

**Human Resources Committee Agenda**  
**Highway Committee Room**  
**1425 Wisconsin Dr, and Videoconference**  
**Jefferson, WI 53549**  
**Tuesday, July 18, 2023, at 8:30 a.m.**

Join Zoom Meeting: <a href="https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09">https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09</a>	
Meeting ID: 876 9775 4337	Passcode: Meet2022
One tap Mobile: <a href="tel:1-312-626-6799">1-312-626-6799</a>	

Committee Members: James Braughler, Chair; Joan Fitzgerald, Vice-Chair; Meg Turville-Heitz; Michael Wineke; Karl Zarling

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of June 20, 2023, Minutes
7. Communications
8. Convene into closed session pursuant to Wisconsin State Statute section 19.85 (1)(e), "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on labor negotiation strategy and/or approval of labor contract with the Jefferson County Deputy Sheriff's Association and Wisconsin State Statute section 19.85 (1)(b), "Considering dismissal, demotion, licensing or discipline of any public employee(s) or person(s) licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter" for the purpose of discussing a Stipulation and Order imposing discipline on an employee(s) of the Sheriff's Office. Note: For the purpose of closed session under 19.85 (1)(b), the Committee will be acting as the Jefferson County Civil Service Grievance Committee.
9. Reconvene into open session for possible action on items discussed in closed session
10. Update and discussion on employee compensation data and the impact on the County's non-represented pay grading system and compensation policy
11. Update and discussion on possible recruitment and retention policies.
12. Update and discussion on possible action amending the County's vacation policy
13. Discussion and possible approval of implementing a wellness incentive program for the remainder of 2023
14. Review of June 2023 monthly financial reports for Human Resources and Safety
15. Report from Human Resources Director
16. Set next meeting date and agenda items
17. Adjournment

**Next scheduled meetings:**  
**Tuesday, August 15, 2023, at 8:30 a.m.**  
**Tuesday, September 19, 2023, at 8:30 a.m. (tentative)**  
**Tuesday, October 17, 2023, at 8:30 a.m.**

*A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

*Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.*