

Finance Committee Agenda
Jefferson County
Jefferson County Courthouse, Room C1021
311 S. Center Ave.
Jefferson, WI 53549

Date: Wednesday, January 3, 2024

Time: 8:30 a.m.

Committee members: Jones, Richard (Chair); Kutz, Russell; Jaeckel, George (Vice-Chair); Christensen, Walt; Drayna, David

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of minutes for Finance Committee for December 6, 2023
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and possible action on amending the 2024 budget to increase the fee on passport photos in the County Clerk's office
9. Discussion and possible action on accepting the Department of Children and Families Relative Caregiver Support funding and amending the 2024 budget
10. Discussion and possible action on amending the 2024 budget for the Emergency Management department
11. Discussion and possible action on creating new positions and amending the 2024 budget for the Sheriff's department
12. Discussion and possible action on Purchase of Agricultural Conservation Easement (PACE) program
13. Discussion and possible action on review of 2024 insurance coverages and rates
14. Discussion and possible action on approval of 2025 budget calendar
15. Discussion and possible action on status of Courthouse/Sheriff/Jail improvement project and 2021A and 2022A bond funds
16. Discussion and possible action on update on American Rescue Plan Act funding
17. Discussion and possible action on determining the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties, and considering offers to purchase on foreclosed properties
18. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the sale of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically for the purpose of discussion and possible action regarding the proposed sale of approximately 100 acres of county owned property to Project Dove, LLC.
19. Reconvene in open session for action on closed session items if necessary
20. Discussion and possible action on 2023 projections of budget vs. actual revenues and expenditures
21. Review of the financial statements and department update for November 2023-Finance Department
22. Review of the financial statements and department update for November 2023-Treasurer's Office
23. Review of the financial statements and department update for November 2023-Child Support
24. Update on contingency fund balance
25. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
26. Set future meeting schedule, next meeting date, and possible agenda items
27. Review of invoices
28. Adjourn

Next scheduled meetings: Wednesday, February 7, 2024 (Regular meeting)
 Wednesday, March 6, 2024 (Regular meeting)
 Wednesday, April 10, 2024 (Regular meeting)
 Wednesday, May 1, 2024 (Organizational/Regular meeting)

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.