

JEFFERSON COUNTY STRATEGIC PLAN WORKSHOP

4:00 P.M.

**Highway Training Room
1425 Wisconsin Drive, North Entrance
Jefferson, WI 53549**

Webinar OR [Livestream on YouTube](#)

Register in advance for this webinar:

https://zoom.us/webinar/register/WN_N2ghwZR3TQenotKF1KEwmQ

After registering, you will receive a confirmation email containing information about joining the webinar

AGENDA

***REVISED 09-11-2023**

JEFFERSON COUNTY BOARD MEETING

TUESDAY SEPTEMBER 12, 2023 7:00 p.m.

**Highway Training Room
1425 Wisconsin Drive, North Entrance
Jefferson, WI 53549**

Webinar OR [Livestream on YouTube](#)

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After registering, you will receive a confirmation email containing information about joining the webinar.

- 1. CALL TO ORDER**
- 2. ROLL CALL BY COUNTY CLERK**
- 3. PLEDGE OF ALLEGIANCE**
- 4. CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
- 5. APPROVAL OF THE AGENDA**
- 6. APPROVAL OF MINUTES – AUGUST 8, 2023**
- 7. COMMUNICATIONS**
 - a. Notice of Public Hearing – Planning and Zoning – September 21, 2023, 7:00 p.m. (Page 1)
 - b. Treasurer’s Report (Addendum)
- 8. PUBLIC COMMENT**
- 9. ANNUAL REPORTS**
 - a. District Attorney – Monica Hall
 - b. Parks – Kevin Wiesmann
 - c. Medical Examiner – Nichole Tesch
 - d. Human Resources – Terri Palm-Kostroski
 - e. Clerk of Courts – Cindy Hamre Incha

COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES

10. FINANCE COMMITTEE

- a. Resolution – Entering into an intergovernmental agreement with the City of Watertown for the purchase and restoration of property at 100 Western Avenue, Watertown, Wisconsin (Page 3)
- b. Resolution – Authorizing sale of county owned farmland located at State Road 26 Bypass and Business 26 to William Stade (Page 10)

11. *HUMAN RESOURCES COMMITTEE

- a. Resolution – Ratifying the 2023-2025 Collective Bargaining Agreement with the Jefferson County Deputy Sheriff's Association (Addendum)

12. HUMAN SERVICES BOARD

- a. Resolution -Authorizing the County Administrator to contract with Wipfli for a behavioral health market analysis to assist in determining how to utilize future Opioid Settlement Proceeds most effectively in partnership with Rock and Walworth Counties (Page 13)

13. PARKS COMMITTEE

- a. Resolution – Authorizing County Conservation Aids Grant Application for planting of a 2.1 acre prairie improvement at Korth County Park (Page 16)
- b. Resolution - Amending the Jefferson County Parks Ordinance (Page 18)

14. PLANNING AND ZONING COMMITTEE

- a. Report – Approval of Petitions (Page 20)
- b. Ordinance – Amending Official Zoning Map (Page 21)
- c. Resolution - Adopting a Public Participation Plan for amending the Jefferson County Comprehensive Plan and Agricultural Preservation and Land Use Plan (Page 22)

15. PUBLIC COMMENT (General)

16. ANNOUNCEMENTS

17. CLOSED SESSION

- a. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion on selling County owned farmland

18. ADJOURN

Next County Board Meeting Tuesday, October 10, 2023 7:00 p.m.

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker; Cassie Richardson

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits
DATE: Thursday, September 21, 2023
TIME: 7:00 p.m. (Doors will open at 6:30)

PLACE: **JEFFERSON COUNTY HIGHWAY DEPARTMENT COMMITTEE ROOM**
1425 WISCONSIN DRIVE, JEFFERSON, WI 53549
OR Via Zoom Videoconference

PETITIONERS OR MEMBERS OF THE PUBLIC MAY ATTEND THE MEETING VIRTUALLY BY FOLLOWING THESE INSTRUCTIONS IF THEY CHOOSE NOT TO ATTEND IN PERSON:

You are invited to a Zoom meeting.
When: September 21, 2023 at 07:00 PM Central Time (US and Canada)
Meeting ID: 957 3344 0565
Passcode: Zoning
Register in advance for this meeting:
<https://zoom.us/j/95733440565?pwd=eHZRbHZXWXhlUnlKdkhtOXhoTmtNZz09>
After registering, you will receive a confirmation email containing information about joining the meeting.

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda
5. Explanation of Public Hearing Process by Committee Chair
6. Public Hearing

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, September 21, 2023, in the **JEFFERSON COUNTY HIGHWAY DEPARTMENT COMMITTEE ROOM, 1425 WISCONSIN DRIVE**, Jefferson, Wisconsin. Members of the public will be allowed to be heard regarding any petition under consideration by the Planning and Zoning Committee. **PETITIONERS, OR THEIR REPRESENTATIVES SHALL BE PRESENT EITHER IN PERSON OR VIA ZOOM.** Matters to be heard are petitions to amend the official zoning map and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

DECISIONS ON THE CONDITIONAL USES ONLY WILL BE MADE ON SEPTEMBER 25, 2023.
DECISIONS ON THE REZONINGS WILL BE MADE ON OCOBER 10, 2023

FROM A-T, AGRICULTURAL TRANSITION TO R-2, RESIDENTIAL

R4490A-23 – Dan & Diane Garr/Robert & Margaret Schaefer Property: Rezone 0.262 ac of PIN 016-0513-2443-000 (26.672 ac) at **W7476 Koshkonong Mounds Rd** owned by Robert and Margaret Schaefer to add it to an adjoining R-2 lot at **N996 Vinnie Ha Ha Rd** owned by Dan & Diane Garr, PIN 016-0513-2434-022 (0.196 ac.) The properties are in the Town of Koshkonong. This is in accordance with Sec 11.04(f)2 of the Jefferson County Zoning Ordinance.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R4491A-23 – Kevin & Christine Griswold: Rezone 4.53 ac from PINs 012-0816-1432-000 (68.75 ac), 012-0816-1514-000 (39.63 ac) & 012-0816-1514-001 (0.375 ac) to create a lot around the existing home at **N8744 River Valley Rd** in the Town of Ixonia. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4492A-23 – Stanley A Hansen Trust: Rezone part of PIN 030-0813-2311-000 (33. 867 ac) & add 0.262 ac from PIN 030-0813-2311-002 (3.995 ac) already zoned A-3 to create a 1.9-ac new building site along **Island Church Rd** in the Town of Waterloo. This is in accordance with Sec 11.04(f)8 of the Jefferson County Ordinance.

R4493A-23 – Kelvin & Vonnie Buske: Rezone to create a 4.56-ac lot around the home and building at **N8497 County Road D** from part of PIN 032-0815-2321-000 (40 ac), Town of Watertown. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4494A-23 – David Kerschke: Rezone to create a 1.26-ac building site from part of PIN 032-0815-3042-000 (38 ac) on **County Road Y** in the Town of Watertown. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance.

CONDITIONAL USE PERMIT APPLICATION

CU2104-23 – Andrew Bauer: Modify conditional uses CU2071-22 and CU1494-08 to allow an additional building for the dog training/boarding facility at **W2193 Staude Rd**, on PIN 026-0616-0744-000 (1.639 ac), Town of Sullivan. The site is zoned A-1, Exclusive Agricultural. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance.

7. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

RESOLUTION NO. 2023-_____

Entering into an intergovernmental agreement with the City of Watertown for the purchase and restoration of property at 100 Western Avenue, Watertown, Wisconsin

Executive Summary

The City of Watertown has offered to enter into an intergovernmental agreement with Jefferson County for the purpose of purchasing a parcel of property located at 100 Western Avenue in Watertown. There currently exists an uninhabitable fire damaged house on this property caused by a fire on December 8, 2022, which resulted in the deaths of 3 children. The City's intent upon acquisition is to remove the remaining portion of the structure, which has become unstable and a potential danger to the public, and restore the land which will remain a vacant parcel of property. Additionally, because the structure is situated on a corner lot, the structure before and after the fire continues to obstruct the view of traffic traveling on intersecting roads adjoining this property. Acquisition by the City and removal of this structure will improve safety along these roads.

The current owner has agreed to sell this property to the City of Watertown in exchange for the City paying all outstanding and future real estate taxes which total \$2,978.27. The intergovernmental agreement obligates the City to acquire the property, pay all real estate taxes through 2023, raze the damaged structure, and restore the land. The obligation of Jefferson County is to pay the City the amount of \$2,978.27 as the County's contribution toward these costs. The estimated cost of razing the fire damaged structure currently on the property is estimated by the City of Watertown to be \$30,400.

The Finance Committee considered this resolution at its meeting on September 6, 2023, and recommended forwarding to the County Board to authorize the Jefferson County Administrator to enter into an intergovernmental agreement with the City of Watertown for the purchase and restoration of property at 100 Western Avenue, Watertown, Wisconsin at a cost not to exceed \$2,978.27.

WHEREAS, Wisconsin Statute § 66.0313 provides that any Wisconsin municipality or County agency may contract with a requesting Wisconsin municipality or county for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law; and

WHEREAS, there currently exists an uninhabitable fire damaged house on 100 Western Avenue in the City of Watertown caused by a fire on December 8, 2022 which resulted in the deaths of 3 children; and

WHEREAS, due to the structural damage and risk of the structure collapsing, Watertown has issued a raze order, but the property owner is financially unable to raze the structure and has offered to transfer ownership of the property to the City of Watertown subject to all outstanding assessments, tax obligations, and debts due to Watertown and Jefferson County; and

WHEREAS, the structure on the property sits within the designated vision triangle of an intersection at S. First Street and Western Avenue obstructing the view of drivers approaching the intersection; and

WHEREAS, Jefferson County and the City of Watertown desire to enter into the attached Intergovernmental Agreement to set forth their respective obligations, understandings, roles and responsibilities to address the public safety concerns on this property.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that the Jefferson County Administrator is hereby authorized to enter into the attached intergovernmental agreement with the City of Watertown and contribute an amount not to exceed \$2,978.27 to be applied toward property acquisition, paying all real estate taxes through 2023, razing the damaged structure, and restoring the land located at 100 Western Avenue, Watertown, Wisconsin in exchange for the City of Watertown assuming responsibility for all of the obligations set forth in the attached Intergovernmental Agreement.

Fiscal Note: The total cost of this Intergovernmental Agreement is estimated to be \$2,978.27 which will be funded through a contingency transfer into the County Administrator's budget. The County Board of Supervisors authorizes the Finance Director to make the necessary budget adjustments to carry out this resolution. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).

Referred By:
Finance Committee

09-12-2023

REVIEWED: Corporation Counsel: JBW; Finance Director: 

Intergovernmental Agreement for
Addressing Safety Concerns at 100 Western Avenue, Watertown, WI, PIN
291-0815-0424-088

This Intergovernmental Agreement for Addressing Safety Concerns at PIN 291-0815-0424-088 is made as of September ____, 2023, (the “Effective Date”) by and between the County of Jefferson, Wisconsin (hereafter “Jefferson”) and the City of Watertown, Wisconsin (hereafter “Watertown”), collectively, “Parties”, for the razing of a structure on PIN 291-0815-0424-088.

WHEREAS, a fire on December 8, 2022 damaged the structure located on PIN 291-0815-0424-088 with property address of 100 Western Ave., Watertown, WI (hereinafter the “Property”); and,

WHEREAS, due to the structural damage and risk of the structure collapsing Watertown has issued a Raze Order, but the property owner is financially unable to raze the structure and has offered to transfer ownership of the property to the City of Watertown subject to all outstanding assessments, tax obligations or debts due to Watertown and Jefferson County; and,

WHEREAS, the structure on the property sits within the designated vision triangle of an intersection at S. First St. and Western Ave. obstructing the view of people approaching the intersection; and,

WHEREAS, Parties desire to enter into this Agreement to set forth their respective obligations, understandings, roles and responsibilities with regards to addressing the safety concerns on the Property.

NOW, THEREFORE, in consideration for good and valuable consideration the sufficiency of which is hereby acknowledged the Parties hereto agree as follows:

1. Authority.

1.1. Statutory Authority. Wisconsin Statutes § 66.0313 provides that any Wisconsin Municipality or County agency may contract with a requesting Wisconsin Municipality or County for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law.

1.2. Authority to Execute. Each Party represents that it, and the person(s) signing on its behalf, possesses the legal authority, pursuant to appropriate statute,

ordinance, resolution, or other official action of the Party's governing body or code, to enter into this Agreement and to bind the Party validly and legally to all terms herein.

2. Term.

2.1. Term. The Term of this Agreement shall commence on the effective date noted above and shall end upon the latter of the Property being razed and returned to a vacant lot or Watertown receiving funds due under the agreement from Jefferson.

3. Payments of Delinquent Taxes.

3.1 Payment Outstanding Taxes. Watertown shall pay to the Jefferson County Treasurer the outstanding tax obligation associated with the Property no later than December 31, 2023 in the amount of \$2596.86 within 30 days of ownership of the property transferring to Watertown as payment in full for all outstanding tax obligations associated with the Property as of the date of the payment. If payment is made prior to December 1, 2023, this amount is subject to adjustment by the Jefferson County Treasurer.

3.2 Payment of 2023 Tax Obligations. Watertown shall pay to the Jefferson County Treasurer the tax obligations associated with the property for the 2023 tax year in the amount billed for the property which is estimated to be \$381.41 on or before January 30, 2024. If the actual amount payable for the 2023 tax year is different than stated in this paragraph, payment will be adjusted accordingly.

4. Payments to Watertown.

4.1. Payment upon Ownership. Jefferson shall pay to Watertown \$2596.86, as adjusted, within 30 days of payment required under paragraph 3.1 above to assist with the costs of addressing safety issues at the Property.

4.2. Payment upon Razing. Jefferson shall pay to Watertown \$381.41, as adjusted, within 30 days of payment required under paragraph 3.2 above.

5. Watertown's Obligations for Parcel

5.1. Take Ownership of Parcel: Watertown shall accept ownership of the parcel within 60 days of this agreement.

5.2. Razing Structure. Watertown shall arrange to have the structure razed and returned to a vacant lot within 90 days of taking ownership of the parcel.

5.3. Vision Triangle. Watertown will take steps to redesign and address any concerns with the intersection at S. First St. and Western Ave. in the City of Watertown.

8. Records.

8.1. Parties to Comply. The Parties shall comply with all applicable local, state, and federal laws and requirements pertaining to razing a structure.

8.2. Wisconsin Public Records Law. Both Parties understand that the Parties are bound by the Wisconsin Public Records Law, and as such, all of the terms of this Agreement are subject to and conditioned on the provisions of Wis. Stat. Sec. 19.21 *et. seq.*

9. Governing Law. This Agreement, and all questions arising in connection herewith shall be governed by and construed in accordance with the internal laws of the State of Wisconsin. Venue for any action arising out of or in any way related to this Agreement shall be exclusively in Jefferson County for matters arising under state law and in federal district court in the Western District of Wisconsin for matters arising under federal jurisdiction.

10. Notices. All notices required under this Agreement shall be provided to:

To City of Watertown: Watertown Public Works Department
c/o Jaynellen Holloway
106 Jones Street
Watertown, WI 53094
rkaminski@watertownwi.gov

With courtesy copy which shall not constitute notice to:

City Attorney Steven T. Chesebro
106 Jones Street
Watertown, WI 53094
schesebro@watertownwi.gov

To County of Jefferson: County Administrator Benjamin Wehmeier
311 S. Center Ave.
Jefferson, WI 53549
benjaminw@jeffersoncountywi.gov

11. Additional Provisions.

11.1. Further Assurances. The Parties shall perform such acts, execute and deliver such instruments and documents, and do all such other things as may be reasonably necessary to accomplish the terms of this Agreement.

11.2. No Waiver. Any failure of a Party to assert any right under this Agreement, including but not limited to acceptance of partial performance or continued performances

after a breach, shall not constitute a waiver or a termination of that right, this Agreement, or any of this Agreement's provisions.

11.3. Subcontracting. Neither Party shall subcontract for any of the work contemplated under this Agreement without obtaining the prior written approval of the other Party.

11.4. No Third-Party Beneficiary. No provision in this Agreement is intended to create or shall create any rights with respect to the subject matter of this Agreement in any third party, including but not limited to members of the general public.

11.5. Headings. The captions and headings of paragraphs and sections in this Agreement are for convenience of reference only and shall not be construed as defining or limiting the terms and provisions in this Agreement.

11.6. Severability. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction in any jurisdiction, such invalidity or unenforceability shall not affect the validity or enforceability of the remainder of this Agreement in that jurisdiction or the validity or enforceability of any provision of this Agreement in any other jurisdiction.

11.7. Survival. The terms of this Agreement and any exhibits and attachments that by reasonable implications contemplate continued performance, rights, or compliance beyond expiration or termination of the Agreement survive the Agreement and will continue to be enforceable.

11.8. Counterparts. This Agreement may be executed in multiple parts. Signatures to this Agreement transmitted by facsimile or by electronic mail shall be valid and effective to bind the Party so signing.

11.9. Nondiscrimination. It is Watertown's policy not to discriminate against any qualified employee or qualified applicant for employment because of an individual's sex, race, religion, color, national origin or ancestry, age, disability, lawful source of income, marital status, sexual orientation, gender identity or expression, victimhood of domestic abuse or sexual assault, past or present membership in the military service, HIV status, domestic partnership, genetic identity, homelessness, familial status, or an individual's affiliation or perceived affiliation with any of these categories, pursuant to the City of Watertown Employee Handbook of Policies and Procedures. The Parties will comply with all requirements imposed by or pursuant to the regulations of the appropriate federal agency effectuating Title VI of the Civil Rights Act of 1964. The Parties agree to comply with all applicable requirements of the Americans with Disabilities Act of 1990, 42 U.S.C. 12101, *et seq.*

SIGNATURES APPEAR ON THE FOLLOWING PAGE(S)

The Parties have executed this Agreement as on the dates set forth below.

COUNTY OF JEFFERSON

BY: _____
Benjamin Wehmeier, Jefferson County Administrator

Dated this _____ day of _____, 2023

Approved as to Form and Execution:

J. Blair Ward, Jefferson County Corporation Counsel

Dated this _____ day of _____, 2023

CITY OF WATERTOWN

BY: _____
Emily McFarland, Mayor

Dated this _____ day of _____, 20__

Approved as to Form and Execution:

Steven T. Chesebro, City Attorney

Dated this _____ day of _____, 20__

RESOLUTION NO. 2023-_____

**Authorizing sale of county owned farmland located at State Road 26 Bypass
and Business 26 to William Stade**

Executive Summary

On September 1, 2023, the Jefferson County Corporation Counsel received an offer to purchase 3.109 acres of county owned land from William H. Stade in exchange for payment of \$21,763 which equals \$7000 per acre. The 3.109 acres is part of a larger parcel of county owned farmland consisting of approximately 331 acres of which 328 acres are currently being leased for agricultural purposes by Jeff and Monica Gerner and is known as the Countryside Farm. The 3.109 acres which are the subject of Mr. Stade's offer to purchase are not currently being used for agriculture or any other purpose by Jefferson County and are separated from the county land by highway 26. The property adjoins farmland owned by Mr. Stade and is located at the State Road 26 bypass and business 26, Tax Parcel No. 241-0614-1544-000 on the south side of Business 26 and East side of State Road 26 bypass, as more particular described in the maps attached to this resolution.

The Jefferson County Finance Committee considered the offer to purchase by Mr. Stade on September 6, 2023, and recommended 4 to 1 to forward this resolution to the Jefferson County Board of Supervisors to accept this offer and sell 3.109 acres of county owned land to Mr. Stade in exchange for payment of \$21,763.

WHEREAS, Jefferson County owns a parcel of land known as the Countryside Farm of which 328 acres are currently leased for agricultural purposes to Jeff and Monica Gerner with the remaining 3.109 acres separated by Highway 26 being unused, and

WHEREAS, following construction of the Highway 26 bypass in 2008, 3.109 acres of the Countryside Farm were separated from the existing 331 acre parcel, and have not been used for agriculture or any other purpose by Jefferson County since 2008, and

WHEREAS, there is a desire by Jefferson County to return this 3.109 acre parcel of land to productive agricultural use, and


WHEREAS, this 3.109 acre parcel of land adjoins farmland owned by William H. Stade and if sold to him, will become productive agricultural land as part of Mr. Stade's farming operations.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is authorized to accept the offer to purchase 3.109 acres of county farmland by William H. Stade and upon payment of \$21,763 and the parties coming to mutually agreed upon terms of sale, the County Clerk shall execute a quit claim deed conveying said 3.109 acre parcel of real property.

Fiscal Note: The amount offered for the purchase of this property, \$21,763, has been determined by the Jefferson County Finance Committee as being equal to or greater than fair market value for land used for agricultural purposes. The proceeds from the sale of this land shall be deposited into the Capital Projects Fund.

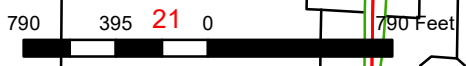
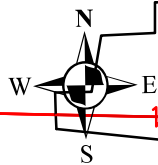
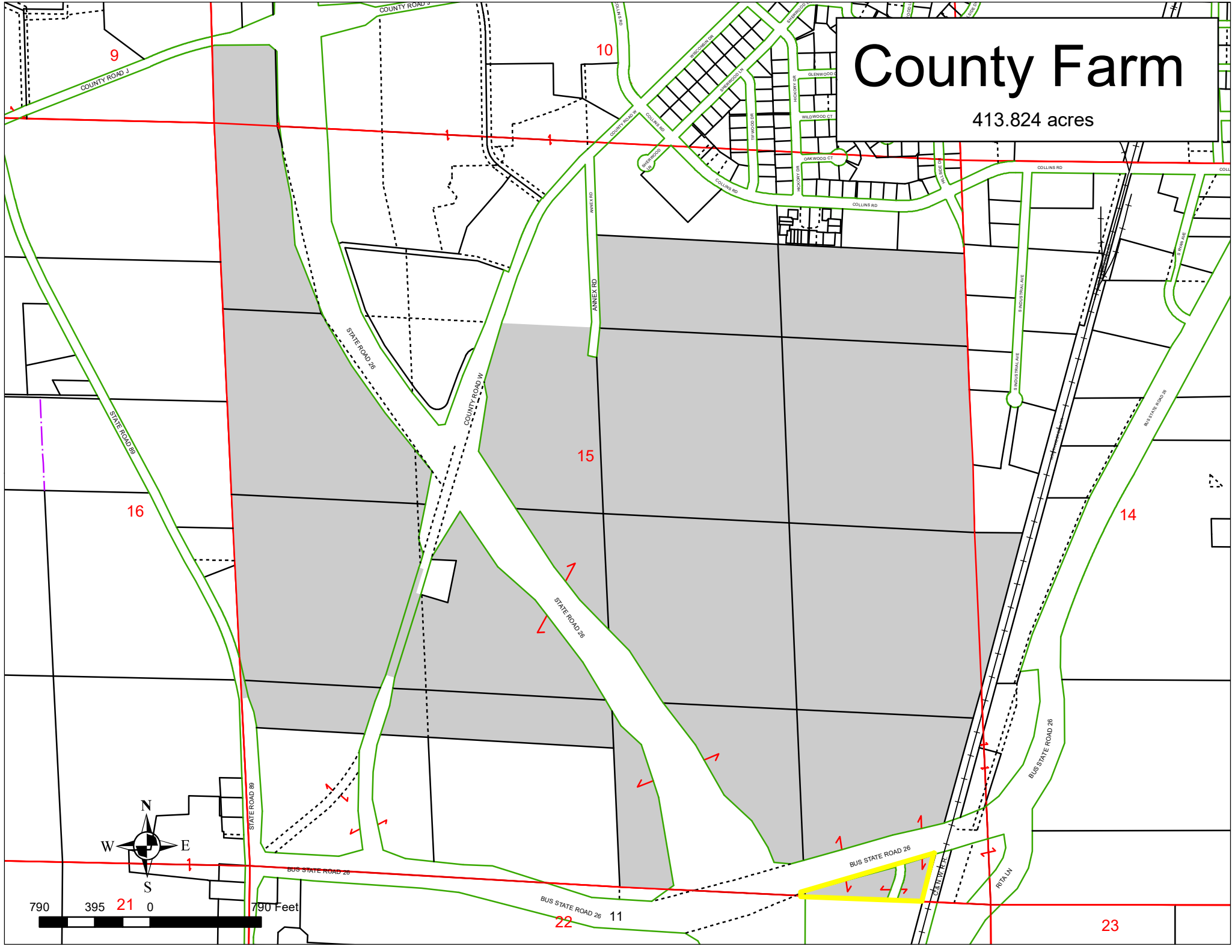
Referred by
Finance Committee


09-12-2023

Reviewed: Corporation Counsel: JBW; Finance Director 


County Farm

413.824 acres




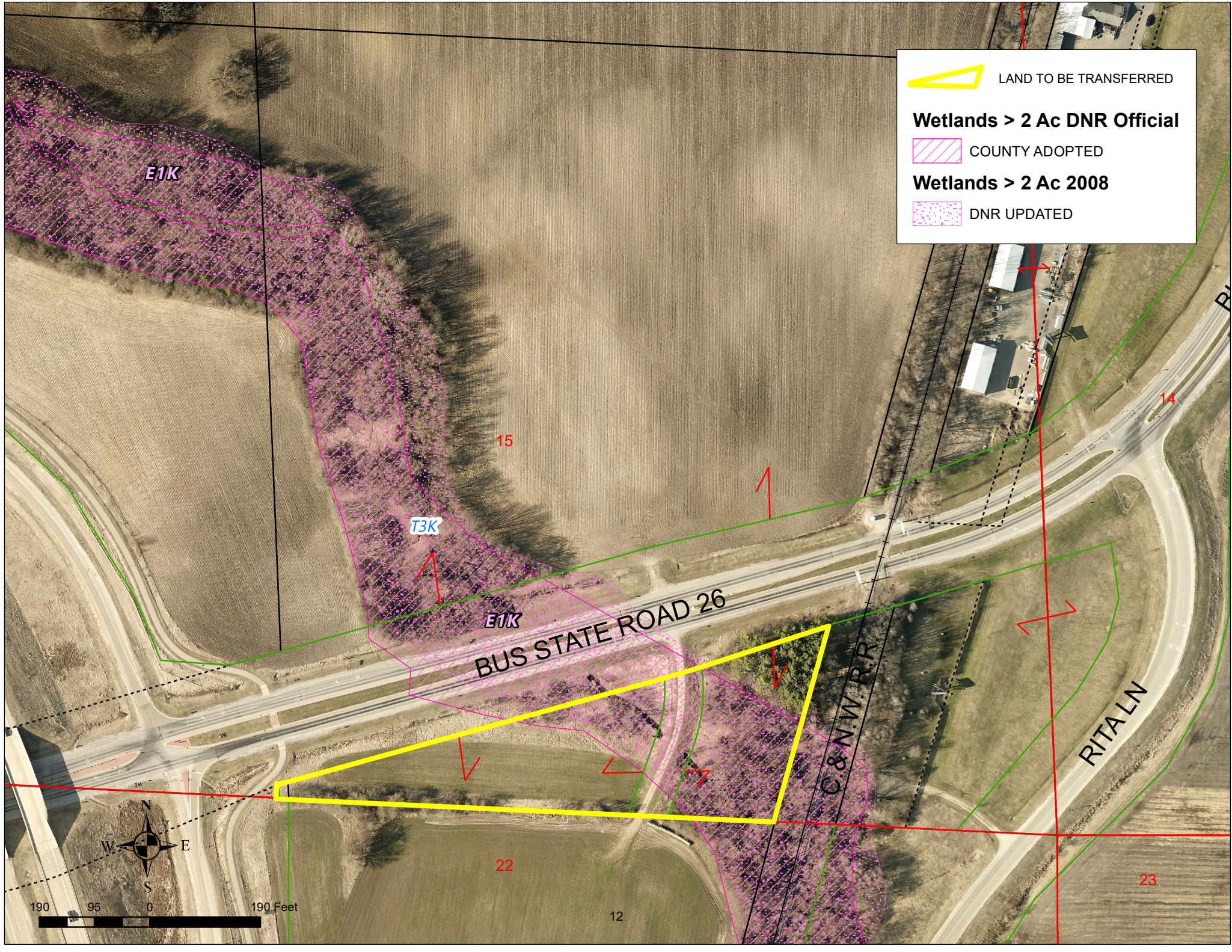
 LAND TO BE TRANSFERRED

Wetlands > 2 Ac DNR Official

 COUNTY ADOPTED

Wetlands > 2 Ac 2008

 DNR UPDATED



E1K

T3K

E1K

BUS STATE ROAD 26

C&N.W.R.R.

RITAL LN

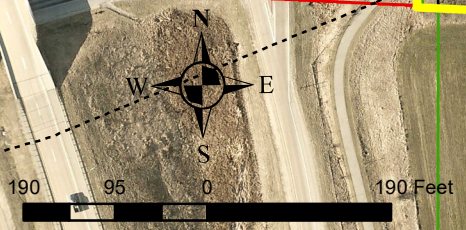
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14

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23

12



RESOLUTION NO. 2023-_____

Authorizing the County Administrator to contract with Wipfli for a behavioral health market analysis to assist in determining how to utilize future Opioid Settlement Proceeds most effectively, in partnership with Rock and Walworth Counties.

Executive Summary

In response to the opioid epidemic, Jefferson County, along with 70 other Wisconsin counties and numerous other local governments, engaged in litigation against certain manufacturers, distributors, and retailers of opioid pharmaceuticals to hold the Opioid Defendants financially responsible for the County's expenditure of vast money and resources to combat the opioid epidemic. In December of 2021 and March of 2023, Jefferson County entered into two separate settlement agreements with multiple Opioid Defendants resolving pending claims in exchange for monetary compensation to be received over an extended period.

Pursuant to the terms of the Settlement Agreements, all opioid settlement proceeds must be used for opioid abatement measures as defined in said agreements, including assisting in covering costs the county incurred in providing care to those impacted and developing plans to prevent future damaging effects from opioid use. The first round of opioid settlement proceeds was utilized to fund a crisis response position focused on opioid response and to assist the Drug Treatment Court.

In preparation for future distributions, Jefferson County has been working with Rock County and Walworth County to explore potential opportunities to work collaboratively on this issue. To further investigate these opportunities, Jefferson County, in coordination with Rock and Walworth Counties, seeks to engage Wipfli, a Wisconsin-based accounting and consulting firm, to conduct a behavioral health market analysis. Wipfli's analysis will estimate current and future needs for behavioral health treatment (both mental health and substance use) to determine gaps in treatment capacity/provider supply. Based on its analysis, Wipfli will offer recommendations for future behavioral health investment and identify opportunities to grow, consolidate or expand services based on need.

Section 6 of the Jefferson County Purchasing Ordinance, *SOURCE SELECTION AND CONTRACT FORMATION*, subsection (4) *Sole source procurement* states that, "A contract may be awarded without competition when the Purchasing Agent determines in writing, after conducting a good faith review of the available sources, that there is only one source for the required supply, service or construction item and when allowed by law." Wipfli was selected as a sole source procurement after determining that other firms which provide similar services focus on the operational sides of behavioral health while Wipfli is uniquely differentiated from these other agencies through both its holistic approach to need planning and the depth of experience with rural healthcare providers in the state of Wisconsin. Wipfli serves over 3,500 healthcare clients nationally, with 660 clients in the state of Wisconsin alone and nearly 120 representing behavioral health organizations. Wipfli's methodologies have been utilized to help

public, private, and government-owned hospitals and healthcare entities in the state of Wisconsin understand their community's behavioral health service needs and provide them with the supporting justification they need to make sound capital investments. Additionally, Jefferson County's neighbors, Rock County and Walworth County, are also utilizing Wipfli for their behavioral health demand planning needs, which would result in a more cohesive planning process for Jefferson County's regional needs.

The cost for each county to participate in the market analysis is estimated to be \$40,000 and will be paid for with Opioid Settlement Proceeds.

The Human Services Board considered this resolution at its meeting on July 11, 2023, and unanimously recommended forwarding to the Jefferson County Board of Supervisors to authorize the County Administrator to contract with Wipfli for completion of a behavioral health market analysis and to engage in partnering with Rock County and Walworth County on these efforts.

WHEREAS, the Executive Summary is incorporated into this resolution; and

WHEREAS, Jefferson County is a recipient of Opioid Settlement Proceeds pursuant to two Settlement Agreements previously adopted by County Board resolution in December of 2021 and March of 2023; and

WHEREAS, pursuant to the terms of the Settlement Agreements, all opioid settlement proceeds are to be used for opioid abatement measures as defined by the terms of the agreements; and

WHEREAS, contracting for completion of the proposed behavioral health market analysis is consistent with the approved opioid abatement measures defined in the Settlement Agreements, which includes expanding access to treatment for opioid use discovery and any co-occurring substance use disorder or mental health condition; and

WHEREAS, Wipfli's behavioral health market analysis will provide data-driven recommendations for future behavioral health investment by determining gaps in treatment capacity/provider supply and identifying opportunities to grow, consolidate or expand services based on need, in collaboration with Rock County and Walworth County; and

WHEREAS, the results of the behavioral health market analysis will assist Jefferson County in ensuring the Opioid Settlement Proceeds are being directed towards the highest needs of Jefferson County.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby authorizes the County Administrator to execute a contract with Wipfli as a sole source procurement for purposes of conducting a behavioral health market

analysis to identify potential opportunities for utilization of future Opioid Settlement Proceeds in partnership with Rock County and Walworth County at an estimated cost of \$40,000.

Fiscal Note: The cost for Jefferson County to participate is estimated to be \$40,000 and will be paid for with opioid settlement funds via the County's Opioid Abatement Account. The County Board of Supervisors authorizes the County Finance Director to make the necessary budget adjustments to enact this resolution. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).

Referred By:
Human Services Board

09-12-2023

REVIEWED: Corporation Counsel: JBW; Finance Director: 

RESOLUTION NO. 2023-_____

**Authorizing County Conservation Aids Grant Application
for planting of a 2.1 acre prairie improvement at Korth
Park**

Executive Summary

The Wisconsin Department of Natural Resources Fish and Wildlife Management Grant Program was created to assist counties in the improvement of fish and wildlife resources. The program was established by the Wisconsin Legislature in 1965 and provides matching funds for a growing list of county sponsored fish and wildlife habitat projects.

The Jefferson County Parks Department will apply for financial assistance through this program to improve 2.1 acres of low diversity cool season grasses with a high diversity prairie planting that will support pollinators, birds, and other wildlife in Korth Park. The project will include removal of existing vegetation followed by seeding with a blend of native-shortgrass prairie plants via a drill seeder.

The total cost of the project is estimated at \$5,000.00. This grant application will request up to 50% of the total project cost to be used toward the project in the amount of \$2,500.00 which will be matched by both Parks staff labor and a memorial donation. Any additional costs above and beyond those provided by the grant will be funded through donations held by Jefferson County for the benefit of Korth Park. The Parks Committee considered this resolution at its meeting on September 7, 2023, and recommended forwarding to the County Board to authorize submission of a grant application and if the grant is awarded accept grant funds of up to \$2,500.00 with a \$2,500.00 matching allocation through donations, county staff labor, and volunteer labor.

WHEREAS, the State of Wisconsin enacted legislation providing for allocation of funds to the respective counties on an acreage basis for county fish and game projects on the condition that the counties match the state allocation, and

WHEREAS, Jefferson County desires to participate in county fish and game projects pursuant to the provisions of s. 23.09(12) of the Wisconsin Statutes, and

WHEREAS, this resolution authorizes the submission of a grant application by the Jefferson County Parks Department and if the grant is awarded authorizes accepting grant funding in the amount of up to \$2,500.00 to be used for the maintenance and improvement of Korth Park.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that the Jefferson County Parks Department is hereby authorized to submit a grant application to the Wisconsin Department of Natural Resources for grant funds in the amount of up to \$2,500.00 to be used for planting of a 2.1 acre prairie improvement at Korth Park and if the grant is awarded accepting grant funding of up to \$2500.00.

BE IT FURTHER RESOLVED that the Jefferson County Parks Department is authorized to act on behalf of Jefferson County to sign documents, and take necessary action to undertake, direct, and complete this project.

BE IT FURTHER RESOLVED that the Jefferson County Board does hereby appropriate a matching allocation for such project in an amount of not more than \$2,500.00 funded through donations held by Jefferson County for the benefit of Korth Park, Account No. 12804.485200, and staff and volunteer labor.

Fiscal Note: The total cost of this project is estimated at \$5,000.00 which will be funded through the CCA grant in the amount of up to \$2,500.00, with the balance funded through donations held by Jefferson County for the benefit of Korth Park, Account No. 12804.485200, and staff and volunteer labor. The County Board of Supervisors authorizes the Finance Director to make the necessary budget adjustments to enact this resolution. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).

Referred By:
Parks Committee

09-12-2023

REVIEWED: Corporation Counsel: JBW ; Finance Director: 

RESOLUTION NO. 2023-__

Amending the Jefferson County Parks Ordinance

Executive Summary

The Jefferson County Parks Department recognizes a need to have consistent hours of operation for Jefferson County parks and trails. The Jefferson County Parks Department also recognizes the need to respect the privacy and safety of park users and adjoining property owners, and wishes to do so by setting year-round and uniform park access hours. This amendment to the Jefferson County Parks Ordinance changes park and trail closed hours from one-half hour after sunset until one-half hour before sunrise to 10:00 p.m. until 5:00 a.m., with the exception of Rock River County Park, Cappies Landing, Highway 16 Wayside County Park, and Burnt Village County Park which allow access to the boat launches during closed hours for egress purposes. The Parks Committee considered this amendment at its meeting on September 7, 2023, and recommended forwarding to the County Board for approval.

The Parks Ordinance is amended as follows:

SECTION 8.13. PARK AND TRAIL HOURS.

- 1) All parks, park roads, **park trails, bike paths**, and parking areas shall be closed to the public and vehicular traffic, except police and emergency vehicles, from **10:00 p.m. until 5:00 a.m.** ~~one-half hour after sunset to one-half hour before sunrise~~ and no person shall remain in parks during said hours, unless authorized by the issuance of a permit therefore by the Parks Director.
- ~~2) (Bike Paths may be used at any time except as limited by order of the Parks Director.~~
- 2) Any person launching a boat at Rock River County Park, ~~or~~ Cappies Landing, **Highway 16 Wayside County Park, or Burnt Village County Park** during normal operating hours may utilize the park boat launches at any time outside of normal operating hours for egress purposes.
- ~~3) During the months of November through April Dorothy Carnes County Park East and Korth park will be open from 6:00 a.m. to 9:00 p.m. daily to accommodate use and access to cross country ski trails for uses allowed by the Jefferson County Parks Ordinance including, but not limited to, cross country skiing and snowshoeing. This after normal hours access will only be allowed when trails are groomed and listed as open on the Jefferson County Parks webpage or as otherwise designated by the Parks Director. (Ord 2022-17, 01-10-2023)~~
- 3) The Parks Director may grant permits to groups for park usage outside of normal park hours for events consistent with the mission of the Parks Department and shall report issuance of any such permit promptly to the Parks Committee. [am. 06/13/06, Ord. 2006-09; 09-13-11, Ord. 2011-13; 02/14/12, Ord. 2011-26; Ord. No. 2016-22, 02-14-17; Ord. No. 2020-12, 10-12-2021; Ord. No. 2022-17, 01-10-2023]

WHEREAS, Jefferson County parks, bike paths and park trails are an invaluable asset to Jefferson County and provide recreational opportunities for users of all levels, and

WHEREAS, the safety of park visitors and the safety of our park neighbors is a priority, and

WHEREAS, it is a priority for the Jefferson County Parks Department to create positive experiences for both park visitors and park neighbors, and

WHEREAS, this ordinance amendment intends to provide uniform operating hours for the safe and equitable use of Jefferson County parks, bike paths and park trails.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby approves the amendments herein to the Jefferson County Parks Ordinance, Section 8.13 PARK AND TRAIL HOURS, to promote the safety of park users and the privacy of adjoining property owners of Jefferson County parks, park roads, park trails, bike paths, and parking areas.

Fiscal Note: There is no fiscal impact to this amendment to the Jefferson County Parks Ordinance.

Referred By:
Parks Committee

09-12-2023

REVIEWED: Corporation Counsel: JBW; Finance Director:



REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on August 17, 2023 as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS
R4488A-23 and R4489A-23

DATED THIS 28th DAY OF AUGUST, 2023
Blane Poulson, Secretary

THE PRIOR MONTH'S AMENDMENTS, R4480A-23, R4481A-23, R4482A-23, R4483A-23, R4484A-23, R4485A-23, AND R4487A-23
ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5)

ORDINANCE 2023-_____

Amending Official Zoning Map

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4488A-23 and R4489A-23 were referred to the Jefferson County Planning and Zoning Committee for public hearing on August 17, 2023 and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL RESIDENTIAL

Rezone 3.7 acres of PIN 020-0814-2422-001 (10 ac) at **W5245 Navan Rd**, Town of Milford. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt by Zoning of a suitable soil test, approval and recording of the final certified survey map, including extraterritorial plat review and removal of the old building by the road. R4488A-23 & CU2100-23 – Daniel Simarron Tecalero & Paolo Rodriguez Perez

FROM AGRICULTURAL A-1 TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Create a 1.19-ac lot with existing home and buildings at **W2607 State Rd 106**, Town of Hebron, on PIN 010-0615-3643-000 (21.091 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning of this farm consolidation lot is conditioned upon approval and recording of a final certified survey map and removal of the silo near the proposed west lot line. R4489A-23 – Kim & Craig Foelker

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

Referred By:
Planning and Zoning Committee

09-12-2023

REVIEWED: Corporation Counsel: JBW Finance Director_ 

RESOLUTION NO. 2023- _____

Adopting a Public Participation Plan for amending the Jefferson County Comprehensive Plan and Agricultural Preservation and Land Use Plan

Executive Summary

The Jefferson County Planning and Zoning Committee (Committee) recently reviewed the Jefferson County Zoning Ordinance and recommended reviewing the A-3 Agricultural and Rural Residential zoning district provisions. After review, the Committee recommended amending the language to allow for existing A-3 zoned lots to be redivided. Currently, the County Comprehensive Plan, Farmland Preservation Plan, and Zoning Ordinance do not allow for existing A-3 zones to be further divided. In order to amend this section of the Zoning Ordinance, the Comprehensive Plan and Farmland Preservation Plan also need to be amended. In order to amend the Plans, the County Board must adopt a public participation plan.

The Planning and Zoning Committee met numerous times to review the A-3 zoning standards and proposed amendment language. On July 31, 2023 the Planning and Zoning Committee voted 4-0 to initiate the amendment process. The Planning and Zoning Committee considered this resolution on August 28, 2023 and voted to forward the attached Public Participation Plan to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the County may amend its Comprehensive Plan and Agricultural Preservation and Land Use Plan (Farmland Preservation Plan), and

WHEREAS, the Planning and Zoning Committee recommends beginning the amendment process, and

WHEREAS, the Planning and Zoning Committee approved the Public Participation Plan on August 28, 2023 to outline public engagement during the amendment process.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby adopt the attached Public Participation Plan to amend the Jefferson County Comprehensive Plan and Agricultural Preservation and Land Use Plan (Farmland Preservation Plan).

Fiscal Note: This resolution will have no fiscal impact.

Referred By:
Planning and Zoning Committee

09-12-2023

REVIEWED: Corporation Counsel: JBW ; Finance Director:





Jefferson County

PLANNING AND ZONING DEPARTMENT

COURTHOUSE, 311 S. CENTER AVE., JEFFERSON, WI 53549-1701

ROOM 201 PHONE (920) 674-7131 FAX 920-674-7525

Public Participation Plan For an Amendment of the Comprehensive Plan and Farmland Preservation Plan

Wisconsin State Statute requires the County Board to adopt a public participation plan to foster public input and participation while updating or amending a Comprehensive Plan or Farmland Preservation Plan. Jefferson County plans to amend the County Comprehensive Plan and Farmland Preservation Plan as it relates to the division of existing A-3 Agricultural and Rural Residential Zoned lots.

Pursuant to Wisconsin Statutes 66.1001 and Chapter 91, two public hearings will be held to discuss the proposed amendment. A public hearing will be held for any member of the public that would like to express interest or opposition to the proposed A-3. The public hearings will be noticed as open meetings. In addition, since Jefferson County has County wide zoning that include all 16 Towns within Jefferson County, the Planning and Zoning Committee will request input from the 16 Towns on the proposed amendment.

The Jefferson County Planning and Zoning Committee will hold a public hearing and the Jefferson County Board of Supervisors will hold a public hearing. A Class I Notice will be published at least 30 days prior to the County Board public hearing. Written comments may be submitted to the Planning and Zoning Department at any point prior to County Board action. Written notice of the proposed amendment will be sent to property owners and lease holders of property with nonmetallic mineral resources.

Please contact the Jefferson County Planning and Zoning Department at 920-674-7131 with any questions or wish to submit written comments.