

**Human Resources Committee Agenda**  
**Jefferson County Courthouse, Conference Room C2063**  
**311 S Center Avenue**  
**Jefferson, WI 53549**  
**Tuesday, March 18, 2025, at 8:30 a.m.**

Virtual TEAMS link:

[Join the meeting now](#)

Meeting ID: 240 309 639 621

Passcode: Rz7uW9Jj

Committee Members: James Braughler, Chair; Joan Callan, Kirk Lund, Matthew Tracy, and Karl Zarling, Vice Chair

1. Call to order
2. Roll call (*establish a quorum*)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (*Members of the Public who wish to address the Committee on specific agenda items must register their request at this time*)
6. Approval of March 6, 2025, Minutes
7. Communications
8. Discussion and possible action recommending approval of GovInvest Market Total Compensation Services
9. Discussion and possible action concerning funding for succession planning through Vested Benefit Reserve
10. Convene into closed session for discussion and possible action pursuant to Wisconsin State Statute section 19.85 (1)(e), "...conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on labor negotiation strategy with the Jefferson County Supervisors Association
11. Reconvene into open session for possible action on items discussed in closed session
12. Review of February 2025 monthly financial reports for Human Resources and Safety
13. Report from Human Resources Director to include Requests to fill vacant positions, Emergency Help requests, Extra steps and/or benefits for new hires and current positions, Update of Leaves of Absences requests, and Update on Human Resources Department activities
14. Discussion and possible action on tentative future meeting schedule and agenda items.
15. Adjournment

**Next scheduled meetings:**

**Tuesday, April 15, 2025, at 8:30 a.m.**

**Tuesday, May 20, 2025, at 8:30 a.m.**

**Tuesday, June 17, 2025, at 8:30 a.m.**

*A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodation for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.*