

**Jefferson County Land & Water Conservation Committee Agenda
"Working Together to Protect & Enhance the Environment"**

**Jefferson County Courthouse
311 S Center Ave, Rm 112
Jefferson, WI 53549-1701**

Wednesday, June 15, 2016 @ 8:00 am

Committee Members: Matthew Foelker (Chair), Ed Morse (Vice Chair), Peter Hartz (Secretary), Gregg Patrick (Member), Laura Payne (Member), Frank Anfang (FSA Rep), and Margaret Burlingham (Public Member)

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the June Agenda
5. Approval of the May 18, 2016 Meeting Minutes
6. Communications
 - Department of Agriculture, Trade & Consumer Protection (DATCP) June 2016 Report
7. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Natural Resources Conservation Service (NRCS) Report
9. Discussion on Non-Metallic Mining and Geographic Information Systems (GIS) Mapping - Gerry Kokkonen
10. Discussion on Hoard's Dairyman Manure Pit
11. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
12. Discussion and Possible Action on Cancellations of Notices of Noncompliance - FPP
13. Review of the Monthly Financial Report (April)
14. Discussion on Federal Reimbursements for the Wilke Easement
15. Discussion and Possible Action on Purchase of Agricultural Conservation Easements (PACE) applications - Cliff Haberman, Town of Milford
16. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements
17. Discussion on Items for the Next Agenda
18. Next Scheduled Meeting:
 - July 20, 2016 @ 8:00 am in Room 112
19. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

Land & Water Conservation Committee Minutes

May 18, 2016

1. Call to Order:

The monthly meeting was called to order by Mark Watkins at 8:00 am. Committee members Matt Foelker, Ed Morse, Gregg Patrick, Laura Payne, Frank Anfang (FSA Rep), and Margaret Burlingham (Public Member) were present. Also in attendance were Mark Watkins, Director, Land & Water Conservation Department (LWCD); Kim Liakopoulos, LWCD; Gerry Kokkonen, LWCD; and Jim Schroeder, County Board Chairman. Peter Hartz was absent.

2. Roll Call (Establish a Quorum):

A quorum was established.

3. Election of Committee Chairman, Vice-Chairman & Secretary:

Chairperson - Matt Foelker ~ Vice Chair - Ed Morse ~ Secretary - Pete Hartz

4. Certification of Compliance with the Open Meetings Law:

It was determined that the committee was in compliance with the Open Meetings Law.

5. Introduction of New Committee Members:

Mark Watkins introduced the new Committee members.

6. Set Meeting Schedule - Start Time & Dates:

The Land & Water Conservation Committee meetings will remain on the third Wednesday of the month at 8:00 am in room 112.

7. Approval of the May Agenda:

The May agenda was reviewed by the committee members. No changes were proposed.

8. Approval of the March 16, 2016 Meeting Minutes:

Gregg Patrick made a motion to approve the March 16, 2016 meeting minutes as written, Frank Anfang seconded. Motion carried 4/2. Laura Payne & Margaret Burlingham abstained since they weren't present for the March meeting.

9. Public Comment:

There were no comments.

10. Communications:

Item #11

11. Department of Agriculture, Trade & Consumer Protection (DATCP) (Month) Report. See attached.

12. Natural Resources Conservation Service (NRCS) Report:

Mark Watkins discussed the Natural Resources Conservation Service (NRCS) report sent via email since there is no NRCS presence in Jefferson County at this time. See attached.

13. Land & Water Conservation Committee (LWCC) Overview of Departmental Operations:

Mark Watkins discussed the departmental operations of the committee. See attached.

- 14. Discussion on a New Meeting Structure with regards to the Merger of the Farmland Conservation Easement Commission with the Land & Water Conservation Committee:**
The Farmland Commission business will be discussed at the end of the Land & Water Conservation Committee meetings.
- 15. Discussion and Possible Action on Purchase of Agricultural Conservation Easements (PACE) applications - Cliff Haberman, Town of Milford:**
Gerry Kokkonen is in contact with Cliff Haberman regularly. Cliff Haberman is looking into utilizing the "subdivision language" within the easement. Gerry Kokkonen made the committee aware of the July 31, 2016 deadline for Cliff Haberman's easement.
- 16. Discussion and Possible Action on Purchase of Agricultural Conservation Easements (PACE) applications - Greg Wilke, Town of Waterloo :**
Mark Watkins informed the committee that Greg Wilke's easement closed May 12, 2016.
- 17. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements - Burlingham Donated Easement:**
Per Gerry Kokkonen, the Burlingham baseline documents are complete and ready for landowner signatures.
- 18. 2016 Annual Tree Sale Report:**
Mark Watkins gave a report on the Land & Water Annual Tree Sale. See attached.
- 19. Discussion on Snowmobile Trail Access on County Property:**
Mark Watkins informed the Committee that the Snowmobile Resolution discussed in previous meetings has been passed by the County Board.
- 20. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP):**
Voluntary: LeRoy & Barbara Frohmader, Eugene & Donna Staude, Harvey & Alayne Zoellick. Frank Anfang made a motion to accept the notices, Gregg Patrick seconded. Motion carried 6/0.
- 21. Discussion and Possible Action on Cancellations of Notices of Noncompliance - FPP:**
There were no cancellations at this time.
- 22. Review of the Monthly Financial Report (March):**
The most recent statement of revenues and expenditures (March) were distributed. See attached.
- 23. Discussion and Possible Action on the Appointment of Walt Christensen to the Lake Ripley Management District:**
Ed Morse made a motion to support Walt Christensen's appointment to the Lake Ripley Management District, Gregg Patrick seconded. Motion carried 6/0.
- 24. Discussion on Items for the Next Agenda:**
Possible agenda items include: Item # 15, Hoard's update
- 25. Next Scheduled Meeting:**
- June 15, 2016 @ 8:00 in Room 112
- 26. Adjournment**
Frank Anfang made a motion to adjourn at 9:20 am, Gregg Patrick seconded. Motion carried 6/0.

DATCP REPORT

June 2016

Land and Water Conservation Board

- The June LWCB meeting was canceled. The next meeting of the LWCB will be held on August 2nd. Some items on the draft agenda include: preliminary 2017 DATCP and DNR joint allocation plan, update on implementation of annual work plans, amendment to 2016 CREP spending authority, and several requests for approval of Land and Water Resource Management Plan reviews, extensions, and revisions.

Producer Led Watershed Protection Grants

- A [press release](#)¹ was issued in May summarizing the 14 awardees and projects of the Producer Led Watershed Protection grants.
- DATCP is continuing to work on the permanent rule for the program (ATCP 52) and are also continuing to work on outreach materials.

Conservation Reserve Enhancement Program

- DATCP continues to offer CREP training for counties that covers CREP basics, county CREP responsibilities, and available tools. Trainings can be held locally and are a good opportunity for all partner agencies (LCD, FSC, NRCS, and DATCP) to convene and review CREP in their area. Contact Brian.Loeffelholz@wisconsin.gov if you are interested in arranging a training or have any other CREP-related questions.

Farmland Preservation

- Burnett County just received certification of the FP plan.
- Forest County received certification of an amendment to their FP plan.
- DATCP is in the process of sending out about 8,300 letters to 2014 Farmland Preservation Tax Credit claimants. All the letters will be sent by mid-June. The letter asks claimants to contact the county where they own cropland if they do not yet have a certificate of compliance and wish to continue to claim the farmland preservation tax credit. DATCP is sending the letter out now so landowners have time to develop a nutrient management plan and achieve compliance with other soil and water conservation practices if necessary by the end of the year.
- DATCP has created a database tool to help with tasks related to the FP program. You can view the [short webinar demonstration](#)² to learn more.

Drainage Districts

- A Spring 2016 Drainage Program update was sent to all county drainage board members. To request a copy of the update, email Chris Clayton at christopher.clayton@wi.gov.

¹ <http://datcp.wi.gov/news/?ID=1464>

² <https://datcp-wi.adobeconnect.com/p5shcrji4j7/>

Conservation Engineering

- Conservation engineering staff continue to assess the impact of changes in technical standards related to managing discharges on livestock operations, specifically related to vegetated treatment areas. Currently nearly 50 conservation projects are under evaluation to determine if additional practices are needed to address potential discharges. For current and new non-federal projects, design and construction on operations with 300 AU and fewer should continue to move forward following the DATCP small AFO guidance which still requires co-approval from the Area Engineer. Conservation needs on medium-size operations (300 to 999 AU) will likely need additional practices to ensure that any discharge from that operation is handled appropriately. DATCP continues to work with partners to evaluate changes in the standard for vegetated treatment areas.

Jefferson County
Land & Water Conservation Totals

Date Ran 5/23/2016
Period 4
Year 2016

Business Unit	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
7001 Land & Water	Revenue	(37,485.69)	(47,196.08)	(141,240.19)	(188,784.33)	47,544.14	(566,353.00)	(425,112.81)	24.94%
	Expenditures	45,973.82	47,196.08	185,039.60	188,784.33	(3,744.73)	566,353.00	381,313.40	32.67%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		8,488.13	(0.00)	43,799.41	(0.00)	43,799.41	-	(43,799.41)	0.00%
7002 Wild Life Crop	Revenue	-	(1,666.67)	(275.00)	(6,666.67)	6,391.67	(20,000.00)	(19,725.00)	1.38%
	Expenditures	2,549.68	1,666.67	2,824.68	6,666.67	(3,841.99)	20,000.00	17,175.32	14.12%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		2,549.68	-	2,549.68	-	2,549.68	-	(2,549.68)	0.00%
7007 Nutrient Manage	Revenue	-	(20.83)	(150.00)	(83.33)	(66.67)	(250.00)	(100.00)	0.60
	Expenditures	-	20.83	60.08	83.33	(23.25)	250.00	189.92	0.24
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	(89.92)	-	(89.92)	-	89.92	-
7008 County Cost Share	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	-	-	-	-	-	0.00%
7009 Hope Lake	Revenue	-	-	(1,853.90)	-	(1,853.90)	-	1,853.90	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	(1,853.90)	-	(1,853.90)	-	1,853.90	0.00%
7010 Resources	Revenue	-	(4,083.33)	(6,727.00)	(16,333.33)	9,606.33	(49,000.00)	(42,273.00)	13.73%
	Expenditures	-	4,083.33	6,727.00	16,333.33	(9,606.33)	49,000.00	42,273.00	13.73%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	0.00	-	0.00	(0.00)	-	-	0.00%
7011 Non Metallic	Revenue	1,426.25	(40.42)	5,705.00	(161.67)	5,866.67	(485.00)	(6,190.00)	-1176.29%
	Expenditures	0.96	40.42	24.18	161.67	(137.49)	485.00	460.82	4.99%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		1,427.21	(0.00)	5,729.18	(0.00)	5,729.18	-	(5,729.18)	0.00%
7012 Mud Lake	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	-	-	-	-	-	-
7013 Rome Ponds	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	-	-	-	-	-	0.00%
7014 Gypsy Moth Program	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	-	-	-	-	-	0.00%
7016 Southern Area	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	-	-	-	-	-	0.00%
7019 Farmland Preservation	Revenue	(77.82)	(26,362.50)	(292.94)	(105,450.00)	105,157.06	(316,350.00)	(316,057.06)	0.00
	Expenditures	14.58	44,907.33	2,566.07	179,629.33	(177,063.26)	538,887.98	536,321.91	0.00
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		(63.24)	18,544.83	2,273.13	74,179.33	(71,906.20)	222,537.98	220,264.85	-
7020 County Farm	Revenue	8,684.83	(122.50)	(18,104.68)	(490.00)	(17,614.68)	(1,470.00)	16,634.68	1231.61%
	Expenditures	66.95	122.50	122.77	490.00	(367.23)	1,470.00	1,347.23	8.35%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		8,751.78	-	(17,981.91)	-	(17,981.91)	-	17,981.91	0.00%
Total All Business Units	Revenue	(27,452.43)	(79,492.33)	(162,938.71)	(317,969.33)	155,030.62	(953,908.00)	(790,969.29)	#DIV/0!
	Expenditures	48,605.99	98,037.17	197,364.38	392,148.66	(194,784.28)	1,176,445.98	979,081.60	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Grand Toat Land Conservation		21,153.56	18,544.83	34,425.67	74,179.33	(39,753.66)	222,537.98	188,112.31	#DIV/0!