

## AGENDA

### JEFFERSON COUNTY BOARD MEETING

TUESDAY July 9, 2024 7:00 p.m.

Jefferson County Courthouse  
311 S. Center Avenue, Room C2063  
Jefferson, WI 53549

[Livestream on YouTube](#)

Register in advance for this webinar:

[https://zoom.us/webinar/register/WN\\_N2ghwZR3TQenotKF1KEwmQ](https://zoom.us/webinar/register/WN_N2ghwZR3TQenotKF1KEwmQ)

After registering, you will receive a confirmation email containing information about joining the webinar.

1. **CALL TO ORDER**
2. **ROLL CALL BY COUNTY CLERK**
3. **PLEDGE OF ALLEGIANCE**
4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
5. **APPROVAL OF THE AGENDA**
6. **APPROVAL OF JUNE 11, 2024 MEETING MINUTES**
7. **COMMUNICATIONS**
  - a. Treasurer's Monthly Report
  - b. Zoning Committee – Notice of Public Hearing, July 18, 2024 (Page 1)
8. **PUBLIC COMMENT (agenda items)**
9. **SPECIAL ORDER OF BUSINESS**
  - a. Jefferson County Fairest of the Fair
10. **ANNUAL REPORTS**
  - a. Presiding Judge – Judge Robert Dehring
  - b. Court Support Services – Commissioner Jennifer Weber
  - c. Sheriff – Sheriff Paul Milbrath
  - d. Child Support – Stacey Jensen, Director
  - e. Treasurer - Kelly Stade, County Treasurer
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
11. **EXECUTIVE COMMITTEE**
  - a. Resolution – Authorizing Jefferson County to Enter into the Settlement Agreement with the Kroger Co., and Agreeing to the Terms of Addendum Two to the MOU Allocating Settlement Proceeds (Page 3)
12. **FINANCE COMMITTEE**
  - a. Resolution –Denying Claim for Damages by Jeffrey Rodegheir (Page 12)

13. **HUMAN RESOURCES COMMITTEE**

- a. Resolution – Eliminating a Vacant Full-Time Community Support Program Professional position and Creating a Full-Time Exempt Registered Nurse position in the Community Support Program Division in the Human Services Department and amending the 2024 budget (Page 13)
- b. Resolution – Eliminating a Vacant Full-Time Director of Community Development Position and Creating a Full-Time- Financial Partnership Manager Position in the Economic Development Department and amending the 2024 budget (Page 16)

14. **PARKS COMMITTEE**

- a. Resolution – Authorizing Jefferson County Administrator to Partner with the City of Jefferson on Access Improvement Projects at the Jefferson County Park Shop (Page 18)

15. **PLANNING AND ZONING COMMITTEE**

- a. Report – Approval of Petitions (Page 22)
- b. Ordinance – Amending Official Zoning Map (Page 23)

16. **PUBLIC COMMENT** (General)

17. **ANNOUNCEMENTS**

18. **ADJOURN**

**NEXT COUNTY BOARD MEETING**

**MONDAY**

**AUGUST 12, 2024 – 7:00 P.M.**

**NOTICE OF PUBLIC HEARING**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
*George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker; Cassie Richardson*

**SUBJECT:** Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits  
**DATE:** Thursday, July 18, 2024  
**TIME:** 7:00 p.m. (Doors will open at 6:30)  
**PLACE:** **JEFFERSON COUNTY COURTHOUSE, ROOM C2063**  
**311 S. CENTER AVE, JEFFERSON, WI 53549**  
**OR Via Zoom Videoconference**

**PETITIONERS OR MEMBERS OF THE PUBLIC MAY ATTEND THE MEETING VIRTUALLY BY FOLLOWING THESE INSTRUCTIONS IF THEY CHOOSE NOT TO ATTEND IN PERSON:**

You are invited to a Zoom meeting.  
When: July 18, 2024, at 07:00 PM Central Time (US and Canada)  
Meeting ID: 957 3344 0565  
Passcode: Zoning

Register in advance for this meeting:

<https://zoom.us/j/95733440565?pwd=eHZRbHZXWXhIUnlKdkhtOXhoTmtNZz09>

After registering, you will receive a confirmation email containing information about joining the meeting.

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda
5. Public Hearing

**NOTICE IS HEREBY GIVEN** that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, July 18, 2024, in Room C2063 of the Jefferson County Courthouse, Jefferson, Wisconsin. Members of the public will be allowed to be heard regarding any petition under consideration by the Planning and Zoning Committee. **PETITIONERS, OR THEIR REPRESENTATIVES SHALL BE PRESENT EITHER IN PERSON OR VIA ZOOM.** Matters to be heard are petitions to amend the official zoning map and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, except holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

Decisions on Conditional Use Permits will be made on **July 29, 2024**

Recommendations by the Committee on Rezones, will be made on **July 29, 2024**

Final decision will be made by the County Board on **August 13, 2024**

**FROM A-1 EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

All is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance

**R4544A-24 – Benjamin & Karen Kacheris:** Request for the existing A-3 zoned lot to be subdivided to create a 2.0 acre lot and a 1.0 acre lot on **Pioneer Drive** in the Town of Concord, parcel 006-0716-2913-002.

**R4545A-24 – Chris Heinecke:** Rezone approximately 1.6 acres to be added to existing 2.0 acre A-3 lot for a total lot size of 3.66 acres on **County Road B**, Town of Concord, from parcel 006-0716-1813-005.

**R4546A-24 – R&W Ventures LLC:** Rezone to create a 3.3 acre lot around existing buildings as a farm consolidation at **W4178 State Road 106**, Town of Hebron, from parcel 010-0615-3214-000.

**R4547A-24 – R&W Ventures LLC:** Rezone to create three – 2.0 acre lots at **W4178 State Road 106**, Town of Hebron, from parcel 010-0615-3214-000.

**R4548A-24 – Michael Braatz:** Rezone to create a 2.0 acre parcel at **N7513 County Road F**, Town of Ixonia, from parcel 012-0816-3431-000. The property is owned by John A & Nancy C Braatz Trust.

**R4549A-24 – Courtney Dunkelberger:** Rezone a 1.1 acre lot along **Schwemmer Lane**, Town of Koshkonong, parcel 016-0514-1733-000. The property is owned by Daniel & Melanie Dunkelberger.

**R4550A-24 – Ivan & Elizabeth Yoder:** Rezone to create a 2.0 acre lot at **W6184 Star School Road**, Town of Koshkonong, parcel 016-0514-2114-000.

### **CONDITIONAL USE PERMIT APPLICATIONS**

All is in accordance with Sec. 11.04(f)1 & 2 of the Jefferson County Zoning Ordinance

**CU2130-24 – Todd Crawley & Jennifer Blossom:** Conditional use to expand the dog kennel from 20 dogs to 40 dogs in an A-3 zone at **N6304 Coffee Road**, Town of Farmington, on parcel 008-0715-1523-002.

**CU2131-24 – Ryan & Nicole Meyers:** Conditional use to allow for a 1280 sq. ft. addition to a previously approved 2880 sq ft. extensive onsite storage structure in a R-2 zone at **W9017 US Highway 18**, Town of Oakland, on parcel 022-0613-0543-003.

### **6. Adjourn**

**A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.**

*Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.*

**A digital recording of the meeting will be available in the Zoning Department upon request.**

## RESOLUTION NO. 2024-\_\_\_\_\_

### **Authorizing Jefferson County to Enter into the Settlement Agreement with The Kroger Co. and Agreeing to the Terms of Addendum Two to the MOU Allocating Settlement Proceeds**

#### Executive Summary

Between 1999 and 2013, the quantity of opioids dispensed in the United States quadrupled, with nearly 207 million opioid prescriptions being written in 2013 and almost 259 million in 2014. Opioid sales were nearly \$10 billion in 2015. According to 2015 data from the National Survey on Drug Use and Health, in 2013 over one third of United States citizens had used prescription opioids, with a significant number of those resulting in addiction. In order to expand their market and achieve a dramatic increase in profits, some companies created a marketing campaign designed to give the medical community and the public the false impression that opioids were safe for long-term use. This false marketing campaign is responsible for what is commonly referred to as the Opioid Epidemic. On October 10, 2017, the Jefferson County Board of Supervisors adopted Resolution No. 2017-39 which authorized the County Administrator to execute the necessary documents to proceed with a lawsuit on behalf of Jefferson County.

Lawsuits have been filed on behalf of 71 Wisconsin counties and 16 municipalities. All Wisconsin cases were coordinated with thousands of other lawsuits throughout the country. Jefferson County previously entered into settlement agreements with a number of opioid manufacturers pursuant to Resolution No. 2021-49. Settlement terms have now been reached with The Kroger Co. and affirmative action of the Board is required to finalize the settlement. The terms of the settlement require all parties to sign the agreement and related documents no later than August 12, 2024.

This resolution authorizes Jefferson County to enter into Settlement Agreement to resolve the pending litigation with The Kroger Co. It further authorizes Jefferson County to execute Addendum Two to the Wisconsin Local Government Memorandum of Understanding which allocates the settlement proceeds to each of the participating local governments. The Executive Committee considered this resolution at its meeting on June 26, 2024, and the Finance Committee considered this resolution at its meeting on July 2, 2024. Both Committees recommended forwarding it to the County Board for approval.

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WHEREAS, the County Board of Supervisors previously authorized the County to enter into an engagement agreement with von Briesen & Roper, s.c., Crueger Dickinson LLC and Simmons Hanly Conroy LLC (the “Law Firms”) to pursue litigation against certain manufacturers, distributors, and retailers of opioid pharmaceuticals (the “Opioid Defendants”) in an effort to hold the Opioid Defendants financially responsible for the County’s expenditure of vast money and resources to combat the opioid epidemic; and

WHEREAS, on behalf of the County, the Law Firms filed a lawsuit against the Opioid Defendants; and

WHEREAS, the Law Firms filed similar lawsuits on behalf of 66 other Wisconsin counties and all Wisconsin cases were coordinated with thousands of other lawsuits filed against the same

or substantially similar parties as the Opioid Defendants in the Northern District of Ohio, captioned *In re: Opioid Litigation*, MDL 2804 (the “Litigation”); and

WHEREAS, four (4) additional Wisconsin counties (Milwaukee, Dane, Waukesha, and Walworth) hired separate counsel and joined the Litigation; and

WHEREAS, since the inception of the Litigation, the Law Firms have coordinated with counsel from around the country (including counsel for Milwaukee, Dane, Waukesha, and Walworth Counties) to prepare the County’s case for trial and engage in extensive settlement discussions with the Opioid Defendants; and

WHEREAS, the settlement discussions with The Kroger Co. (the “Settling Defendant”) resulted in a tentative agreement as to settlement terms pending agreement from the County and other plaintiffs involved in the Litigation; and

WHEREAS, copies of the settlement agreement relating to the Settling Defendant (“Settlement Agreement”) representing the terms of the tentative settlement agreement with the Settling Defendant has been made available at <https://nationalopioidsettlement.com/wp-content/uploads/2024/05/Kroger-Multistate-Settlement-Agreement-Circulated-to-States-March-25-2024.pdf>; and

WHEREAS, the Settlement Agreement provides, among other things, for the payment of certain sums to Participating Subdivisions (as defined in the Settlement Agreement) upon the occurrence of certain events detailed in the Settlement Agreement; and

WHEREAS, the County is a Participating Subdivision in the Settlement Agreement and has the opportunity to participate in the benefits associated with the Settlement Agreement provided the County (a) approves the Settlement Agreement; (b) approves the Addendum Two to the Memorandum of Understanding allocating proceeds from the Settlement Agreement (“MOU”) among the various Wisconsin Participating Subdivisions, a copy of which is attached to this Resolution (“Addendum Two”); and (c) the Legislature’s Joint Committee on Finance approves the terms of the Settlement Agreement; and

WHEREAS, pursuant to Section 12 of the State-Local MOU entered into between the Wisconsin Participating Subdivisions and the Attorney General of the State of Wisconsin (“State-Local MOU”), the Attorney General has provided notice that the terms of the State-Local MOU shall apply to the Settlement Agreement and all proceeds of such Settlement Agreement; and

WHEREAS, 2021 Wisconsin Act 57 created Section 165.12 of the Wisconsin Statutes relating to the settlement of all or part of the Litigation; and

WHEREAS, pursuant to Wis. Stat. § 165.12(2), the Legislature’s Joint Committee on Finance is required to approve the Settlement Agreement; and

WHEREAS, pursuant to Wis. Stat. § 165.12(2), the proceeds from any settlement of all or part of the Litigation are distributed 70% to local governments in Wisconsin that are parties to the Litigation and 30% to the State; and

WHEREAS, Wis. Stat. § 165.12(4)(b)2. provides the proceeds from the Settlement Agreement must be deposited in a segregated account (the “Opioid Abatement Account”) and may be expended only for approved uses for opioid abatement as provided in the Settlement Agreement; and

WHEREAS, Wis. Stat. § 165.12(7) bars claims from any Wisconsin local government against the Opioid Defendants filed after June 1, 2021; and

WHEREAS, the definition of Participating Subdivisions in the Settlement Agreement recognizes a statutory bar on claims such as that set forth in Wis. Stat. § 165.12(7) and, as a result, the only Participating Subdivisions in Wisconsin are those counties and municipalities that were parties to the Litigation (or otherwise actively litigating a claim against one, some, or all of the Opioid Defendants) as of June 1, 2021; and

WHEREAS, the Legislature’s Joint Committee on Finance is not statutorily authorized or required to approve the allocation of proceeds of the Settlement Agreement among Wisconsin Participating Subdivisions; and

WHEREAS, the Wisconsin Participating Subdivisions previously negotiated and approved the allocation of proceeds among themselves, which allocation is reflected in Exhibit A to the MOU, which is an agreement between all of the entities identified in the Allocation MOU as to how the proceeds payable to those entities under the Settlement Agreements will be allocated; and

WHEREAS, the County and all other Wisconsin Participating Subdivisions agreed to and entered into that certain Addendum to the MOU (“Addendum One”) that provided for allocation of settlement proceeds from previous settlements with certain pharmacies and manufacturers according to the same percentages as that provided in the MOU; and

WHEREAS, the County has been informed as to the deadlines related to the effective dates of the Settlement Agreement, the ramifications associated with the County’s refusal to enter into the Settlement Agreement, the form of Addendum Two and an overview of the process for finalizing the Settlement Agreements and such information, together with additional resources related to the settlement can be found at <https://nationalopioidsettlement.com/kroger-co-settlement/>; and

WHEREAS, the County, by this Resolution, shall deposit the proceeds of the Settlement Agreement consistent with the terms of this Resolution and Wis. Stat. § 165.12(4)(b); and

WHEREAS, pursuant to the County’s engagement agreement with the Law Firms, the County shall pay up to an amount equal to 25% of the proceeds from successful resolution of all or part of the Litigation, whether through settlement or otherwise, plus the Law Firms’ costs and

disbursements, to the Law Firms as compensation for the Law Firms' efforts in the Litigation and any settlement; and

WHEREAS, the Law Firms anticipate making application to the national fee fund established in the Settlement Agreement seeking payment, in whole or part, of the fees, costs, and disbursements owed the Law Firms pursuant to the engagement agreement with the County; and

WHEREAS, it is anticipated the amount of any award from the fee fund established in the Settlement Agreements will be insufficient to satisfy the County's obligations under the engagement agreement with the Law Firms; and

WHEREAS, the County, by this Resolution, and pursuant to the authority granted the County in the applicable Order emanating from the Litigation in relation to the Settlement Agreement and payment of attorney fees, shall authorize and direct the escrow agent responsible for the receipt and distribution of the proceeds from the Settlement Agreement to establish an account for the purpose of segregating funds to pay the fees, costs, and disbursements of the Law Firms owed by the County (the "Attorney Fees Account") in order to fund a local "backstop" for payment of the fees, costs, and disbursements of the Law Firms; and

WHEREAS, in no event shall payments to the Law Firms out of the Attorney Fees Account and the fee fund established in the Settlement Agreement exceed an amount equal to 25% of the amounts allocated to the County by virtue of the Addendum Two (Exhibit A to the MOU); and

WHEREAS, the intent of this Resolution is to authorize the County to enter into the Settlement Agreement, the Addendum Two, establish the County's Opioid Abatement Account, and establish the Attorney Fees Account; and

WHEREAS, the County, by this Resolution, shall authorize the County's corporation counsel to finalize and execute any other document or agreement necessary to effectuate the Settlement Agreement and the other agreements referenced herein.

NOW, THEREFORE, BE IT RESOLVED: the County Board of Supervisors hereby approves:

1. The execution of the Settlement Agreement and any and all documents ancillary thereto and authorizes the Board Chair or designee to execute same.
2. The final negotiation and execution of Addendum Two in form substantially similar to that presented with this Resolution and any and all documents ancillary thereto and authorizes the Board Chair or designee to execute same upon finalization provided the percentage share identified as allocated to the County is substantially similar to that identified in the Addendum Two provided to the Board with this Resolution.



3. The execution by the Board Chair or designee of any additional documents or agreements for the receipt and disbursement of the proceeds of the Settlement Agreement.

BE IT FURTHER RESOLVED: all proceeds from the Settlement Agreement not otherwise directed to the Attorney Fees Account shall be deposited in the County's Opioid Abatement Account. The Opioid Abatement Account shall be administered consistent with the terms of this Resolution, Wis. Stat. § 165.12(4), and the Settlement Agreement.

BE IT FURTHER RESOLVED: the County hereby authorizes the establishment of an account separate and distinct from any account containing funds allocated or allocable to the County which shall be referred to by the County as the "Attorney Fees Account." An escrow agent shall deposit a sum equal to up to, but in no event exceeding, an amount equal to 20% of the County's proceeds from the Settlement Agreement into the Attorney Fees Account. If the payments to the County are not enough to fully fund the Attorney Fees Account as provided herein because such payments are made over time, the Attorney Fees Account shall be funded by placing up to, but in no event exceeding, an amount equal to 20% of the proceeds from the Settlement Agreement attributable to Local Governments (as that term is defined in the MOU) into the Attorney Fees Account for each payment. Funds in the Attorney Fees Account shall be utilized to pay the fees, costs, and disbursements owed to the Law Firms pursuant to the engagement agreement between the County and the Law Firms provided, however, the Law Firms shall receive no more than that to which they are entitled under their fee contract when considering the amounts paid the Law Firms from the fee fund established in the Settlement Agreement and allocable to the County. The Law Firms may make application for payment from the Attorney Fees Account at any time and the County shall cooperate with the Law Firms in executing any documents necessary for the escrow agent to make payments out of the Attorney Fees Account.


BE IT FURTHER RESOLVED that all actions heretofore taken by the Board of Supervisors and other appropriate public officers and agents of the County with respect to the matters contemplated under this Resolution are hereby ratified, confirmed and approved.

*Fiscal Note: Programs or program enhancements arising from this settlement shall be reviewed on an annual basis through the budget process to determine that the funds are being directed towards the highest needs of Jefferson County.*

*Strategic Plan Reference: None*

Referred By:  
Executive Committee  
Finance Committee

07-09-2024

REVIEWED: Corporation Counsel: DHT ; Finance Director: 

**ADDENDUM TWO TO WISCONSIN LOCAL GOVERNMENT  
MEMORANDUM OF UNDERSTANDING**

WHEREAS, the undersigned local governments (“Local Governments”) entered into that certain Memorandum of Understanding relating to, among other things, the allocation of the proceeds of the settlements with McKesson Corporation, Cardinal Health, Inc., AmerisourceBergen Corporation, Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc. (“Original MOU”); and

WHEREAS, the undersigned Local Governments entered into that certain Addendum to the MOU relating to, among other things, the allocation of the proceeds of the settlements with Walgreens, Walmart, CVS, Teva, and Allergan (“Addendum 1” and, together with the Original MOU, the “MOU”); and

WHEREAS, the settlement discussions with The Kroger Co. has resulted in a tentative agreement as to settlement terms (“Kroger Settlement Agreement”) pending agreement from the State of Wisconsin, the Local Governments and other parties involved in the Litigation; and

WHEREAS, the Local Governments intend this Addendum Two to the MOU (“Addendum Two”) to effectuate the terms of the Kroger Settlement Agreement and allocate the proceeds of the Kroger Settlement Agreement to each of the Local Governments in the same manner and same percentages as set forth in the MOU and Exhibit A to the Original MOU, a copy of which is appended to this Addendum Two with the elimination of the dollar amounts attributable to the settlements referenced in the Original MOU.

NOW, THEREFORE, the Local Governments enter into this Addendum Two upon the terms described herein.

1. The Local Governments ratify, confirm and agree to in all respects the MOU. By this Addendum Two, the Local Governments agree that any and all proceeds of the Kroger Settlement Agreement shall be distributed, allocated and otherwise disposed of in the same manner and same percentages as set forth in the MOU and Exhibit A to the Original MOU. Terms not defined in this Addendum Two shall be given the definition ascribed to such terms in the MOU and the Kroger Settlement Agreement.
2. Nothing in this Addendum Two is intended to alter or change any Local Government’s right to pursue its own claim. Rather, the intent of this Addendum Two is to provide a mechanism for the receipt and expenditure of Opioid Funds, as that term is defined in the MOU.
3. This MOU may be executed in counterparts. Electronic signatures shall in all respects be considered valid and binding.

*[Signatures on Following Page]*

# EXHIBIT A

## Allocation of Proceeds Among the Local Governments

The following chart is agreed upon by and between the Local Governments identified below as representing the allocation of proceeds from the Settlement Agreements following (a) allocation to the Local Governments; and (b) allocation to the Attorney Fee Fund. The Local Governments shall cooperate with one another and the State in the negotiation and execution of an Escrow Agreement to effectuate the terms of the State-Local Government MOU, the Local Government MOU and the allocation set forth below. **The monetary value associated with the percentages below will be calculated consistent with the Settlement Agreements.**

Local Government Type	Wisconsin Litigating Local Government	Allocation Percentage
County	Adams County	0.327%
County	Ashland County	0.225%
County	Barron County	0.478%
County	Bayfield County	0.124%
County	Brown County	2.900%
County	Buffalo County	0.126%
County	Burnett County	0.224%
County	Calumet County	0.386%
County	Chippewa County	0.696%
County	Clark County	0.261%
County	Columbia County	1.076%
County	Crawford County	0.195%
County	Dane County	8.248%
County	Dodge County	1.302%
County	Door County	0.282%
County	Douglas County	0.554%
City	Superior	0.089%
County	Dunn County	0.442%
County	Eau Claire County	1.177%
County	Florence County	0.053%
County	Fond Du Lac County	1.196%
County	Forest County	0.127%
County	Grant County	0.498%
County	Green County	0.466%
County	Green Lake County	0.280%
County	Iowa County	0.279%

County	Iron County	0.061%
County	Jackson County	0.236%
County	Jefferson County	1.051%
County	Juneau County	0.438%
County	Kenosha County	3.712%
City	Kenosha	0.484%
City	Pleasant Prairie	0.059%
County	Kewaunee County	0.156%
County	La Crosse County	1.649%
County	Lafayette County	0.134%
County	Langlade County	0.312%
County	Lincoln County	0.350%
County	Manitowoc County	1.403%
County	Marathon County	1.259%
County	Marinette County	0.503%
City	Marinette	0.032%
County	Marquette County	0.246%
County	Menominee County	0.080%
County	Milwaukee County	25.220%
City	Cudahy	0.087%
City	Franklin	0.155%
City	Greenfield	0.163%
City	Milwaukee	7.815%
City	Oak Creek	0.166%
City	South Milwaukee	0.096%
City	Wauwatosa	0.309%
City	West Allis	0.378%
County	Monroe County	0.655%
County	Oconto County	0.336%
County	Oneida County	0.526%
County	Outagamie County	1.836%
County	Ozaukee County	1.036%
County	Pepin County	0.055%
County	Pierce County	0.387%
County	Portage County	0.729%
County	Price County	0.149%
County	Racine County	3.208%
City	Mount Pleasant	0.117%
City	Sturtevant	0.018%

City	Union Grove	0.007%
City	Yorkville Town	0.002%
County	Richland County	0.218%
County	Rock County	2.947%
County	Rusk County	0.159%
County	Sauk County	1.226%
County	Sawyer County	0.258%
County	Shawano County	0.418%
County	Sheboygan County	1.410%
County	St Croix County	0.829%
County	Taylor County	0.159%
County	Trempealeau County	0.320%
County	Vernon County	0.322%
County	Vilas County	0.468%
County	Walworth County	1.573%
County	Washburn County	0.185%
County	Washington County	1.991%
County	Waukesha County	6.035%
County	Waupaca County	0.606%
County	Waushara County	0.231%
County	Winnebago County	2.176%
County	Wood County	0.842%

**RESOLUTION NO. 2024-\_\_\_\_\_**

**Denying Claim for damages by Jeffrey Rodegheir**

Executive Summary

A claim has been made against Jefferson County for damages. The claim has been reviewed by the County's insurance carrier, WMMIC, and was recommended for disallowance based on the finding that the County has no liability for this claim and is not legally responsible for the alleged damages. This resolution formally denies the claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee considered this resolution on July 2, 2024, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

<u>Claimant</u>	<u>Date of Loss</u>	<u>Claim Filed</u>	<u>Description</u>	<u>Alleged Damages</u>
Jeffrey Rodegheir	4/07/2024	6/21/2024	Mr. Rodegheir alleges damages to the exterior of his travel trailer while being stored at the Jefferson County Fair Park for the winter.	\$5,425.97

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

*Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.*

*Strategic Plan Reference: None*

Referred By:  
Finance Committee

07-09-2024

REVIEWED: Corporation Counsel: DHT ; Finance Director:



**Eliminating a Vacant Full-Time Community Support Program Professional position and  
Creating a Full-time Exempt Registered Nurse position in the Community Support  
Program division in the Human Services Department and amending the 2024 budget**

Executive Summary

Human Services currently contracts for nursing services with the Health Department for the Community Support Program (CSP). The Human Services Director and Health Department Director/Health Officer have assessed the staffing needs, specifically related to nursing levels needed to support the Community Support Program (CSP) in Human Services and immunization and clinical house in the Health Department. These identified program needs necessitate a restructure and creation of certain positions to better align with operational goals and enhance service delivery. Human Services would like to create a full-time nursing position within CSP to expand nursing services. This would also allow the Health Department to expand nursing services by having their LPN full-time, rather than sharing time with Human Services.

This resolution proposes the elimination of one full-time Community Support Professional position and the creation of one full-time Registered Nurse position within the Community Support Program. It is anticipated that through the change in positions and increased reimbursement rates for the Registered Nurse, that this will be a neutral budget adjustment. The Health Department has received the Department of Health Services Routine Immunization grant that will enable the current Licensed Practical Nurse to work full-time at the Health Department, replacing the revenue offset provided by the CSP program. This will assist in meeting the increased capacity and limit the need for reallocation of clinic time from other providers. Further, this resolution authorizes the Health Department to accept the \$40,000 grant from the Department of Health Services.

The resolution was reviewed by the Human Resources Committee on June 18, 2024, and the Finance Committee on July 2, 2024. Both committees recommended forwarding this resolution to the County Board to amend the budget and classification listing accordingly.

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WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the County Administrator, in consultation with the Human Services Director and Health Department Director, has evaluated the current staffing structure and identified that the restructuring and creation of positions will improve operational efficiency and the quality of services provided, and

WHEREAS, the 2024 budget initially included a request for maintaining the Community Support Professional (CSP) position, but subsequent evaluations have indicated that increasing demand for services require increased hours for a Registered Nurse which necessitate a restructuring, and

WHEREAS, the Health Department has applied for a grant that will cover the full cost of the current full-time Licensed Practical Nurse working full-time at the Health Department, offsetting the loss of current revenue from Human Service to the Health Department, and

WHEREAS, elimination of the CSP Professional position, maintaining revenue for CSP services, and the increased reimbursement for the Registered Nurse role will offset costs to add a Registered Nurse in the CSP program, and

WHEREAS, the Community Support Professional position is currently vacant, and

WHEREAS, this restructuring will ensure that clients receive comprehensive care from a qualified healthcare professional, and add needed capacity thus improving health outcomes and aligning with the strategic goals of the County.

NOW, THEREFORE, BE IT RESOLVED, the Jefferson County Board of Supervisors approves of the following position changes in the Human Services Department:

1. Eliminate one full-time vacant Community Support Professional position.
2. Create one full-time, exempt Registered Nurse Position within the Community Support Program.

BE IT FURTHER RESOLVED, that the Health Department is authorized to accept the \$40,000 Department of Health Services Routine Immunization grant.

*Fiscal Note: The restructuring of these positions is designed to be budget neutral. The funding for the full-time Registered Nurse position will be derived from the elimination of the Community Support Professional Position, maintaining reimbursement for services within CSP and increased reimbursement rate for a Registered Nurse. The Health Department will offset previous revenue from the Human Services Department by a grant received for by the Health Department, from the Department of Health Services. This will result in no additional tax levy for the County. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).*


*Strategic Plan Reference: YES*



*Transformative Government: Attract and retain a talented and committed County workforce and Board of Supervisors.*

Referred By:  
Human Resources Committee

07-09-2024

REVIEWED: Corporation Counsel: DHT ; Finance Director: 



**JEFFERSON COUNTY  
BUDGET ADJUSTMENT OR AMENDMENT REQUEST**

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Level 1	Adjustments of operating appropriations up to \$4,999 from one account to another <u>within</u> the department's budget	Department Head
<input type="checkbox"/> Level 2	<input type="checkbox"/> a. Adjustments of operating appropriations over \$5,000 and up from one account to another <u>within</u> the department's budget.	Administrator
	<input type="checkbox"/> b. Substitution of capital items or adjustment of operating to capital appropriations up to \$24,999 from one account to another <u>within</u> the department's budget.	Administrator
	<input type="checkbox"/> c. Transfers between departments within a budgetary function of up to \$24,999.	Administrator
<input type="checkbox"/> Level 3	Amendments of operating or capital appropriations needing additional funding from contingency funds from that are under 10% of the funds originally appropriated for an individual department.	Finance Committee
<input type="checkbox"/> Level 4	<input type="checkbox"/> a. Amendments of operating or capital appropriations needing additional funding from contingency funds from that are over 10% of the funds originally appropriated for an individual department.	County Board
	<input checked="" type="checkbox"/> b. New programs in a department that were not originally budgeted through increase in expenses with offsetting increase in revenue for that program. (i.e. grant funding or donations)	County Board
	<input type="checkbox"/> c. Substitution of capital items or adjustment of operating to capital appropriations over \$25,000 from one account to another <u>within</u> the department's budget.	County Board
	<input type="checkbox"/> d. Amendments of operating or capital appropriations needing funding from general fund balance.	County Board

Increase	Decrease	Account #	Account Title	Amount
<input type="checkbox"/>	<input checked="" type="checkbox"/>	65025-561-455412	CSP - MA Revenue	20,068.75
<input checked="" type="checkbox"/>	<input type="checkbox"/>	65025-561-511110	CSP - Salary	29,408.15
<input type="checkbox"/>	<input checked="" type="checkbox"/>	65025-561-511210	CSP - Wages	(24,992.84)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	65025-561-512141	CSP - Social Security	418.16
<input checked="" type="checkbox"/>	<input type="checkbox"/>	65025-561-512142	CSP - WRS Contributions	313.49
<input type="checkbox"/>	<input checked="" type="checkbox"/>	65025-561-555509	CSP - Contracted CSP	(25,215.71)
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

**Description of Adjustment:**

Human Services currently contracts for nursing LPN services with the Health Department at CSP. HS would like to eliminate a vacant CSP professional position and create a LPN. This would allow HS CSP to expand nursing services. It would also allow the Health Dept to expand nursing services by having their LPN full-time, instead of sharing with HS CSP.

Department Head Signature \_\_\_\_\_ Date \_\_\_\_\_

County Administrator Signature \_\_\_\_\_ Date \_\_\_\_\_

- 1) Salaries and Fringes are not included as operating above, any changes to salaries and fringes must be discussed with the County Administrator.
- 2) The County Administrator shall make the determination if the budget adjustment needs to go to the County Board.
- 3) Any items \$5,000 and above must be capitalized.

**Resolution No. 2024-\_\_\_\_\_**

**Eliminating a Vacant Full-Time Director of Community Development Position and  
Creating a Full-Time Financial Partnership Manager Position in the Economic  
Development Department and amending the 2024 budget**

Executive Summary

The Economic Development Department currently has a vacant full-time Director of Community Development position. After careful evaluation, it has been determined that the department would benefit more from a position focused on financial management to support its strategic initiatives and partnerships. Therefore, it is proposed to eliminate the vacant Director of Community Development position and create a new full-time Financial Partnership Manager position. This restructuring is expected to be cost-neutral, with no increase to the tax levy.

The resolution requesting the elimination of the vacant, full-time Director of Community Development position and the creation of the full-time, exempt, Financial Partnership Manager Position was reviewed by the Human Resources Committee on June 18, 2024 and the Finance Committee on July 2, 2024. The Human Resources and Finance Committees recommended forwarding this resolution to the County Board to amend the classification listing in the Economic Development Department accordingly.

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WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the new Financial Partnership Manager position will better align with the department's needs by fostering collaborative relationships with financial institutions, loan fund investors, and various County financial departments and committees, and

WHEREAS, the new position will oversee the administration of multiple revolving loan funds, manage the loan application process, engage potential investors, and provide oversight to the HUD program, among other responsibilities, and

WHEREAS, this restructuring will support the County's Intentional Economic Growth and Housing Initiatives as outlined in the Strategic Plan.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board hereby creates one full-time, exempt Financial Partnership Manager position and eliminates one vacant full-time Director of Community Development position in the Economic Development Department, to become effective upon passage of this resolution.

*Fiscal Note: The creation of the Financial Partnership Manager position and the elimination of the Director of Community Development position is expected to be cost-neutral, with no increase to the tax levy. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).*

Strategic Plan Reference: YES



Transformative Government: Attract and retain a talented and committed County workforce and Board of Supervisors.

Referred By:  
Human Resources Committee  
Finance Committee

07-09-2024

REVIEWED: Corporation Counsel: DHT ; Finance Director:

A handwritten signature in blue ink, enclosed in a blue oval. The signature appears to be "DHT".

## RESOLUTION NO. 2024-\_\_

### **Authorizing Jefferson County Administrator to Partner with the City of Jefferson on Access Improvement Projects at the Jefferson County Park Shop**

#### Executive Summary

As part of the Project Dove development and creation of Kikkoman Way, Jefferson County has been working with the City of Jefferson and Town and Country Engineering Inc. to address impacts to the Parks building entrances and parking. Town and Country Engineering Inc. worked with Jefferson County staff to create a design that would improve access, reduce the impacts of storm water, and create additional off-street parking for staff vehicles. This project proposes to create 14 new paved parking spaces, concrete curb and gutter to direct overland water flow, water control structures at outflow points, and a paved access drive around the south side of the shop for equipment access and outdoor storage.

Jefferson County is seeking approval to enter into an agreement with the City of Jefferson to include this project in its upcoming road construction contracts on a bid item and quantity basis. Jefferson County will reimburse the City of Jefferson for the quantities encumbered for this project based on quantity bid prices provided by the lowest responsible bidder through a competitive bid process. Town and Country Engineering Inc. has provided an estimate for the project including excavation, grading/fill, paving, contingency, and engineering at \$193,393.15. The Jefferson County Board of Supervisors previously approved funds for this project in the amount of \$200,000 at its March 12, 2024, County Board meeting.

The Jefferson County Parks Committee considered this resolution at its meeting on June 27, 2024, and the Finance Committee considered this resolution at its meeting on July 2, 2024. Both Committees recommended forwarding to the County Board for approval.

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WHEREAS, Jefferson County has been working with the City of Jefferson and Town and Country Engineering to address access changes to the Jefferson County Parks Shop as part of the Project Dove development and the creation of Kikkoman Way. This has included design and engineering of changes to the parks facility to include improved drainage features, additional off-road parking, and access around the parks building for continuity of operations, and

WHEREAS, Jefferson County is seeking to streamline our bidding process and realize economy of scale by working with the City of Jefferson Engineering and Administrative staff to include this project as part of the larger development and road construction projects that are ongoing, and

WHEREAS, it is the intent of Jefferson County to work with the City of Jefferson to include this improvement project as part of pending construction, utilizing the sealed bids received by the City of Jefferson to maximize economy of scale and limit duplicate mobilization cost. Jefferson County will reimburse the City based on the actual bid items based on unit quantities and pricing.

NOW, THEREFORE, BE IT RESOLVED, the Jefferson County Board of Supervisors authorizes the County Administrator to enter into an agreement with the City of Jefferson to include the described project in the City's current project and Jefferson County will reimburse the City of Jefferson based on expenditures incurred directly related to this project.

*Fiscal Note: This resolution authorizes Jefferson County to participate with the City of Jefferson in the bid process and include this project in the improvements necessary to design and construct Kikkoman Way. Funds for this project were approved in the amount of \$200,000 by the County Board of Supervisors at its March 12, 2024, meeting. No budget adjustments are necessary.*


Strategic Plan Reference: YES



Transformative Government: Data driven budgets and policy management

Referred By:  
Parks Committee  
Finance Committee

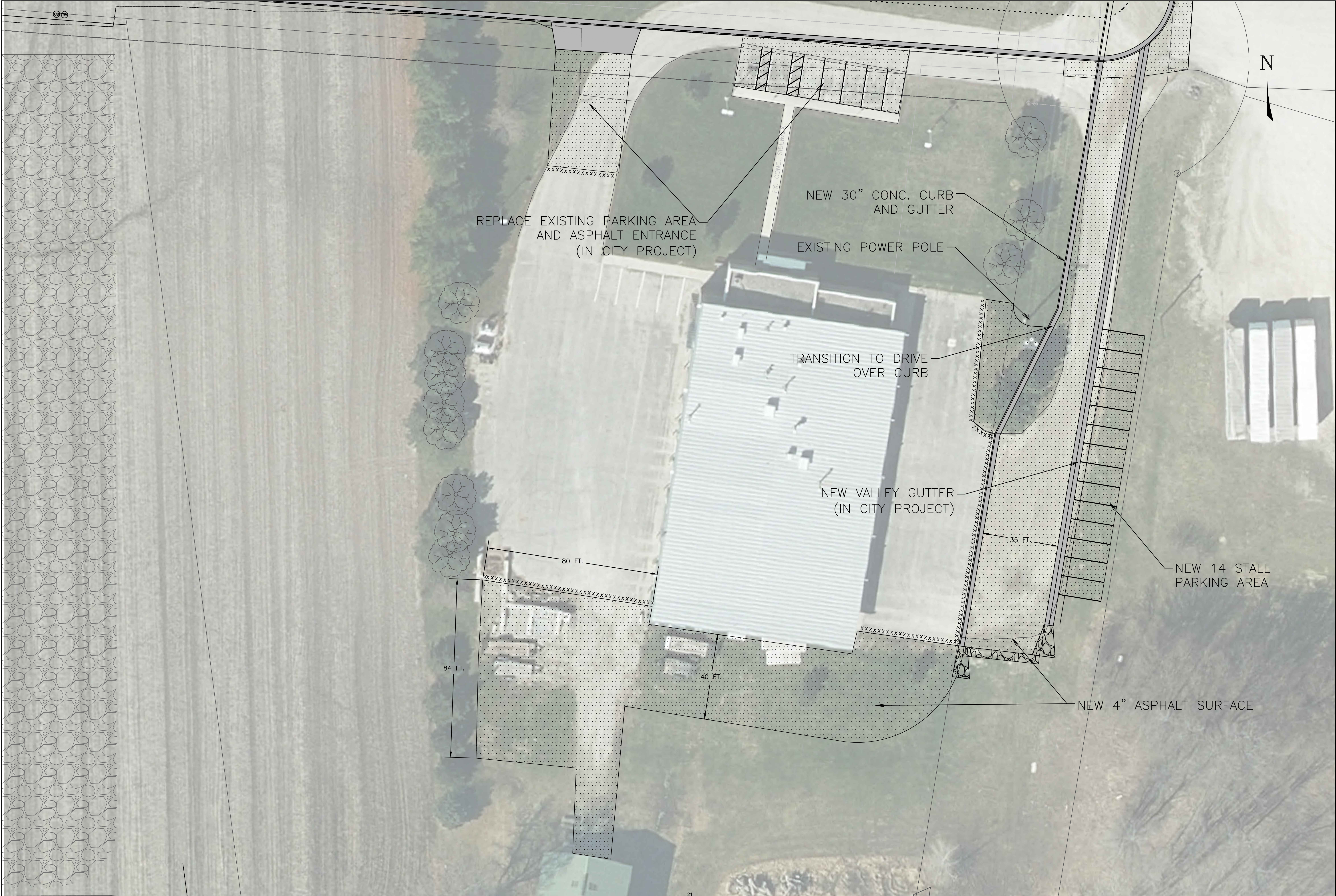
07-09-2024

REVIEWED: Corporation Counsel: DHT ; Finance Director: 

NO.	DESCRIPTION OF WORK	QUANT.	UNITS	UNIT PRICE	AMOUNT
1.	Excavation and Disposal of Bad Subbase Below Subgrade	625	cu. yd.	\$ 20.00	\$ 12,500.00
2.	3" Breaker Run Base Course & Breaker Run Replacement of Excavation of Bad Subbase Below Subgrade	1,254	tons	\$ 15.00	\$ 18,810.00
3.	3/4" Crushed Aggregate Base Course	431	tons	\$ 16.25	\$ 7,007.00
4.	Sawcutting Existing Concrete and Asphalt Pavements	300	lin. ft.	\$ 4.00	\$ 1,200.00
5.	Topsoil Restoration, Seeding, Fertilizing & Mulching	500	sq. yd.	\$ 10.00	\$ 5,000.00
6.	2" Hot Mix Asphalt Surface Course, Type 4 MT H	331	tons	\$ 105.00	\$ 34,765.50
7.	2" Hot Mix Asphalt Lower Course, Type 4 MT H	331	tons	\$ 100.00	\$ 33,110.00
8.	30" Concrete Curb & Gutter	500	lin. ft.	\$ 25.00	\$ 12,500.00
9.	Pavement Markings	1	lump sum	\$ 4,000.00	\$ 4,000.00
10.	Strip Topsoil and Fine Grading	1	lump sum	\$ 35,000.00	\$ 35,000.00

<b>Construction Total</b>	<b>\$ 163,892.50</b>
<b>Contingency (10%)</b>	<b>\$ 16,389.25</b>
<b>Engineering (5%)</b>	<b>\$ 13,111.40</b>
<b>Total</b>	<b>\$ 193,393.15</b>





REPLACE EXISTING PARKING AREA  
AND ASPHALT ENTRANCE  
(IN CITY PROJECT)

NEW 30" CONC. CURB  
AND GUTTER

EXISTING POWER POLE

TRANSITION TO DRIVE  
OVER CURB

NEW VALLEY GUTTER  
(IN CITY PROJECT)

NEW 14 STALL  
PARKING AREA

NEW 4" ASPHALT SURFACE

6264 Nesbitt Road  
Madison, WI 53719  
(608) 273-3350  
www.tceengineers.net

**tc** TOWN & COUNTRY  
ENGINEERING, INC.

JEFFERSON COUNTY PARKS

City of Jefferson, Wisconsin

PROJECT NO.:  
JF 154

DRAWING FILE:  
\_JF\_154\_CONTRACT & SHEETLUNG

DRAWN BY:  
N.J.D.

CHECKED BY:  
B.R.B.

DATE:  
6-17-24

REVISIONS:

SCALE:  
0 5 10 20

SHEET:  
1



**REPORT  
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY  
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on June 20, 2024, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS  
R4542A-24 and R4543A-24**

**DATED THIS TWENTY-FOURTH DAY OF JUNE 2024  
Blane Poulson, Secretary**

**THE PRIOR MONTH'S AMENDMENTS  
R4534A-24, R4535A-24, R4536A-24, R4537A-24, R4538A-24,  
R4539A-24, R4540A-24, R4541A-24**

**ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS.  
STATS. 59.69(5)**



**ORDINANCE NO. 2024-\_\_**

**Amending Official Zoning Map**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4542A-24, R4543A-24 were referred to the to the Jefferson County Planning and Zoning Committee for public hearing on June 20, 2024, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**From A-1 Exclusive Agricultural to A-3 Agricultural and Rural Residential**

Rezone to create a 2-acre residential building site on the corner of Bakertown Road and N Helenville Road in the Town of Farmington, parcel 008-0715-3522-000. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditional upon receipt of and recording of the final certified survey map, receipt of suitable soil test, access approval of maintaining authority. R4542A-24 Richard & Kimberly Heine

Rezone to create a 1.136-acre residential lot along Hustisford Road, Town of Ixonia, from parcel 012-0816-1942-000. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditional upon receipt of and recording of the final certified survey map, receipt of suitable soil test, access approval of maintaining authority, extraterritorial plat review, and filing of affidavit of zoning status on remaining lands. R4543A-24 Jacqueline M Christensen

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

*Fiscal Note: Passage of this ordinance has no immediate fiscal impact.*

Referred By:  
Planning and Zoning Committee

07-09-2024

REVIEWED: Corporation Counsel: DHT ; Finance Director 