

Human Resources Committee Agenda
Highway Committee Room
1425 Wisconsin Dr, and Videoconference
Jefferson, WI 53549
Tuesday, September 26, 2023, at 9:00 a.m.

Join Zoom Meeting: https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09	
Meeting ID: 876 9775 4337	Passcode: Meet2022
One tap Mobile: 1-312-626-6799	

Committee Members: James Braughler, Chair; Joan Fitzgerald, Vice-Chair; Meg Turville-Heitz; Michael Wineke; Karl Zarling

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of August 15, 2023, Minutes
7. Communications
8. Discussion and possible action to amend the County's vacation policy
9. Discussion and possible action approving amendment to Jefferson County's pay plan for the 2024 budget to adjust wages for positions determined to be significantly below market of 10% or more and positions impacted by compression
10. Review of August 2023 monthly financial reports for Human Resources and Safety
11. Report from Human Resources Director
 - a. Update and discussion of Employee Recruitment and Retention Workgroup meeting
 - b. Requests to fill vacant positions
 - c. Emergency Help requests
 - d. Extra steps and/or benefits for new hires and current positions
 - e. Approvals of Leaves of Absences
12. Set next meeting date and agenda items
13. Adjournment

Next scheduled meetings:
Tuesday, October 17, 2023, at 8:30 a.m.
Tuesday, November 21, 2023, at 8:30 a.m.
Tuesday, December 19, 2023, at 8:30 a.m.

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.