

GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY WISCONSIN
June 1, 2017

| | | |
|--|----|-------------------------|
| Available Cash on Hand | | |
| May 1, 2017 | \$ | (3,246.26) |
| May Receipts | \$ | <u>5,804,942.96</u> |
| Total Cash | \$ | 5,801,696.70 |
| Disbursements | | |
| General - May 2016 | \$ | 4,520,513.98 |
| Payroll - May 2016 | \$ | <u>1,312,041.15</u> |
| Total Disbursements | \$ | <u>5,832,555.13</u> |
| Total Available Cash | \$ | (30,858.43) |
| Cash on Hand (in bank) June 1, 2017 | \$ | 584,010.21 |
| Less Outstanding Checks | \$ | <u>614,868.64</u> |
| Total Available Cash | \$ | (30,858.43) |
| Local Government Investment Pool - General | \$ | 12,162,077.89 |
| DANA Investments | \$ | 28,486,164.69 |
| Local Government Investment Pool - Clerk of Courts | \$ | 26,171.26 |
| Local Government Investment Pool - Farmland Preservation | \$ | 170,934.26 |
| Local Government Investment Pool - Parks/Liddle | \$ | 82,176.28 |
| Local Government Investment Pool - Highway Bond | \$ | <u>1,881,519.97</u> |
| | \$ | 42,809,044.35 |
| 2017 Interest - Super N.O.W. Account | \$ | 512.74 |
| 2017 Interest - L.G.I.P. - General Funds | \$ | 38,142.23 |
| 2017 Interest - DANA Investments | \$ | 215,307.69 |
| 2017 Interest - L.G.I.P. - Parks /Carol Liddle Fund | \$ | 208.86 |
| 2017 Interest - L.G.I.P. - Farmland Preservation | \$ | 434.42 |
| 2017 Interest - L.G.I.P. - Clerk of Courts | \$ | 66.52 |
| 2017 Interest - L.G.I.P. - Highway Bond | \$ | <u>4,781.91</u> |
| Total 2017 Interest | \$ | 259,454.37 |

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

RESOLUTION NO. 2017-12

WHEREAS, Glen Borland served as the County Board Supervisor for District 27 from June of 1996 to May 10 of 2017, and

WHEREAS, Supervisor Glen Borland served on the Audit Committee, Fair Park Committee, UW Extension Committee, County Farm Task Force, Highway Committee, Law Enforcement Emergency Management Committee, Parks Committee, Economic Development Consortium, and

WHEREAS, Glen Borland served as Chair on many committees, and provided leadership in development of policy, and

WHEREAS, Glen Borland is known for his calm demeanor and listening skills, and is just an overall NICE guy, and

WHEREAS, it is fitting for him to be recognized by the Jefferson County Board of Supervisors for his public service, foresight, and thoughtfulness in Jefferson County, which will be missed,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 13th day of June 2017, does hereby honor Glen Borland and wish him happiness and good health in the years ahead.

Ayes: VOICE VOTE Noes _____ Abstain _____ Absent _____ Vacant _____

RESOLUTION NO. 2017-__

FY 2017 Jefferson County Health Department Budget Amendment

Executive Summary

The Jefferson County Health Department was awarded a Changemaker Health Grant from the Greater Watertown Community Health Foundation to be used to train the project partners in the Parents as Teachers Home Visiting Program. The project partners will work together to ensure that all home visitation staff are trained to use the Parents as Teachers curriculum with families in need of additional parenting education and support. Parents as Teachers is an evidence-based home visitation program that is designed to increase parent knowledge of early childhood development and improve parenting practices. Other benefits of the program are to provide early detection of developmental delays, prevent child abuse and neglect and improve school readiness and success. Parents as Teachers promotes optimal early development, learning and health of young children by supporting and engaging their parents and caregivers. A 3-day training program lays the foundation for the Parents as Teachers approach to home visitation.

The Parents as Teachers program will be available to all families with children ages 0-3 years that reside in Jefferson or Dodge County, including the City of Watertown. This opportunity will be promoted to all families and experts agree that the first 3 years of life are the most critical for development. Studies show that children with supportive home learning environments show increased literacy development and better peer interaction. Currently all project partners (Health Departments in Dodge County and City of Watertown and Jefferson County Birth to 3 Program) are providing services to families with children. The structured parenting curriculum will enhance those services. The Jefferson County Health Department will serve as fiscal agent for the project. Funds will primarily be used for staff training.

The Jefferson County Board of Health authorized the Health Department to apply for said grant at its January 18, 2017, meeting. The Finance Committee met on June 13, 2017, and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is hereby incorporated by reference into the resolution, and

WHEREAS, the Jefferson County Health Department and the Jefferson County Board of Supervisors approved the fiscal year 2017 Health Department program budget in 2016, and

WHEREAS, in May 2017 the Jefferson County Health Department was made aware of the Changemaker Health Grant award and the value it would add to existing services, and

WHEREAS, Finance Department staff have reviewed the Health Department budget and propose to amend the budget accordingly.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby approve the amendment of the 2017 Health Department program budget.

BE IT FURTHER RESOLVED that the County Administrator is authorized to accept said grant funds on behalf of Jefferson County and enter into contracts to comply with and fulfill the grant requirements.

Fiscal Note: The grant funds will increase the Health Department program budget by \$16,578. As a budget amendment, 20 affirmative votes are required for passage.

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by Jefferson Co. Board of Health & Finance Committee

06-13-17

Gail Scott: 06-06-17; Marc DeVries & J. Blair Ward: 06-07-17, 06-08-17

REVIEWED: Administrator: bw; Corp. Counsel: jbw; Finance Director: md

RESOLUTION NO. 2017-___

Disallowing Claim of John & Debra Engel

Executive Summary

A claim has been made against Jefferson County for damages. The claim has been reviewed by the County’s insurance carrier, WMMIC, and was recommended for disallowance based on the finding that the County is not legally responsible for the alleged damages. This resolution formally denies said claim filed against Jefferson County and directs the Corporation Counsel to give the claimants notice of disallowance. The Finance Committee met on June 13, 2017, and recommended forwarding this resolution to the County Board.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

| <u>Claimant</u> | <u>Date of Loss</u> | <u>Claim Filed</u> | <u>Description</u> | <u>Alleged Damages</u> |
|--------------------|---------------------|--------------------|--|------------------------|
| John & Debra Engel | 4/25/17 | 4/26/17 | Debra Engel’s vehicle was traveling eastbound on Highway 18 and as she was driving past Pohlman Park she alleges that a rock was thrown from the lawn mower of a Jefferson County Parks Department employee who was cutting grass in the Park causing damage to Debra Engel’s windshield | est. \$500 |

WHEREAS, the Jefferson County Parks Department employee operating the lawn mower stated that he does not recall seeing a blue car driven by Debra Engel when he was mowing, and

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County’s insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claims on the basis that the County is not legally responsible for the alleged damages,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimants notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by Finance Committee

06-13-17

J. Blair Ward: 05-31-17

REVIEWED: Administrator: bw; Corp. Counsel: jbw; Finance Director: md

RESOLUTION NO. 2017-__

**Accepting bid to renovate second floor restrooms
and employee's breakroom in the Courthouse**

Executive Summary

Two public restrooms on the second floor of the northern part of the Courthouse were identified as needing renovation in 2017 as part of the 5 year capital plan. These restrooms are original to the Courthouse and are over 50 years old resulting in plumbing issues, mechanical issues and being non-compliant with current codes to include the Americans with Disabilities Act. As such, \$163,000 was appropriated for design and construction costs to remodel two restrooms. In addition, the County has segregated \$15,000 from P-Card rebates to improve the employee's breakroom in the general vicinity of these restrooms. This renovation project will result in second floor restrooms that are substantially similar to the restrooms located on the first floor that were previously remodeled and will include a family restroom. Barrientos Design & Consulting was consulted for the design and the Infrastructure Committee reviewed and approved this project. Bids were solicited for the project with one bid being received by Maas Brothers in the amount of \$187,876. The Infrastructure Committee reviewed this bid on June 13, 2017, and voted to forward to the County Board for approval.

WHEREAS, the Executive Summary is hereby incorporated by reference into this resolution, and

WHEREAS, two public restrooms on the second floor of the northern part of the Courthouse were identified as needing renovation in 2017 as part of the 5 year capital plan, and

WHEREAS, the renovation project will result in second floor restrooms that are substantially similar to the restrooms located on the first floor that were previously remodeled, and

WHEREAS, bids were solicited for the project with one bid being received by Maas Brothers in the amount of \$187,876, and

WHEREAS, the Infrastructure Committee reviewed this bid on June 13, 2017, and determined that Maas Brothers was a responsible bidder for the project and recommend accepting this bid.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a contract with Maas Brothers for the renovation of two public restrooms on the second floor of the northern part of the Courthouse at a cost not to exceed \$187,876.


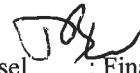
Fiscal Note: \$178,000 has been allocated in the 2017 budget and an additional \$16,370 will be paid from contingency. On June 13, 2017, the Finance Committee authorized an additional \$16,370 from contingency for the project subject to approval by Infrastructure Committee and County Board to accept the sole bid. The bid of \$187,876 plus \$6,494 architectural design costs brings the project total to \$194,370.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Infrastructure Committee/Finance Committee

06-13-17

J. Blair Ward: 06-12-17
Ben Wehmeier: 06-13-17

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 