

**Finance Committee Agenda**  
**Jefferson County**  
Jefferson County Courthouse, Room C1021  
311 S. Center Ave.  
Jefferson, WI 53549

Date: Tuesday May 7, 2024

Time: 8:30 a.m.

Committee members: Jones, Richard (Chair); Kutz, Russell; Jaeckel, George (Vice-Chair); Christensen, Walt; Drayna, David

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Election of officers
6. Approval of minutes for Finance Committee for April 3, 2024
7. Communications
8. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
9. Discussion and possible action on transfer of \$10,000 of contingency funds to Central Services for replacement of bay lights in County Annex building
10. Discussion and possible action on authorizing a grant application to the Wisconsin Department of Natural Resources Knowles-Nelson Stewardship Grant Program, the Federal Recreational Trails Program, and the Land & Water Conservation Fund
11. Discussion and possible action on authorizing a grant application to the Wisconsin Department of Natural Resources Knowles-Nelson Stewardship Program Recreation Boating Facilities Grant in Aid Program
12. Discussion and possible action on amending the 2024 budget for the Parks Department by adjusting the fee schedule
13. Discussion and possible action on approving quote for broadband expansion at the Fair Park grounds
14. Discussion and possible action on amending the Classification of Authorized Positions in the 2024 budget
15. Discussion and possible action on accepting BEAD grant award from the State of Wisconsin Public Service Commission and amending the 2024 budget for the Administration department
16. Discussion and possible action on request from City of Jefferson for certain utility easements on Food and Beverage campus
17. Discussion and possible action on request for dedication of right of way for north position of Food and Beverage campus
18. Discussion and possible action on cost share agreement for lift station at Food and Beverage Campus
19. Discussion and possible action on transfer of property adjacent to Park Maintenance Facility from City of Jefferson to Jefferson County
20. Discussion and possible action on out lot line adjustment and ownership at Food and Beverage Campus
21. Discussion and possible action on status of Courthouse/Sheriff/Jail improvement project and 2021A and 2022A bond funds
22. Discussion and possible action on update on American Rescue Plan Act funding
23. Discussion and possible action on determining the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties, and considering offers to purchase on foreclosed properties
24. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County
25. Reconvene in open session for action on closed session items if necessary
26. Review of the financial statements and department update for March 2024-Finance Department
27. Review of the financial statements and department update for March 2024-Treasurer's Office
28. Review of the financial statements and department update for March 2024-Child Support
29. Update on contingency fund balance
30. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
31. Set future meeting schedule, next meeting date, and possible agenda items
32. Review of invoices
33. Adjourn

Next scheduled meetings: Tuesday, May 7, 2024 (Organizational/Regular meeting)

Tuesday, June 11, 2024 (Regular meeting)

Tuesday, July 2, 2024 (Regular meeting)

Tuesday, August 6, 2024 (Regular meeting)

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpzMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.