

# COURTHOUSE SECURITY & FACILITIES COMMITTEE AGENDA

**In Person Location:  
Jefferson County Courthouse  
311 S. Center Avenue, Room C1021  
Jefferson WI 53549**

**Wednesday, June 5, 2024 at 8:30 a.m.**

***Committee Members  
by SCR 68.05***

*Bennett J. Brantmeier  
Circuit Court Judge*

*Steven Nass  
County Board Chair*

*Benjamin Wehmeier  
County Administrator*

*Cindy Hamre Incha  
Clerk of Circuit Court*

*Jennifer Weber  
Circuit Court Commissioner*

*Paul Milbrath  
Sheriff*

*Monica Hall  
District Attorney*

*Amber Rumpf  
Public Defender*

*John Chavez  
Rep. of local Bar Association*

*Laurie Anderson  
V/W Coordinator*

*Donna Haugom  
Emergency Mgmt Director*

*Ryan Hayes  
Director of Facilities Management*

*Danielle Thompson  
Corporation Counsel*

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from March 6, 2024 meeting.
5. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications.
7. Building Project Updates (Wehmeier).
8. Safety planning during construction /Tornado Drill (Ryan Hayes & Sgt. Kanters).
9. Fire Evacuation (Terri Palm)
10. Construction impact on security (Sgt. Kanters).
  - a. Panic Buttons
11. Trauma kits/ May training date (Clerk Hamre Incha).
12. Narcan Update (Comm. Weber)
13. Business continuity evacuation plan – update (Haugom).
14. Safety training from March in Appleton (Sgt. Kanters)
  1. Threat and incident review (standardize process)
  2. Critical Incident training/drill (Date ?)
15. Tentative future meeting dates/confirm format going forward:
  - September 4, 2024 – 8:30 a.m. ZOOM
  - December 4, 2024 – 8:30 a.m. ZOOM
16. Future agenda items.
17. Adjourn.

***Join Zoom Meeting***

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337    Passcode: Meet2022

Dial by your location: 1 312 626 6799

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.