

Finance Committee Agenda

Jefferson County

*REVISED 10-02-2023

Videoconference OR

Jefferson County Highway Committee Room

1425 Wisconsin Drive

Jefferson, WI 53549

Wednesday, October 4, 2023

8:30 a.m.

Committee members: Jones, Richard (Chair) Walt Christensen
David Drayna George Jaeckel
Kutz, Russell

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

Dial by your location: 1 312 626 6799

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. *Approval of minutes for the September 6, September 11, September 13 and September 14, 2023 Finance Committee meetings
6. Communication
7. Public comment (Members of the public who wish to address the Committee must register their request at this time)
8. Discussion and possible action on amending the 2023 Health Department budget for Ages and Stages Program
9. Discussion and possible action on amending the 2023 Health Department budget for acceptance of grant from Randy Schopen Foundation for Jefferson County Community Baby Shower
10. Department 2024 Budget Hearings
 - a. Outstanding department budgets and changes to previously presented budgets
 - i. Family Court Services/Register in Probate
 - ii. Clerk of Courts
 - iii. Fair Park
 - iv. Treasurer
 - v. Finance Department
 - vi. Fleet
 - b. 2024 Capital and 5-Year Capital Plan
 - c. General Revenues; General Expenditures (Contingency)
 - d. Fee Schedule
 - e. Fund Balance Policy Application
 - f. Debt Service
 - g. Set Tax Levy
11. Discussion and possible action on entering into a general obligation promissory note with Premier Bank to refinance lease on new phone system
12. Discussion and possible action on entering into a Sweep Account Agreement with Premier Bank
13. Discussion and possible action on entering into a Positive Pay Agreement with Premier Bank
14. Discussion and possible action on claims against Jefferson County
15. Discussion and possible action on status of Courthouse/Sheriff/Jail improvement project and 2021A and 2022A bond funds
16. Discussion and possible action on update on American Rescue Plan Act funding
17. Discussion and possible action on determining the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties
18. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County
19. Reconvene in open session for action on closed session items if necessary
20. Review of the financial statements and department update for August 2023-Finance Department
21. Review of the financial statements and department update for August 2023-Treasurer's Office
22. Review of the financial statements and department update for August 2023-Child Support
23. Update on contingency fund balance
24. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
25. Set future meeting schedule, next meeting date, and possible agenda items
26. Review of invoices
27. Adjourn

Next scheduled meetings: Wednesday, November 1, 2023 (Regular meeting)
Wednesday, December 6, 2023 (Regular meeting)
Wednesday, January 3, 2024 (Regular Meeting)

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.