

Human Resources Committee Agenda
Jefferson County Courthouse
Conference Room C2003
311 S Center Avenue
Jefferson, WI 53549

Monday, July 29, 2024, at 11:30 a.m.

Join Zoom Meeting: https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09	
Meeting ID: 876 9775 4337	Passcode: Meet2022
One tap Mobile: 1-312-626-6799	

Committee Members: James Braughler, Joan Callan, Kirk Lund, Matthew Tracy, and Karl Zarlring

1. Call to order
2. Roll call (*establish a quorum*)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (*Members of the Public who wish to address the Committee on specific agenda items must register their request at this time*)
6. Approval of June 18, 2024, Minutes
7. Communications
8. Discussion and possible action to approve and to recommend forwarding Resolution to County Board to fund the Psychiatric Advanced Prescriber full-time and consideration to authorize the County Administrator the ability to recruit either as an Independent Contractor or as an Employee with salary and benefits in a non-classified range
9. Discussion and possible action to approve a voluntary Short-Term Disability plan and provider and possible amend the current Voluntary Long Term Disability plan and/or provider for Jefferson County Employees
10. Discussion and possible action to approve interim organizational changes at the Sheriff's Office to include activating the Undersheriff position, currently unfunded
11. Discussion and review of Compensation Market Ranges and implementation in future years
12. Convene into closed session pursuant to Wisconsin State Statute section 19.85 (1)(e), "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on labor negotiation strategy with the Jefferson County Deputy Sheriff's Association and the Jefferson County Supervisors Association
13. Reconvene into open session for possible action on items discussed in closed session
14. Review of June 2024 monthly financial reports for Human Resources and Safety
15. Report from Human Resources Director
 - a. Requests to fill vacant positions
 - b. Emergency Help requests
 - c. Extra steps and/or benefits for new hires and current positions
 - d. Approvals of Leaves of Absences
 - e. Update on Human Resources Department activities
16. Discussion and possible action on tentative future meeting schedule and agenda items.
17. Adjournment

Next scheduled meetings:
Tuesday, August 20, 2024, at 8:30 a.m.
Tuesday, September 17, 2024, at 8:30 a.m.
Tuesday, October 15, 2024, at 8:30 a.m.

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.