

# Nutrition Project Council Agenda Jefferson County

In-person meeting only

Jefferson County Human Services is inviting you to a scheduled meeting.

Jefferson County Human Services Building  
Aztalan Conference Room (near Front Desk)  
1541 Annex Rd.  
Jefferson, WI 53549

Date: October 24, 2023

Time: 2:00 p.m.

**Committee Members:** Frankie Fuller – Chair, Barbara Schmitt - Vice Chair, Carol Battenberg - Secretary, Bonnie Bull, Lisa Krolow, Patricia Rabay, Mary Roberts.

1. Call to order
2. Roll call (establish of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the Nutrition Project Council Minutes from 7/25/23
6. Communication
7. Public Comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Dietary Guidelines Committee Update
9. Nutrition Program Staff and Volunteer Update
10. Review of the 3-year Aging Plan
11. Review of the Nutrition Program Budget
12. Discussion of the Nutrition Program 2023 Goals
13. Review of Nutrition Program Updates: Home Delivered Meal Tray System – Oliver Company, 2023 Shelf Stable Meals, Nutrition Program Suggested Contribution Increase, Nutrition BID Process, Serv Tracker
14. Discussion of Possible Future Agenda Items
15. Adjourn

Future Meeting dates (4<sup>th</sup> Tuesday):

January 23, 2024

April 23, 2024

July 23, 2024

October 22, 2023

**A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.**

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**