

RESOLUTION NO. 2016-___

Authorizing capital funds of \$85,000 in the Human Services Department budget originally budgeted for replacement of roofing to be transferred for upgrade and replacement of alarm system and authorization to issue an RFP for the project

Executive Summary

In the 2017 Human Services Budget there was \$85,000 allocated for purposes of installing a new roof on the Health and Human Services Building. In preparation for developing a scope of work for the project, it was determined that the existing roof could last up to five more years with minimal cost, and immediate replacement of the roof was not necessary. During this time, an analysis of the fire alarm systems for the four buildings that make up the south campus (Hillside Office, Health and Human Services Building, Lueder Haus and the Workforce Development Center which houses UW-Extension and Jefferson County Economic Development Consortium as well), indicated that significant upgrades were needed in all four buildings for proper protection of persons and property. The initial estimated cost is approximately \$120,000.

At the Human Services Board meeting on February 14th, this was brought forward as a potential issue and the recommendation was for staff to bring back a resolution for review at the March 14th Human Services Board meeting that would authorize the transfer of \$85,000 from the roof project to the fire alarm project, and in accordance with the County Purchasing Policy, provide authorization to issue a Request for Proposals as this fire alarm project was not originally in the FY 2017 Budget. The Finance Committee reviewed this on March 9th and the Infrastructure Committee and Health and Human Services Board reviewed this resolution on March 14th and recommended forwarding to the County Board for approval. Required funds for this project in excess of \$85,000 will come from 2016 carryover funds pending approval by the County Board.

WHEREAS, the Executive Summary is hereby incorporated by reference into this resolution, and

WHEREAS, Jefferson County staff have determined that the roof on the Health and Human Services building does not require immediate replacement as originally thought, and

WHEREAS, it has been identified that additional work is needed on the fire alarm systems of all four buildings referenced above, and

WHEREAS, the Human Services Board has recognized in the interest of public safety that work on the alarm system should be a priority project, and

WHEREAS, deferring the Health and Human Services Building roofing project will provide \$85,000 toward replacing fire alarm systems with the remaining funds being available via the FY 2016 to FY 2017 Budget Carryover request upon approval by the County Board.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors authorizes the transfer of \$85,000 in the FY 2017 Budget from the Health and Human Services Roofing Project to the South Campus Fire Alarm Project.

BE IT FURTHER RESOLVED that the County Administrator is authorized to publish a Request for Proposals (RFP) for the South Campus Fire Alarm project in accordance with the Jefferson County Purchasing Policy Ordinance.

Fiscal Note: The estimated cost of the project is \$120,000. With the transfer of \$85,000 from the roofing project to the fire alarm project and pending approval of \$45,000 in carryover funds from FY 2016 to 2017, adequate funds will be available in the Human Services Budget to execute the project. As this is a Budget Amendment 20 votes are required.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by Human Services Board, Infrastructure Committee, Finance Committee 03-14-17

Ben Wehmeier: 03-08-17

REVIEWED: Administrator [Signature]; Corp. Counsel [Signature]; Finance Director [Signature]