

County Board members and the general public are invited to attend an optional tour of the County Highway Department Facility at 5:30 p.m., prior to the regular County Board meeting.

AGENDA

JEFFERSON COUNTY BOARD MEETING

Tuesday, August 12, 2008 7:00 p.m.

**Jefferson County Courthouse
320 South Main Street, Room 205
Jefferson, WI 53549**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
4. **REVIEW OF THE AGENDA**
5. **APPROVAL OF COUNTY BOARD MINUTES – JULY 8, 2008 MEETING**
6. **COMMUNICATIONS**
 - a. Treasurer's Monthly Report (Addendum to Agenda)
 - b. Letter from Jefferson County Farm Bureau regarding Johnson Creek Annexation
 - c. Zoning Committee Notice of Public Hearing, August 21, 2008, 7:00 p.m. Rm 205
7. **PUBLIC COMMENT**
8. **SPECIAL ORDER OF BUSINESS**
 - a. Presentation of 2007 Audited Financial Statements – Clifton Gunderson LLP
 - b. Presentation of Highway Department Facility Study – Short Elliott Hendrickson, Inc.

COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES

9. **ZONING & PLANNING COMMITTEE**
 - a. Report – Approval of Petitions
 - b. Ordinance – Approval of Zoning Petitions
10. **ADMINISTRATION & RULES COMMITTEE**
 - a. Report – County Board Chair Schmeling (Addendum to Agenda)
 - b. Ordinance – Amend Board Rule increasing number of members of Veterans Commission
11. **COUNTRYSIDE BOARD OF TRUSTEES**
 - a. Resolution – Supplemental Payment/Certified Public Expenditure program for county nursing homes
12. **HIGHWAY COMMITTEE**
 - a. Resolution – Approve sale of unused right of way CTH A to Brock & Krista Sabol

13. HUMAN RESOURCES COMMITTEE
 - a. Resolution – Create two part-time File Clerk positions and leave vacant one full-time File Clerk position in the Human Services Department
 - b. Resolution – Authorize inclusion in state health insurance program
 - c. Resolution – Authorize contract for 2009 -2010 health insurance administrative services ending county self-funded health insurance program
 - d. Resolution – Create Deputy County Clerk Position
 - e. Resolution – Authorize Labor Contract Amendment regarding RN wages

14. INFRASTRUCTURE COMMITTEE & ADMINISTRATION & RULES COMMITTEE
 - a. Ordinance – Amend Board Rule describing Infrastructure Committee responsibilities

15. LAND & WATER CONSERVATION COMMITTEE
 - a. Resolution – Authorizing Gypsy Moth Suppression Program participation

16. PARKS COMMITTEE
 - a. Resolution – Glacial River Bike Trail Paving Bids (Addendum to Agenda)
 - b. Resolution – Lower Rock Lake Parking Lot Grant Application (Addendum to Agenda)
 - c. Resolution – Amend Resolution 2007-35 – Intergovernmental Agreement with Town of Lake Mills for Lower Rock Lake parking lot project (Addendum to Agenda)

17. **APPOINTMENTS BY HUMAN SERVICES BOARD**
 - a. Nancy Haberman, Jefferson, to the Aging & Disability Resource Center Advisory Committee for an indeterminate term
 - b. Leah Getty, Jefferson, to the Aging & Disability Resource Center Advisory Committee for an indeterminate term
 - c. Marian Moran, Watertown, to the Aging & Disability Resource Center Advisory Committee for an indeterminate term
 - d. Mary Ann Steppke, Fort Atkinson, to the Aging & Disability Resource Center Advisory Committee for an indeterminate term
 - e. Mike Mullenax, Watertown, to the Aging & Disability Resource Center Advisory Committee for an indeterminate term
 - f. Virgene Lawson, Sullivan, to the Aging & Disability Resource Center Advisory Committee for an indeterminate term
 - g. Sharon Van Acker, Lake Mills, to the Aging & Disability Resource Center Advisory Committee for an indeterminate term
 - h. Richard Jones, Waterloo, to the Aging & Disability Resource Center Advisory Committee for an indeterminate term

18. **APPOINTMENT BY COUNTY ADMINISTRATOR**
 - a. Paul Novitzke – Fair Park Director

19. **ANNOUNCEMENTS**

20. **ADJOURN**

NEXT COUNTY BOARD MEETING MONDAY, SEPTEMBER 8, 2008 7:00 P.M. ROOM 205

NOTICE OF PUBLIC HEARING

JEFFERSON COUNTY ZONING AND PLANNING COMMITTEE

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Richard Jones; Lloyd Zastrow

- 1. Call to Order**
- 2. Roll Call**
- 3. Certification of Compliance With Open Meetings Law Requirements**
- 4. Review of Agenda**
- 5. Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Zoning and Planning Committee will conduct a public hearing at 7 p.m. on Thursday, August 21, 2008, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions, as described or as may be amended for location or size by the Committee, to amend the zoning ordinance of Jefferson County and applications for conditional use permits. In order to comply with the Jefferson County Agricultural Preservation and Land Use Plan, the Committee may modify the location of the proposed parcels to anywhere on the entire parcel of record. A map of the properties affected may be obtained from the Zoning Department.

FROM AGRICULTURAL A-1 TO A-2, AGRIBUSINESS

3350A-08 & CU1516-08 – Paul Marty: Rezone approximately 3 acres of PIN 030-0813-1613-000 (14.88 Acres) with conditional use to allow used farm implement storage, sales & service including outside storage at **W8643 Blue Joint Road** in the Town of Waterloo. The parcel of record also includes 030-0813-1614-000 and 030-0813-1523-001.

FROM AGRICULTURAL A-1 TO N, NATURAL RESOURCE

3353A-08 – Jerome & Carol Ehrke: Rezone to create an approximate 13-acre Natural Resource zone near **Ehrke Road** to be retained with the property at W7963 Oakwood Lane in the Town of Oakland. The site is part of PIN 022-0613-1431-000 (23.15 Acres).

CONDITIONAL USE PERMIT APPLICATIONS

CU1519-08 – Dean & Luanne Mathwich: Conditional use to allow a home occupation/custom woodworking shop at **N6461 Ziebell Road** in the Town of Aztalan. The site is on PIN 002-0714-1621-005 (5.239 Acres) in an A-3, Rural Residential zone.

CU1520-08 – H. James & Sons, Inc./Ron & Susan Pitzner Trust : Conditional use to allow mineral extraction from part of PINs 002-0714-3433-001 (37.188 Acres), 002-0714-3434-000 (33.068 Acres), 002-0714-3431-000 (40 Acres) and 002-0714-3432-000 (33.39 Acres). The site is near **Popp Road** in the Town of Aztalan.

CU1521-08 – Daniel Fregien & Teresa Teaff: Conditional use to allow an extensive on-site storage structure of 2,688 square feet, 26 feet in height in a Residential R-2 zone. The site is at **N6032 Grey Fox Trail**, on PIN 006-0716-2221-006 (5.018 Acres) in the Town of Concord.

CU1522-08 – Jeff Fowle for WE Energies/Leonard F. Meyer & Ray D. Meyer Property: Conditional use to allow temporary storage of vehicles, construction equipment and electric utility supplies near **W3092 & W3094 USH 18**, Town of Jefferson on PIN 014-0615-0212-007 (10.545 Acres).

6. Adjourn

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS

The Jefferson County Zoning and Planning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on June 19 and July 17, 2008, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS 3335A-08, 3341A-08, 3342A-08,
3349A-08, 3344A-08, 3345A-08, 3346A-08 and 3348A-08**

DATED THIS TWENTY-EIGHTH DAY OF JULY 2008

Donald Reese, Secretary

**THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS, 3336A-08, 3339A-08 & 3340A-08,
IS JULY 12, 2008.**

ORDINANCE NO. 2008-_____

Approval of Zoning Petitions

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition 3335A-08 was referred to the Jefferson County Zoning and Planning Committee for public hearing on June 19, and Petitions 3341A-08, 3342A-08, 3349A-08, 3344A-08, 3345A-08, 3346A-08 and 3348A-08 were referred for public hearing on July 17, 2008, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-2, AGRIBUSINESS

Rezone approximately 1.1591 acre of PIN 020-0714-0543-001 (1.69 acres) to A-2 as per plan submitted. The site is at W6631 CTH A in the Town of Milford. (3335A-08 – Joseph Topel)

Rezone approximately 0.7 acre of PIN 006-0716-2912-000 (38.696 acres) to enlarge the existing A-2 zone at N5683 Pioneer Road in the Town of Concord. (3341A-08 – James Stern)

Rezone approximately 20.056 acres of PIN 002-0714-3622-000 (39.72 acres) near Junction Road in the Town of Aztalan. This action is conditioned upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. (3342A-08 – Renew Energy/OPM of Jefferson LLC property)

FROM AGRICULTURAL A-1 TO BUSINESS

Reduce requested size to 1.5 acres to comply with ordinance requirements and rezone that area of PIN 016-0514-1044-001 (11.454 acres) to add it to adjoining business-zoned property at N1656 USH 12 in the Town of Koshkonong. (3349A-08 – Jim Hedrick/J & D Hedrick Trust property)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone approximately 0.3 acre of PIN 022-0613-1732-000 (37.05 acres) to add it to adjoining A-3 zoned property. The site is in non-prime ag soils near N3877 Airport Road in the Town of Oakland. This action is conditioned upon recording of either a deed transfer document for the

0.3 acre, or a certified survey map for the entire enlarged lot. (3344A-08 – Amy Pidosny/Dale & Lydia Falk property)

Rezone approximately 2 acres of PIN 006-0716-1813-005 (17.8 acres) for a building site near W2245 CTH B in the Town of Concord. Rezoning of this non-prime ag land lot is conditioned upon road access approval by the County Highway Department, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of the final certified survey map for the lot. (3345A-08 – James Gesell)

Rezone approximately 1.1228 acre of PINs 006-0716-1244-000 (38 acres) and 006-0716-1311-000 (40 acres) for a new building site near W147 CTH B in the Town of Concord. This prime ag land lot approval is conditioned upon road access approval by the County Highway Department, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. (3346A-08 – Gordon Zastrow)

Rezone approximately 1 acre of PIN 002-0714-1524-000 (46.2 acres) along CTH B in the Town of Aztalan. The prime ag land lot creation is conditioned upon road access approval by the County Highway Department, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the property. (3348A-08 – Edwin P Messmer)

AYES _____

NOES _____

ABSENT _____

ABSTAIN _____

VACANT _____

Ordinance Requested by
Zoning and Planning Committee

08-12-08

Deb Magritz: 8-5-08

County Board Chairman's Report
Sharon L. Schmeling
August 2008

The following report provides updates on the activities of the Jefferson County Board, its chairman, its committees, and key issues confronting the county. If you have any questions about the following information, or would like an update about a project or issue not mentioned here, do not hesitate to contact me by phone or e-mail (sharons@co.jefferson.wi.us) with your questions or suggestions.

1. County Administrator Annual Performance Review – The County Administrator's three-year contract expires on December 31, 2008. The date of the Administrator's annual performance evaluation is October 28th. The Administrative Committee met August 5th to begin discussing the process for conducting the administrator's performance review in anticipation of reviewing and renewing the contract.

As is our practice, the Committee will gather information from County Board members and department heads to assess the Administrator's performance. Because this annual review is tied to the contract renewal, the Committee has agreed to hire a human resources consultant to gather the data. This will provide the County Board with an objective evaluation of our Administrator's progress and provide an unbiased assessment of his strengths and opportunities for improvement.

Next to the passage of an annual budget and the levying of taxes, the County Board's oversight of the County Administrator is one of our most important responsibilities. The County Board sets policies and spending rates; the County Administrator is charged with the daily implementation of those policies. The annual performance evaluation and contract renewal are the devices the County Board uses to ensure that we have an effective partnership and are working well together. Please participate in the process as requested by the committee in the coming weeks.

-- END --

ORDINANCE NO. 2008-_____

**Amend Board Rule increasing number of members of
Veterans Service Commission**

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES
HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 3.06(1)(o) of the Board Rules is amended as follows:

(o) VETERANS SERVICE COMMISSION - In accordance with s. 45.12, the Veterans Service Commission shall consist of ~~three~~ five members appointed by the County Administrator for staggered three-year terms. Each member shall be a veteran and the commission shall perform the duties set forth in Chapter 45, Wis. Stats. [renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

Section 2. This ordinance shall be effective after passage and publication as permitted by law.

AYES _____

NOES _____

ABSENT _____

ABSTAIN _____

VACANT _____

NOTE: Section 3.09 of the County Board Rules provides that amendments to the rules shall be made by 2/3 vote. Proposed amendments shall be introduced at one session of the Board and laid over until the next session before action is taken.

Requested by
Administration & Rules Committee

08-12-08

Philip C. Ristow: 07-30-08

RESOLUTION NO. 2008-_____

Supplemental Payment/Certified Public Expenditure Program for county nursing homes

WHEREAS, The Supplemental Payment Program, formerly known as the intergovernmental transfer program, generates federal matching funds based on actual operating losses incurred by governmental nursing homes, and

WHEREAS, all federal revenue generated from county nursing home losses is deposited in the state of Wisconsin's Medical Assistance Trust Fund, and

WHEREAS, the 2007-09 state biennial budget anticipates Medicaid deficits for county and municipal nursing homes of \$140,040,600 in FY 08 and \$136,858,800 in FY 09, and

WHEREAS, payments to counties from the federal match paid on county losses are capped at \$37.1 million each year, and the state anticipates utilizing \$40,000,000 in FY 08 and \$37,000,000 in FY 09 in federal matching funds for its Medicaid programs, and

WHEREAS, under current state law, total supplemental payments to county and municipal homes may not exceed \$37.1 million per year, and

WHEREAS, counties have never received less than \$37.1 million in payments annually, and

WHEREAS, county nursing homes generate significant losses as many county homes serve individuals with high acuity levels and intense behavioral needs, and

WHEREAS, the Medical Assistance rates paid to county nursing homes is insufficient to cover the cost of care for patients with significant care needs, and

WHEREAS, over the years, the number of county nursing homes has declined, and

WHEREAS, many counties can no longer afford to allocate property tax dollars to the operation of a county home, yet county homes provide a valuable public service, and

WHEREAS, if more counties sell or close their county nursing homes, total county nursing home losses decrease, generating fewer dollars under the certified public expenditure program for county and state use, and

WHEREAS, as the \$37.1 million referenced in statute represents a cap on payments to counties, the state has the ability to provide payments to county and municipal homes in an amount less than \$37.1 million.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors supports a legislative change requiring the state of Wisconsin to pay county and municipal nursing homes at least \$37.1 million annually under the supplemental payment program, and

BE IT FURTHER RESOLVED that the Board requests the Wisconsin Counties Association and the Wisconsin Association of County Homes work in cooperation with the Department of Health Services to develop a plan to return all revenue generated from county nursing home losses to counties over a five-year period.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to DHS Secretary Karen Timberlake, DOA Secretary Michael Morgan, Governor Jim Doyle, all area legislators and the Wisconsin Counties Association.

Fiscal Note: This resolution has no direct fiscal impact.

AYES _____

NOES _____

ABSENT _____

ABSTAIN _____

VACANT _____

Requested by
Countryside Board of Trustees

08-12-08

Philip C. Ristow: 07-31-08

RESOLUTION NO. 2008-_____

**Resolution approving sale of unused right-of-way CTH A to
Brock & Krista Sabol**

WHEREAS, Krysta and Brock Sabol own property adjacent to County Trunk Highway A in the Town of Milford, and

WHEREAS, County Trunk Highway A was relocated in 1973, creating a wider than normal right-of-way adjacent to Sabol's property, and

WHEREAS, the Sabols wish to purchase a section of the right-of-way which is approximately 340 feet in length and approximately 35 feet in width, and

WHEREAS, the right-of-way Sabols wish to purchase is no longer used for highway purposes, and

WHEREAS, the Highway Commissioner and the Highway Committee have reviewed Sabol's offer and recommend conveyance of said property to Sabols for the offered price of \$800,

NOW, THEREFORE, BE IT RESOLVED that the County Clerk is authorized to execute a quit claim deed to Brock and Krysta Sabol for the property described as follows:

A parcel of land being part of the right-of-way of County Highway A, lying in the Southeast ¼ of the Southeast ¼ of Section 26, Township 8 North, Range 14 East, Town of Milford, Jefferson County, Wisconsin, being more particularly described as follows:

Beginning at a 1" iron pipe monument, said monument being the northerly corner of Lot 1, Certified Survey Map Number 4704; thence along the northwesterly line of said Lot 1, S44°19'13"W, a distance of 337.52' to a point on a curve; thence continuing along said northwesterly line of said Lot 1, 22.89' on a curve concave to the northwest having radius of 1240.71', a chord that bears S45°05'03"W, a distance of 22.89' to a point, said point being the easterly corner of said Lot 1; thence N49°46'17"W, a distance of 27.93' to a point on a curve; thence 348.77' on a curve parallel to the centerline of County Highway A, as traveled, concave to the northwest having radius of 2341.83', a chord that bears N35°57'44"E, a distance of 348.45' to a point; thence S58°18'16"E, a distance of 80.77' to the point of beginning, said parcel containing 0.40 acres more or less.

Said parcel subject to all rights, reservations, restrictive covenants and easements either recorded or unrecorded.

Fiscal Note: The County will receive \$800 of unbudgeted revenue for a no longer needed portion of right-of-way.

AYES _____

NOES _____

ABSENT _____

ABSTAIN _____

VACANT _____

Requested by
Highway Committee

08-12-08

Philip C. Ristow: 08-06-08

RESOLUTION NO. 2008 - _____

Resolution creating two part-time, non-benefited File Clerk positions and leave one full-time File Clerk position vacant

WHEREAS, the Human Services Director has requested the creation of two (2) part-time, non-benefited positions (Non-Union Grade 2), in lieu of filling one current full-time, File Clerk vacancy, and

WHEREAS, utilization of these part-time positions will allow flexibility to have additional staffing during the busiest hours and less staffing during slower hours, and

WHEREAS, after due consideration, the Human Resources Committee recommends the creation of two part-time, non-benefited File Clerk positions in lieu of filling one full-time File Clerk vacancy, as requested by the Human Services Director.

NOW, THEREFORE, BE IT RESOLVED that the 2008 County Budget setting forth position allocations in the Human Services Department be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

Fiscal Note: The part-time positions will be reviewed for the desirability and effectiveness of continuing the part-time positions on a permanent basis. One full-time File Clerk position will remain vacant during this review period. In the event the part-time positions enhance operations, the vacant full-time File Clerk position will be eliminated in the future. Estimated savings of \$3636 in 2008, and \$10,908 annually thereafter. As a budget amendment, 20 affirmative votes are required for passage.

AYES _____

NOES _____

ABSENT _____

ABSTAIN _____

VACANT _____

Requested by
Human Resources Committee

08-12-08

Terri M Palm Kostroski: 08-06-08

RESOLUTION NO. 2008-_____

Resolution creating two part-time, non-benefited File Clerk positions and leave one full-time File Clerk position vacant

WHEREAS, the Human Services Director has requested the creation of two (2) part-time, non-benefited positions (Non-Union Grade 2), in lieu of filling one current full-time, File Clerk vacancy, and

WHEREAS, utilization of these part-time positions will allow flexibility to have additional staffing during the busiest hours and less staffing during slower hours, and

WHEREAS, after due consideration, the Human Resources Committee recommends the creation of two part-time, non-benefited File Clerk positions in lieu of filling one full-time File Clerk vacancy, as requested by the Human Services Director.

NOW, THEREFORE, BE IT RESOLVED that the 2008 County Budget setting forth position allocations in the Human Services Department be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

Fiscal Note: The part-time positions will be reviewed for the desirability and effectiveness of continuing the part-time positions on a permanent basis. One full-time Court Clerk II – General position will remain vacant during this review period. In the event the part-time positions enhance operations, the vacant full-time File Clerk position will be eliminated in the future. Estimated savings of \$3636 in 2008, and \$10,908 annually thereafter. As a budget amendment, 20 affirmative votes are required for passage.

AYES _____

NOES _____

ABSENT _____

ABSTAIN _____

VACANT _____

Requested by
Human Resources Committee

08-12-08

Terri M. Palm Kostroski: 08-06-08

RESOLUTION NO. 2008-_____

**Resolution for inclusion under the
Wisconsin Public Employers' Group Health Insurance Program**

RESOLVED, by the Board of Supervisors of Jefferson County that pursuant to the provisions of Section 40.51(7) of the Wisconsin Statutes hereby determines to offer the Group Health Insurance Program to eligible personnel through the program of the State of Wisconsin Group Insurance Board, and agrees to abide by the terms of the program as set forth in the contract between the Group Insurance Board and the participating health insurance providers.

All participants in the WPE Group Health Insurance Program will need to be enrolled in either the Traditional HMO Option or the Deductible HMO Option. An employer may not split its group between the two options.

We choose to participate in the Traditional HMO Option paired with the Classic Standard Plan.

The resolution shall be effective on the later of the 1st of the month on or after ninety (90) days following its receipt in the Department of Employee Trust Funds, or January 1, 2009.

The proper officers are herewith authorized and directed to take all actions and make salary deductions for premiums and submit payments required by the State of Wisconsin Group Insurance Board to provide such Group Health Insurance.

Fiscal Note: The County's 2008 Budget contains about \$9.4 million for the County's share of employee health insurance. The estimated maximum county expenditure under the state plan in 2009 is \$9.8 million, which includes a \$2.9 million surcharge for entering the state program. The surcharge will be reduced by half for 2010, and eliminated in 2011. 2010 and 2011 county costs are estimated to not exceed the 2008 budgeted amount.

AYES _____

NOES _____

ABSENT _____

ABSTAIN _____

VACANT _____

Requested by
Human Resources Committee

08-12-08

Philip C. Ristow: 08-06-08

RESOLUTION NO. 2008-_____

Resolution authorizing contract for 2009-2010 health insurance administrative services ending county self-funded health insurance program

WHEREAS, Jefferson County contracts with WPS to administer its self-funded health insurance program, and

WHEREAS, the County will provide health insurance to employees through the state program in 2009, and

WHEREAS, 2008 claims from the self-insured program will continue to be received for up to eighteen months after January 1, 2009, and

WHEREAS, it is necessary to process said claims and WPS will agree to do so in 2009 for a fee equal to five months administrative services charges at the 2008 rate, and a \$22 per claim charge in 2010 for any remaining claims, and

WHEREAS, the existing administrative services contract needs to be amended to include this run-out claims administration,

NOW, THEREFORE, BE IT RESOLVED that the Clerk is authorized to execute an amended administrative services contract with WPS providing for claims processing in 2009 and 2010 for the fee set forth above.

Fiscal Note: Five months of administrative fees is approximately \$72,000. A limited number of claims would be expected in 2010 at the rate of \$22 per claim.

AYES _____

NOES _____

ABSENT _____

ABSTAIN _____

VACANT _____

Requested by
Human Resources Committee

08-12-08

Philip C. Ristow: 08-07-08

RESOLUTION NO. 2008-_____

Resolution creating one full-time Administrative/Elections Clerk position

WHEREAS, the County is moving forward in distinguishing County Clerk functions from County Financial functions, currently resulting in only the County Clerk and one full-time Administrative/Elections Clerk to cover the Clerk's functions, and

WHEREAS, training and utilization of a full-time position is necessary for the upcoming presidential election, as well as completion of existing and new administrative duties to ensure the needs of the public are met, and

WHEREAS, the Administration and Rules Committee and the County Clerk have requested the creation of one (1) additional full-time Administrative/Elections Clerk (Union, Grade 12), and

WHEREAS, after due consideration, the Human Resources Committee recommends the creation of one full-time Administrative/Elections Clerk position, as requested by the Administration and Rules Committee and the County Clerk.

NOW, THEREFORE, BE IT RESOLVED that the 2008 County Budget setting forth position allocations in the County Clerk's Office be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

Fiscal Note: Estimated cost of \$12,417 in 2008, and \$53,267 in 2009. As a budget amendment, 20 affirmative votes are required for passage. No transfer of funds is requested at this time for the balance of 2008.

AYES _____

NOES _____

ABSENT _____

ABSTAIN _____

VACANT _____

Requested by
Human Resources Committee

08-12-08

Terri M. Palm Kostroski: 08-06-08

RESOLUTION NO. 2008-____

Resolution authorizing labor contract amendment regarding RN wages

WHEREAS, Countryside Home and the Health Department have had difficulty attracting and retaining registered nurses based on non-competitive starting salaries for such positions, and

WHEREAS, the Human Resources Director has done a survey of local health care institutions and determined that Jefferson County’s hiring process may be positively affected by an increase in starting salaries for registered nurses, and

WHEREAS, the Human Services Department, Countryside Home and the Health Department are governed by AFSCME labor contracts, and

WHEREAS, the managers of said departments believe that utilizing existing Step 5 from the applicable nine step pay grade for registered nurses as the starting rate will make the County more competitive with surrounding health care providers on this issue, and further, addition of a tenth step and authority to hire at up to Step 8 for experienced nurses will also help attract and retain qualified nurses in county service, and

WHEREAS, the Human Resources Committee recommends the wage rate adjustments set forth below:

	5	6	7	8	9	10
LTC RNs and RNs at CSH and HS	22.218	22.788	23.372	23.929	24.512	25.7376
Public Health RNs	22.218	22.788	23.372	23.929	24.512	26.556

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into amendments to the current AFSCME labor contracts for Countryside Home, Health and Human Services departments establishing a pay scale as set forth above for registered nurses in said respective departments, and further, authorizing hiring rates up to Step 8 for experienced nurses.

BE IT FURTHER RESOLVED that should the unions agree to said amended pay scale, current staff below Step 8 will be elevated to Step 8.

Fiscal Note: On an annualized basis, it is estimated this will cost approximately \$40,000 for Countryside Home, \$18,000 for Health, and \$1,300 for Human Services.

AYES _____
 NOES _____
 ABSENT _____
 ABSTAIN _____
 VACANT _____

Requested by
Human Resources Committee

08-12-08

Philip C. Ristow: 08-07-08

ORDINANCE NO. 2008-_____

Amend Board Rule describing Infrastructure Committee responsibilities

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 3.05(2)(b) of the Board Rules is amended as follows:

(b) INFRASTRUCTURE COMMITTEE - Five members. The Infrastructure Committee shall supervise and control all construction, remodeling and repair of all county buildings and shall have authority to approve the use of county buildings by organizations not connected with county government. The Committee shall review all proposed leases, except those leases which by rule are the responsibility of a different committee, and recommend same to the County Board for final approval. [am. 03/11/08, Ord. 2007-38]

~~The Committee shall approve for payment all i-~~ Invoices covering construction and remodeling. ~~Such invoices shall first be approved by the superintendent or department head or designee of the department involved.~~ The Committee shall review all payments made at its next meeting and determine a proper course of action when an invoice is disputed.

When the County Board has authorized construction of, additions to or remodeling of a county building, the Committee shall solicit proposals from various architects, and recommend to the County Board which architect shall be hired for the project. The Committee may, in its discretion, recommend that the County proceed without an architect. The Committee is not required to recommend an architect based solely on monetary considerations, but shall also consider an architect's previous work for the County and others.

The Committee shall ~~be responsible for the duties of the~~ review issues related to Management Information Systems ~~Department~~. [Amended 03/14/06, Ord. No. 2005-48b]

Section 2. This ordinance shall be effective after passage and publication as permitted by law.

AYES _____
NOES _____
ABSENT _____
ABSTAIN _____
VACANT _____

NOTE: Section 3.09 of the County Board Rules provides that amendments to the rules shall be made by 2/3 vote. Proposed amendments shall be introduced at one session of the Board and laid over until the next session before action is taken.

Requested by
Infrastructure Committee and
Administration & Rules Committee

08-12-08

Philip C. Ristow: 05-20-08; 06-10-08; 07-23-08

RESOLUTION NO. 2008-____

Resolution authorizing Gypsy Moth Suppression Program participation

WHEREAS, the Wisconsin Department of Natural Resources has confirmed gypsy moths are now permanently established in Jefferson County and periodic outbreaks may occur that could cause defoliation and tree mortality, and

WHEREAS, a voluntary gypsy moth suppression treatment program to reduce damage has been established through the state and is coordinated at the county level, and

WHEREAS, for local residents to participate in the state gypsy moth suppression program the County must designate a county coordinator per state statute 26.30 and DNR Administrative Rule 47, and

WHEREAS, the DNR will spray affected areas with a species specific bacteria which does not affect people, animals or plants, and

WHEREAS, the DNR funds the program through a \$35 per acre charge to landowners, and

WHEREAS, participation in the state Gypsy Moth Suppression Program gives counties access to possible federal cost share funds if available which are refunded to participating landowners.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby approve participation in the statewide Gypsy Moth Suppression Program by designating Mark Watkins Director of the Land & Water Conservation Department to serve as county coordinator for the suppression program.

Fiscal Note: There will be no financial obligation required of Jefferson County. The additional staff duties will be added to the existing Land & Water Conservation Department workload.

AYES _____

NOES _____

ABSENT _____

ABSTAIN _____

VACANT _____

Requested by
Land & Water Conservation Committee

08-12-08

Philip C. Ristow: 07-31-08

RESOLUTION NO. 2008-_____

Resolution authorizing acceptance of bid to pave Glacial River Bike Trail

WHEREAS, the Parks Committee has received bids for paving of a portion of the Glacial River Bike Trail south of Fort Atkinson, and

WHEREAS, bids received were as follows:

	<u>Alternate A</u>	<u>Alternate B</u>
Payne and Dolan, Inc., Fitchburg	\$268,525.00	\$214,561.00
B.R. Amon & Sons, Inc., Cambridge	163,807.20	128,612.80
Colt Construction Services, LLC, Pewaukee	256,850.50	203,429.90
Frank Bros., Inc., Janesville	173,990.25	137,777.00,

and

WHEREAS, the Parks Committee recommends contracting with B.R. Amon & Sons, Inc. for the Alternate B option in the amount of \$128,612.80,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to contract with B.R. Amon & Sons, Inc. of Cambridge, Wisconsin, for paving of the Glacial River Bike Trail in the amount of \$128,612.80 in accordance with Alternate B.

Fiscal Note: Engineering costs of approximately \$7,500 will be incurred in connection with this project, bringing the total to \$136,112.80. The current amount of funds available for the project is \$137,668, being comprised of two grants totaling \$61,284 and county funds in the amount of \$76,384 in Business Unit 1824. Alternate B is about 1/2 mile less pavement than Alternate A.

AYES _____

NOES _____

ABSENT _____

ABSTAIN _____

VACANT _____

Requested by
Parks Committee

Addendum to Agenda 08-12-08

Philip C. Ristow: 08-03-08

RESOLUTION NO. 2008-_____

Resolution authorizing grant transfer for parking lot redesign for Rock Lake Park

WHEREAS, Rock Lake is a valuable recreational resource in Jefferson County, and

WHEREAS, the parking lot for Rock Lake County Park is used both by park users and people using the boat launch which is owned and maintained by the Town of Lake Mills, and

WHEREAS, the Town of Lake Mills and Jefferson County worked with a consultant to design plans to reconstruct the parking lot to have two distinct parking areas (one for cars and one for car-trailers), and accomplish storm water infiltration and control with the use of a rain garden and a storm water detention basin, and

WHEREAS, the Wisconsin Waterway Commission awarded a grant of \$80,000 to the Town of Lake Mills to complete the project, and

WHEREAS, the grant management and project implementation would more effectively be accomplished through Jefferson County, and

WHEREAS, the Town of Lake Mills has agreed to share the costs of planning and implementing upgrades to the parking lot, and

WHEREAS, Jefferson County hereby requests that the grant be transferred from the Town of Lake Mills to Jefferson County for purpose of developing recreational boating facilities by upgrading the parking lot in order to implement the construction plans for the parking lot,

NOW, THEREFORE, BE IT RESOLVED that Jefferson County has budgeted a sum sufficient to complete the project, and

BE IT FURTHER RESOLVED that the Director of the Jefferson County Parks Department is authorized to act on behalf of Jefferson County to:

- Submit an application to the Wisconsin Waterways Commission for financial assistance,
- sign documents and
- take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that Jefferson County will comply with state and federal rules for the programs; may perform force account work; will maintain the completed project in an attractive, inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain approval in writing from the Wisconsin Waterways Commission before any change is made in the use of the project site (if applicable).

Fiscal Note: The Wisconsin Waterway Commission will reimburse project costs up to \$80,000. The Town of Lake Mills and Jefferson County have agreed to share the remaining costs. The Jefferson County Parks Department has \$41,778 available for its share of the project.

AYES _____
 NOES _____
 ABSENT _____
 ABSTAIN _____
 VACANT _____

Requested by
Parks Committee

Addendum to Agenda 08-12-08

Philip C. Ristow: 08-07-08

RESOLUTION NO. 2008-_____

Amend Resolution 2007-35 – Intergovernmental Agreement with Town of Lake Mills for Lower Rock Lake parking lot project

WHEREAS, Resolution No. 2007-35 adopted July 10, authorized an intergovernmental agreement with the Town of Lake Mills for the purpose of reconstruction of the Lower Rock Lake parking lot to accommodate both park users and recreational boaters who have launched their boats at the adjacent town boat ramp, and

WHEREAS, it was anticipated that the Town of Lake Mills would be the grantee for funds from the Wisconsin Waterways Commission, and

WHEREAS, it is desirable to proceed with the County as the grantee, given that the Wisconsin Waterways Commission funding granted to the Town does not exceed the amount the County would have been eligible for on its own, and

WHEREAS, the Town of Lake Mills has previously paid for professional fees for the initial phase of this project, and

WHEREAS, additional professional fees in the amount of \$5,850 are anticipated to be incurred,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into an intergovernmental agreement with the Town of Lake Mills in further pursuance of the parking lot project, which intergovernmental agreement shall provide that the Town shall bear the cost of the initial professional services rendered to date; the County shall bear the cost of the professional services going forward, and the parties shall split the construction costs fifty percent each.

Fiscal Note: The County has \$41,778 currently budgeted to cover the County's share, which will depend on the bids ultimately received.

AYES _____

NOES _____

ABSENT _____

ABSTAIN _____

VACANT _____

Requested by
Parks Committee

Addendum to Agenda 08-12-08

Philip C. Ristow: 08-07-08

**TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:**

WHEREAS, by virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint Paul Novitzke as Jefferson County's Fair Park Director, subject to confirmation by the County Board of Supervisors.

AYES _____
NOES _____
ABSENT _____
ABSTAIN _____
ABSENT _____