

Article 8. Other Provisions

Purpose

This Corporation is organized and shall at all times be operated on a not-for-profit basis and exclusively for charitable purposes, specifically, to lessen the burdens of government, either directly or by contributing to organizations that qualify as exempt organizations as described in § 501 (c)(3) of the Internal Revenue Code of 1986, or the corresponding provision of any future United States Internal Revenue Law, and the regulations thereunder, for the benefit of or to carry out the purposes of the Jefferson County Veterans Foundation, Inc. as specified herein. Specifically to assist Jefferson County Veterans and their families in matters such as: administering the Veterans Personal Loan Guarantee Program to provide financial assistance and promote financial literacy and independence as well as housing stability. The purpose of the organization is to operate as a direct support organization for Jefferson County Veterans Service Office. Funding will be will through charitable tax exempt donations.

Mission

To provide support for Veterans to help them live their best life by leveraging relationships with other organizations and fill in the gaps in resources when needed for a Veteran to achieve self-sufficiency.

STATEMENT OF POLICY

JEFFERSON COUNTY VETERANS SERVICE COMMISSION

(as adopted July 9th, 2008 and amended June , 2019)

Basic Eligibility: For financial assistance (in excess of a \$20 value) from the Veterans Service Commission, an individual:

- 1) Must have served at least 90 days on "active duty" ("Active Duty for Training" does not qualify). DD 214 (discharge paper) must accompany the completed application. If military service was in the National Guard or reserves, the servicemember must have completed the initial required term of enlistment or service demonstrated by providing DD Form 256, NGB Form 22, or other proof acceptable to the Veterans Service Officer.
- 2) Must have a discharge characterization of Honorable or General Under Honorable Conditions. This discharge characterization does not have to be the last discharge if there was more than one period of service.
- 3) Must provide proof of residency for 30 days in Jefferson County (rental agreement, utility bill, telephone bill, etc.) Residency is defined as a person's "physical presence with intent to remain."
- 4) Exceptions to the above requirements may be granted by the Veterans Service Officer under unusual and unforeseeable circumstances, but only after prior approval of the Commission Chairperson, or Vice-Chairperson when the Chairperson is unavailable.

Purpose of Assistance: To provide temporary emergency financial assistance to needy veterans, needy spouses, surviving spouses, minor and dependent children of the veterans, and the needy parents of veterans entitled to aid under ss. 45.81 to 45.84, and to carry out the purposes of s. 45.85 Wisconsin Statutes.

- 1) Must be of a temporary nature such as:
 - A. Waiting for unemployment compensation pay, sick pay or other governmental payment (G.I. education check, pension check, etc.).
 - B. Waiting for a paycheck or other source of income.
 - C. Waiting for approval of a State WDVA or other grant.
 - D. Emergencies - medical, automobile accident, fire or disaster assistance, etc.
 - E. Expenses for claims – example: cost of transportation to a veteran's facility or agency.
 - F. Other purposes that may be deemed appropriate by the Commission.

For those meeting the basic eligibility requirements as outlined above:

- 1) The Veterans Service Officer, in his or her capacity as Administrative Secretary for the Commission, has the authority to authorize financial assistance totaling not more than \$500.00 in any 12 month period. The Veterans Service Commission Chairperson, or Vice-Chairperson when the Chairperson is unavailable, has the authority to authorize financial assistance greater than \$500.00, but not totaling more than \$1000.00 in any 12 month period. All transactions must be reported to the Commission at its next regularly scheduled meeting. The Veterans Service Commission by majority vote of the entire membership of the Commission has the authority to authorize financial assistance totaling more than \$1000.00 in any 12 month period.
- 2) The Veterans Service Officer may be delegated other authority by the Commission to insure that the intent of this policy is efficiently and effectively carried out.
- 3) A quorum shall be the majority of the Commission members and is the minimum number of Commission members who must be physically present at a meeting to conduct business. A majority of the quorum is needed to take action.

STATEMENT OF POLICY JEFFERSON COUNTY VETERANS SERVICE COMMISSION

(as adopted July 9th, 2008 and amended June , 2019)

Basic Eligibility: For aid (in excess of a \$20 value) from the Veterans Service Commission an individual:

- 1) Must have served at least **90 days on "active duty,"** ("Active Duty for Training" does not qualify.) DD_214 (discharge paper) must accompany the completed application. If military service was in the National Guard or reserves, the servicemember must have completed the initial required term of enlistment or service demonstrated by providing DD Form 256, NGB Form 22, or other proof acceptable to the Veterans Service Officer.
- 2) Must have a discharge characterization ofn Honorable or General discharge ("Under Honorable Conditions," does not qualify.) This discharge characterization However the Honorable discharge does not have to be the last discharge if there was more than one period of service. (Exceptions to this rule may be granted on a case-by-case basis when the applicant provides compelling reason why the rule should be waived.)
- 3) Must provide proof of residency for 30 days in Jefferson County (rental agreement, utility bill, telephone bill, etc.) Residency is defined as a person's "physical presence with intent to remain."
- 4) Exceptions to the above requirements may be granted by the Veterans Service Officer under unusual and unforeseeable circumstances, but only after prior approval of the Commission Chairperson or Vice-Chairperson when the Chairperson is unavailable.

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Purpose of Assistance: To provide temporary emergency aid to needy veterans, needy spouses, surviving spouses, minor and dependent children of the veterans, and the needy parents of veterans entitled to aid under ss. 45.81, to 45.84, and to carry out the purposes of s. 45.85 Wisconsin Statutes, and/or their dependants.

- 1) Must be of a temporary nature such as:
 - A. Waiting for unemployment compensation pay, sick pay or other governmental payment (G.I. education check, pension check, etc.).
 - B. Waiting for a paycheck or other source of income.
 - C. Waiting for approval of a State WDVA or other grant.
 - D. Emergencies - medical, automobile accident, fire or disaster assistance, etc.
 - E. Expenses for claims — example: —cost of transportation to a veterans facility or agency.
 - F. Other purposes that may be deemed appropriate by the Commission.

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Granting Procedures: For those meeting the basic eligibility requirements as outlined above:

- 1) Assistance will be limited to once in any 12-month period. Exceptions may be granted under unusual and unforeseeable circumstances, but only after prior approval of the Commission Chairperson, or Vice-chairperson in his/her absence.
- 13) The Veterans Service Officer, in his or her capacity as Administrative Secretary for the Commission, may be delegated has the authority to make grants authorize financial assistance or loans in the amount of totaling not more than \$3500.00, or less, in any 12 month period. For grants or loans in excess of that amount, prior approval must be given by the Veterans Service

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Commission Chairperson, or Vice-Chairperson when the Chairperson is unavailable, has the authority to authorize financial assistance greater than \$500.00 and totaling not more than \$1000.00 in any 12 month period. All transactions must be reported to the Commission at its next regularly scheduled meeting. The Veterans Service Commission by majority vote of the entire membership of the Commission has the authority to authorize financial assistance greater than \$1000.00 in any 12 month period.

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24) The Veterans Service Officer may be delegated other authority by the Commission to insure that the intent of ~~the Veterans Relief Program~~this policy is efficiently and effectively carried out.

36) A quorum shall be the majority of the Commission members and is the minimum number of Commission members who must be physically present at a meeting to conduct business. A majority of the quorum is needed to take action.

Jefferson County

Community Justice Collaborating Council

By-Laws

Article I: Name

The name of this Council shall be the Jefferson County Community Justice Collaborating Council, hereinafter referred to as the Council or the CJCC.

Article II: Creation

The Council is created by Ordinance No. 2014-08 as adopted on 06-10-2014, and amended by Ordinance No. 2018-09 as adopted on 07-10-2018 by the Jefferson County Board of Supervisors.

Article III: Mission

The principal mission of the Council is to enhance public safety in Jefferson County through community collaboration by ensuring offender accountability, providing rehabilitation programs and supporting the rights and needs of victims. In addition, the Council is committed to providing the coordinated leadership necessary to establish and foster innovative corrections programs for adult and juvenile offenders.

Article IV: Function

The Council will endeavor to do the following: increase communication; make suggestions for more efficient use of resources; make suggestions to provide better outcomes for justice system users, their families and the public at large; provide ongoing oversight for new or alternative programs; provide coordination across departments and budget areas; eliminate duplication; enhance public safety and continue working with Community organizations in achieving an improved Criminal Justice system.

Article V: Structure

Section A: Membership

There shall be at least seventeen voting members of the Council whose membership is determined by the position the member occupies or by appointment by the council, not based on any particular person:

1. Chief Judge or Presiding Judge for Jefferson County (Chair)
2. County Administrator
3. County Board Chair
4. Sheriff
5. District Attorney
6. Clerk of Circuit Court
7. Local government representative
8. Public Defender – Jefferson County
9. Jefferson County Police Chief & Sheriff's Association President or designee
10. Human Services Director
11. Parole and Probation Manager for Jefferson County
12. Education representative
13. Member of the public
14. Member of the public
15. Corporation Counsel
16. Health Department Director
17. Child Support Office representative

The local government representative, education representative, Jefferson County Police Chief & Sheriff's Association President or designee and the two members of the public shall be selected by majority vote of all members of the Council. The local government representative shall not be a resident of the same city or municipality as the Jefferson County Police Chief & Sheriff's Association President or designee.

Additional members may be appointed as the Council deems appropriate. Members may designate a staff person to represent them and vote at Council meetings which designation shall be done by written correspondence addressed to the chair of the Council. Designees can only be changed by notifying the chair in writing. Any member of the Council may recommend removal of any Council member whom they believe is no longer appropriate for membership. Lack of attendance by a member may be cause for removal from the Council. Removal of Council members shall be submitted to the chairperson and brought to a vote of the Council and determined by majority vote of all members of the Council.

Section B: Legal Influence of the Council

The Council is not a body that "orders" members to do anything beyond what any one member has the legal power to do as a part of their legal position. It can make system-wide policy through consensus. The Council, as needed, may make recommendations to the County Board for policy considerations or make a recommendation to another Standing County Committee or Board for its consideration.

Section C: Subcommittees and Ad Hoc Committees

The Council may authorize the formation of subcommittees and ad hoc committees to deal with specific problems or issues. Standing committees, subcommittees and ad hoc committees shall report their information and recommendations in writing to the Council. The Council will determine the time frame for the subcommittee to meet and may extend time as needed.

Section D: Meetings

- Meetings of the Council shall be set by the Council, the chairperson and/or upon petition by any four members of the Council. Notice of Council, subcommittee and ad hoc committee meeting times and location shall be provided to all members and duly posted in compliance with open meetings statutes.
- Minutes of the Council meetings shall be recorded and distributed to all members of the Council.
- A quorum is a simple majority of all members.
- Recommendations of the Council should be made by consensus. If consensus cannot be reached, recommendations shall be made by a majority of all Council members present.

Article VI: Officers and Staff

A. Chair

The Chair shall be the Chief Judge or Presiding Judge of Jefferson County. In the absence of the Chair, the Chair shall designate a Council member or other designee to serve as Acting Chair. The Chair's duties and powers shall include the following:

1. Preside at all meetings of the CJCC.
2. Appoint all standing and special committees of the CJCC.
3. Represent the CJCC at official functions and meetings.
4. Perform such other duties as specified by law, custom or the CJCC.

B. Successor Chair

Should the position of the Chair become vacant or should the Chair become otherwise unable to discharge his or her duties (to be determined by the CJCC) the Council shall vote for a successor Chair among its members which will require a majority vote of all members of the Council.

C. Staff

The County will provide staff to coordinate the activities of the CJCC.

Article VII: Change in By-laws

Proposed amendments to the by-laws shall be made by majority vote of all members of the Council.