

Human Resources Committee Agenda
Jefferson County Courthouse
Conference Room C2003
311 S Center Avenue
Jefferson, WI 53549

Tuesday, June 18, 2024, at 9:30 a.m.

Join Zoom Meeting: https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09	
Meeting ID: 876 9775 4337	Passcode: Meet2022
One tap Mobile: 1-312-626-6799	

Committee Members: James Braughler, Joan Callan, Kirk Lund, Matthew Tracy, and Karl Zarleng

1. Call to order
2. Roll call (*establish a quorum*)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (*Members of the Public who wish to address the Committee on specific agenda items must register their request at this time*)
6. Approval of May 21, 2024, Minutes
7. Communications
8. Discussion and possible action to approve and to recommend forwarding Resolution to County Board to Eliminate a vacant Full-time Director of Community Development Position and Create a Full-time Financial and Data Partnership Manager position in the Economic Development Department
9. Discussion and possible action to approve and to recommend forwarding Resolution to County Board to restructure the nursing services between the Health department and the Human Services Community Support Program function
10. Convene into closed session pursuant to Wisconsin State Statute section 19.85 (1)(e), "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on labor negotiation strategy with the Jefferson County Deputy Sheriff's Association and the Jefferson County Supervisors Association, and Wisconsin State Statute section 19.85 (1)(g), "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved" for the purpose of discussing a possible employment law claim against Jefferson County.
11. Reconvene into open session for possible action on items discussed in closed session
12. Review of May 2024 monthly financial reports for Human Resources and Safety
13. Report from Human Resources Director
 - a. Requests to fill vacant positions
 - b. Emergency Help requests
 - c. Reclassification requests
 - d. Extra steps and/or benefits for new hires and current positions
 - e. Approvals of Leaves of Absences
 - f. Update on Human Resources Department activities
14. Discussion and possible action on tentative future meeting schedule and agenda items.
15. Adjournment

Next scheduled meetings:
Tuesday, July 16, 2024, at 8:30 a.m.
Tuesday, August 20, 2024, at 8:30 a.m.
Tuesday, September 17, 2024, at 8:30 a.m.

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.