriff/Jail improvement project and 2021A and 2022A bond funds
19. Discussion and possible action on update on American Rescue Plan Act funding
20. Discussion and possible action on determining the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties
21. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County
22. Reconvene in open session for action on closed session items if necessary
23. Discussion and possible action on 2023 projections of budget vs. actual revenues and expenditures
24. Review of the financial statements and department update for May 2023-Finance Department
25. Review of the financial statements and department update for May 2023-Treasurer's Office
26. Review of the financial statements and department update for May 2023-Child Support
27. Update on contingency fund balance
28. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
29. Set future meeting schedule, next meeting date, and possible agenda items
30. Review of invoices
31. Adjourn

Next scheduled meetings:

Wednesday, August 2, 2023 (Regular Meeting)

Wednesday, September 13, 2023 (Budget Hearings)

Wednesday, September 6, 2023 (Regular Meeting)

Thursday, September 14, 2023 (Budget Hearings)

Monday, September 11, 2023 (Budget Hearings)

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.