

AGENDA

Administration & Rules Committee

**Jefferson County Courthouse
320 S. Main Street
Jefferson, WI 53549**

October 10, 2008

2:30 p.m. Room 112

Committee Members

Paul Babcock – James Braughler - Jim Mode - Steve Nass – Sharon Schmeling, Chair

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment
6. Approval of September 26, 2008 Administration & Rules Committee meeting minutes
7. Discussion and possible action on a resolution transferring certain duties from the County Clerk to the Finance Department
8. Resolutions & Letters from other counties, citizens and organizations
9. Convene in closed session pursuant to §19.85 (1)(c) to consider the County Administrator's performance evaluation data
10. Reconvene in open session to discuss and possible take action on items discussed in closed session
11. Tentative Future Agenda Items and Meeting Dates
 - October 29, 2008
 - November 26, 2008
 - January 28, 2009
12. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.