

**CHAPTER III
BOARD OF SUPERVISORS
RULES OF ORDER 2020-2022**

3.01 MEETINGS, QUORUM AND ORDER OF BUSINESS.

(1)(a) Regular and special meetings of the Jefferson County Board of Supervisors shall be held and conducted in accordance with the provisions of s. 59.11, Wis. Stats. The Board shall hold an annual meeting on the Tuesday after the second Monday of November in each year for the purpose of transacting business unless otherwise established by rule. Regular meetings of the Board shall be held on the following dates unless special elections occur on County Board meeting dates, in which case the Board meeting will be held on the Monday preceding the election. [Am. 08/08/06, Ord. 2006-13; 03/11/08, Ord. 2007-34; 3/13/12, Ord. 2011-24]:

Tuesday, April 21, 2020 at 5:00 p.m.
Tuesday, May 12, 2020
Tuesday, June 09, 2020
Tuesday, July 14, 2020
Monday, August 10, 2020
Tuesday, September 08, 2020
Tuesday, October 13, 2020
Tuesday, October 27, 2020
*Tuesday, November 10, 2020
Tuesday, December 08, 2020
Tuesday, January 12, 2021
Tuesday, February 09, 2021
Tuesday, March 09, 2021
Tuesday, April 20, 2021 at 5:00 p.m.
Tuesday, May 11, 2021
Tuesday, June 08, 2021
Tuesday, July 13, 2021
Tuesday, August 10, 2021
Tuesday, September 14, 2021
Tuesday, October 12, 2021
Tuesday, October 26, 2021
*Tuesday, November 09, 2021
Tuesday, December 14, 2021
Tuesday, January 11, 2022
Tuesday, February 08, 2022
Tuesday, March 08, 2022
Tuesday, April 19, 2022 at 5:00 p.m.

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Jefferson County
CLERK OF COURTS

FROM 2019 01 TO 2019 12

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
100 General Fund	APPROP	ADJSTMTS	BUDGET	ACTUALS	ENCUMBRANCES	BUDGET	USED
11401 Clerk of Courts							
11401 511110 Salary-Permanent Regular	79,518	0	79,518	141,000.18	.00	-61,482.18	177.3%
11401 511210 Wages-Regular	677,708	0	677,708	457,261.70	.00	220,446.30	67.5%
11401 511220 Wages-Overtime	2,225	0	2,225	24,884.74	.00	-22,659.74	%
11401 511240 Wages-Temporary	0	0	0	2,187.50	.00	-2,187.50	.0%
11401 511330 Wages-Longevity Pay	1,297	0	1,297	967.85	.00	329.15	74.6%
11401 512141 Social Security	58,197	0	58,197	46,189.05	.00	12,007.95	79.4%
11401 512142 Retirement (Employer)	49,829	0	49,829	40,904.81	.00	8,924.19	82.1%
11401 512144 Health Insurance	230,213	0	230,213	149,505.38	.00	80,707.62	64.9%
11401 512145 Life Insurance	223	0	223	155.75	.00	67.25	69.8%
11401 512146 Workers Compensation	0	0	0	23,389.82	.00	-23,389.82	.0%
11401 512150 FSA Contribution	31,000	0	31,000	.00	.00	31,000.00	.0%
11401 512151 HSA Contribution	0	0	0	37,714.00	.00	-37,714.00	.0%
11401 512173 Dental Insurance	17,784	0	17,784	12,418.53	.00	5,365.47	69.8%
11401 521219 Other Professional Serv	50,000	0	50,000	36,658.72	.00	13,341.28	73.3%
11401 521251 Transcripts	9,000	0	9,000	8,356.50	.00	643.50	92.9%
11401 521255 Paper Service	1,500	0	1,500	60.00	.00	1,440.00	4.0%
11401 529159 Witness Fee	3,000	0	3,000	1,388.04	.00	1,611.96	46.3%
11401 529160 Interpreter Fee	45,000	0	45,000	57,337.01	.00	-12,337.01	127.4%
11401 529182 Jury-Meals	1,500	0	1,500	1,203.23	.00	296.77	80.2%
11401 529183 Jury-Mileage	12,000	0	12,000	10,052.02	.00	1,947.98	83.8%
11401 529184 Jury-Misc	150	0	150	114.15	.00	35.85	76.1%
11401 529186 Jury-Per Diem	30,000	0	30,000	29,440.00	.00	560.00	98.1%
11401 529188 Jury-Soda	350	0	350	367.10	.00	-17.10	104.9%
11401 529190 Jury-Water Cooler	650	0	650	389.25	.00	260.75	59.9%
11401 531001 Credit Card Fees	50	0	50	.00	.00	50.00	.0%
11401 531243 Furniture & Furnishings	4,500	0	4,500	337.98	.00	4,162.02	7.5%
11401 531298 United Parcel Service	100	0	100	26.72	.00	73.28	26.7%
11401 531301 Office Equipment	1,500	0	1,500	.00	.00	1,500.00	.0%
11401 531303 Computer Equipmt & Software	2,500	0	2,500	.00	.00	2,500.00	.0%
11401 531310 Postage Special	3,250	0	3,250	6,217.72	.00	-2,967.72	191.3%
11401 531311 Postage & Box Rent	24,000	0	24,000	17,024.76	.00	6,975.24	70.9%
11401 531312 Office Supplies	15,000	0	15,000	16,157.22	.00	-1,157.22	107.7%
11401 531313 Printing & Duplicating	4,500	0	4,500	3,281.67	.00	1,218.33	72.9%
11401 531314 Small Items Of Equipment	500	0	500	.00	.00	500.00	.0%
11401 531323 Subscriptions-Tax & Law	2,500	0	2,500	5,166.59	.00	-2,666.59	206.7%
11401 531324 Membership Dues	300	0	300	370.00	.00	-70.00	123.3%
11401 531326 Advertising	2,500	0	2,500	1,553.87	.00	946.13	62.2%
11401 531348 Educational Supplies	300	0	300	72.35	.00	227.65	24.1%

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Jefferson County
CLERK OF COURTS

FROM 2019 01 TO 2019 12

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	ACTUALS	ENCUMBRANCES	AVAILABLE	PCT
100 General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
11401 532325 Registration	395	0	395	170.00	.00	225.00	43.0%
11401 532332 Mileage	1,000	0	1,000	466.32	.00	533.68	46.6%
11401 532335 Meals	750	0	750	132.13	.00	617.87	17.6%
11401 532336 Lodging	738	0	738	911.00	.00	-173.00	123.4%
11401 532339 Other Travel & Tolls	0	0	0	10.00	.00	-10.00	.0%
11401 533225 Telephone & Fax	4,200	0	4,200	4,459.63	.00	-259.63	106.2%
11401 535242 Maintain Machinery & Equip	4,500	0	4,500	5,853.92	.00	-1,353.92	130.1%
11401 571004 IP Telephony Allocation	2,550	0	2,550	2,337.50	.00	212.50	91.7%
11401 571005 Duplicating Allocation	1,067	0	1,067	978.12	.00	88.88	91.7%
11401 571009 MIS PC Group Allocation	24,617	0	24,617	22,565.62	.00	2,051.38	91.7%
11401 571010 MIS Systems Grp Alloc(ISIS)	13,557	0	13,557	12,427.25	.00	1,129.75	91.7%
11401 591519 Other Insurance	4,694	0	4,694	5,394.01	.00	-700.01	114.9%
11401 591521 Official Bonds	950	0	950	.00	.00	950.00	.0%
11401 593256 Bank Charges	300	0	300	.00	.00	300.00	.0%
11401 594810 Capital Equipment	25,000	27,500	52,500	44,876.83	15,112.60	-7,489.43	114.3%
11401 594822 Capital Improvement Building	15,000	0	15,000	.00	9,448.00	5,552.00	63.0%
TOTAL Clerk of Courts	1,461,962	27,500	1,489,462	1,232,736.54	24,560.60	232,164.86	84.4%
11402 Judicial Support							
11402 511110 Salary-Permanent Regular	43,929	0	43,929	49,257.25	.00	-5,328.25	112.1%
11402 511210 Wages-Regular	139,490	0	139,490	136,253.01	.00	3,236.99	97.7%
11402 511220 Wages-Overtime	151	0	151	193.39	.00	-42.39	128.1%
11402 511330 Wages-Longevity Pay	474	0	474	496.25	.00	-22.25	104.7%
11402 512141 Social Security	14,079	0	14,079	13,731.32	.00	347.68	97.5%
11402 512142 Retirement (Employer)	12,055	0	12,055	12,210.68	.00	-155.68	101.3%
11402 512144 Health Insurance	52,321	0	52,321	51,124.83	.00	1,196.17	97.7%
11402 512145 Life Insurance	60	0	60	69.55	.00	-9.55	115.9%
11402 512150 FSA Contribution	7,000	0	7,000	.00	.00	7,000.00	.0%
11402 512151 HSA Contribution	0	0	0	13,999.99	.00	-13,999.99	.0%
11402 512173 Dental Insurance	3,780	0	3,780	3,577.45	.00	202.55	94.6%
11402 531243 Furniture & Furnishings	4,500	0	4,500	382.06	.00	4,117.94	8.5%
11402 531312 Office Supplies	2,500	0	2,500	3,550.43	.00	-1,050.43	142.0%
11402 531313 Printing & Duplicating	700	0	700	.00	.00	700.00	.0%
11402 531323 Subscriptions-Tax & Law	10,500	0	10,500	6,537.95	.00	3,962.05	62.3%
11402 531326 Advertising	250	0	250	.00	.00	250.00	.0%
11402 531348 Educational Supplies	2,000	0	2,000	872.58	.00	1,127.42	43.6%
11402 533225 Telephone & Fax	1,200	0	1,200	784.58	.00	415.42	65.4%
11402 535242 Maintain Machinery & Equip	11,000	0	11,000	9,550.52	.00	1,449.48	86.8%

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Jefferson County
CLERK OF COURTS

FROM 2019 01 TO 2019 12

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11402 571004 IP Telephony Allocation	2,550	0	2,550	2,337.50	.00	212.50	91.7%
11402 571010 MIS Systems Grp Alloc(ISIS)	2,636	0	2,636	2,416.37	.00	219.63	91.7%
11402 591519 Other Insurance	1,167	0	1,167	1,296.53	.00	-129.53	111.1%
TOTAL Judicial Support	312,342	0	312,342	308,642.24	.00	3,699.76	98.8%
<u>114030 COC-GAL Indigent Contract</u>							
114030 521212 ContractAtty/GAL-Non Crimina	210,000	0	210,000	185,820.45	.00	24,179.55	88.5%
TOTAL COC-GAL Indigent Contract	210,000	0	210,000	185,820.45	.00	24,179.55	88.5%
<u>114031 COC-GAL Indigent Non-Contract</u>							
114031 521212 NonContract GAL-NonCriminal	25,000	0	25,000	13,077.61	.00	11,922.39	52.3%
TOTAL COC-GAL Indigent Non-Contract	25,000	0	25,000	13,077.61	.00	11,922.39	52.3%
<u>114032 COC-Advesary Counsel</u>							
114032 521212 NonContractAtty-NonCriminal	15,000	0	15,000	5,276.03	.00	9,723.97	35.2%
TOTAL COC-Advesary Counsel	15,000	0	15,000	5,276.03	.00	9,723.97	35.2%
<u>114033 COC-Criminal Counsel</u>							
114033 521212 NonContractAtty-CF/CM	90,000	0	90,000	470.53	.00	89,529.47	.5%
TOTAL COC-Criminal Counsel	90,000	0	90,000	470.53	.00	89,529.47	.5%
<u>114036 COC-Criminal Counsel Reimb</u>							
114036 521212 Legal-Criminal Counsel Reimb	70,000	0	70,000	72,655.08	.00	-2,655.08	103.8%

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FROM 2019 01 TO 2019 12

ACCOUNTS FOR:
100 General Fund

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL COC-Criminal Counsel Reimb	70,000	0	70,000	72,655.08	.00	-2,655.08	103.8%
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114037 COC-Traffic Counsel Reimb							
114037 521212 Legal-Traffic Counsel Reimb	16,000	0	16,000	.00	.00	16,000.00	.0%
TOTAL COC-Traffic Counsel Reimb	16,000	0	16,000	.00	.00	16,000.00	.0%
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11404 Commissioner							
11404 511110 Salary-Permanent Regular	139,790	0	139,790	135,162.48	.00	4,627.52	96.7%
11404 511210 Wages-Regular	39,622	0	39,622	41,464.19	.00	-1,842.19	104.6%
11404 512141 Social Security	13,725	0	13,725	13,346.06	.00	378.94	97.2%
11404 512142 Retirement (Employer)	11,751	0	11,751	11,583.27	.00	167.73	98.6%
11404 512144 Health Insurance	28,403	0	28,403	27,759.61	.00	643.39	97.7%
11404 512145 Life Insurance	21	0	21	14.09	.00	6.91	67.1%
11404 512150 FSA Contribution	4,000	0	4,000	.00	.00	4,000.00	.0%
11404 512151 HSA Contribution	0	0	0	8,000.01	.00	-8,000.01	.0%
11404 512173 Dental Insurance	2,700	0	2,700	2,555.32	.00	144.68	94.6%
11404 529160 Interpreter Fee	1,000	0	1,000	562.50	.00	437.50	56.3%
11404 531311 Postage & Box Rent	2,400	0	2,400	2,439.70	.00	-39.70	101.7%
11404 531312 Office Supplies	1,200	0	1,200	1,833.04	.00	-633.04	152.8%
11404 531313 Printing & Duplicating	500	0	500	.00	.00	500.00	.0%
11404 531323 Subscriptions-Tax & Law	4,500	0	4,500	3,519.32	.00	980.68	78.2%
11404 531324 Membership Dues	2,000	0	2,000	1,472.40	.00	527.60	73.6%
11404 531326 Advertising	0	0	0	160.33	.00	-160.33	.0%
11404 531348 Educational Supplies	0	0	0	383.89	.00	-383.89	.0%
11404 532325 Registration	700	0	700	300.00	.00	400.00	42.9%
11404 532332 Mileage	746	0	746	477.92	.00	268.08	64.1%
11404 532335 Meals	78	0	78	.00	.00	78.00	.0%
11404 532336 Lodging	328	0	328	184.00	.00	144.00	56.1%
11404 532339 Other Travel & Tolls	0	0	0	9.00	.00	-9.00	.0%
11404 533225 Telephone & Fax	650	0	650	888.14	.00	-238.14	136.6%
11404 535242 Maintain Machinery & Equip	400	0	400	1,253.25	.00	-853.25	313.3%
11404 571004 IP Telephony Allocation	283	0	283	259.38	.00	23.62	91.7%
11404 571010 MIS Systems Grp Alloc(ISIS)	1,883	0	1,883	1,726.12	.00	156.88	91.7%
11404 591519 Other Insurance	1,054	0	1,054	1,270.28	.00	-216.28	120.5%

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FROM 2019 01 TO 2019 12

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL Commissioner	257,734	0	257,734	256,624.30	.00	1,109.70	99.6%
<u>11405 Counseling</u>							
11405 511110 Salary-Permanent Regular	61,978	0	61,978	41,121.99	.00	20,856.01	66.3%
11405 511210 Wages-Regular	69,206	0	69,206	68,611.74	.00	594.26	99.1%
11405 512141 Social Security	10,036	0	10,036	8,262.79	.00	1,773.21	82.3%
11405 512142 Retirement (Employer)	7,642	0	7,642	6,154.37	.00	1,487.63	80.5%
11405 512144 Health Insurance	29,898	0	29,898	26,502.60	.00	3,395.40	88.6%
11405 512145 Life Insurance	18	0	18	18.35	.00	-.35	101.9%
11405 512150 FSA Contribution	4,000	0	4,000	.00	.00	4,000.00	.0%
11405 512151 HSA Contribution	0	0	0	6,000.00	.00	-6,000.00	.0%
11405 512173 Dental Insurance	2,160	0	2,160	1,832.13	.00	327.87	84.8%
11405 521219 Other Professional Serv	0	0	0	1,662.48	.00	-1,662.48	.0%
11405 521296 Computer Support	985	0	985	985.00	.00	.00	100.0%
11405 529160 Interpreter Fee	4,000	0	4,000	.00	.00	4,000.00	.0%
11405 531277 Collateral Record Charges	750	0	750	685.36	.00	64.64	91.4%
11405 531301 Office Equipment	0	0	0	74.00	.00	-74.00	.0%
11405 531311 Postage & Box Rent	1,000	0	1,000	783.36	.00	216.64	78.3%
11405 531312 Office Supplies	750	0	750	1,153.63	.00	-403.63	153.8%
11405 531313 Printing & Duplicating	200	0	200	26.35	.00	173.65	13.2%
11405 531324 Membership Dues	200	0	200	280.00	.00	-80.00	140.0%
11405 531348 Educational Supplies	200	0	200	.00	.00	200.00	.0%
11405 532325 Registration	1,730	0	1,730	610.00	.00	1,120.00	35.3%
11405 532332 Mileage	1,500	0	1,500	1,009.78	.00	490.22	67.3%
11405 532334 Commercial Travel	350	0	350	.00	.00	350.00	.0%
11405 532335 Meals	200	0	200	28.37	.00	171.63	14.2%
11405 532336 Lodging	1,318	0	1,318	328.00	.00	990.00	24.9%
11405 532339 Other Travel & Tolls	50	0	50	.00	.00	50.00	.0%
11405 533225 Telephone & Fax	150	0	150	57.66	.00	92.34	38.4%
11405 535242 Maintain Machinery & Equip	675	0	675	1,838.97	.00	-1,163.97	272.4%
11405 571004 IP Telephony Allocation	378	0	378	346.50	.00	31.50	91.7%
11405 571009 MIS PC Group Allocation	4,734	0	4,734	4,339.50	.00	394.50	91.7%
11405 571010 MIS Systems Grp Alloc(ISIS)	1,506	0	1,506	1,380.50	.00	125.50	91.7%
11405 591519 Other Insurance	809	0	809	925.87	.00	-116.87	114.4%
TOTAL Counseling	206,423	0	206,423	175,019.30	.00	31,403.70	84.8%
<u>11406 Farm Drainage Board</u>							
11406 511110 Salary-Permanent Regular	3,300	0	3,300	.00	.00	3,300.00	.0%

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FROM 2019 01 TO 2019 12

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11406 512141 Social Security	252	0	252	.00	.00	252.00	.0%
11406 514151 Per Diem	0	0	0	5,385.00	.00	-5,385.00	.0%
11406 521212 Legal	2,500	0	2,500	3,870.16	.00	-1,370.16	154.8%
11406 531312 Office Supplies	200	0	200	165.21	.00	34.79	82.6%
11406 531313 Printing & Duplicating	100	0	100	49.65	.00	50.35	49.7%
11406 531324 Membership Dues	100	0	100	100.00	.00	.00	100.0%
11406 531349 Other Operating Expenses	0	0	0	258.24	.00	-258.24	.0%
11406 532332 Mileage	800	0	800	1,531.87	.00	-731.87	191.5%
11406 532335 Meals	100	0	100	40.00	.00	60.00	40.0%
11406 591513 Drainage Board Insurance	1,275	0	1,275	1,275.00	.00	.00	100.0%
TOTAL Farm Drainage Board	8,627	0	8,627	12,675.13	.00	-4,048.13	146.9%
11407 Law Library							
11407 531312 Office Supplies	50	0	50	.00	.00	50.00	.0%
11407 531323 Subscriptions-Tax & Law	6,700	0	6,700	4,598.22	.00	2,101.78	68.6%
11407 531348 Educational Supplies	350	0	350	179.00	.00	171.00	51.1%
11407 571004 IP Telephony Allocation	94	0	94	86.13	.00	7.87	91.6%
11407 571009 MIS PC Group Allocation	947	0	947	868.12	.00	78.88	91.7%
TOTAL Law Library	8,141	0	8,141	5,731.47	.00	2,409.53	70.4%
11408 Register in Probate							
11408 511110 Salary-Permanent Regular	80,947	0	80,947	80,037.62	.00	909.38	98.9%
11408 511210 Wages-Regular	52,532	0	52,532	34,238.59	.00	18,293.41	65.2%
11408 511220 Wages-Overtime	0	0	0	107.71	.00	-107.71	.0%
11408 512141 Social Security	10,211	0	10,211	8,363.67	.00	1,847.33	81.9%
11408 512142 Retirement (Employer)	7,759	0	7,759	7,386.37	.00	372.63	95.2%
11408 512144 Health Insurance	20,928	0	20,928	21,133.09	.00	-205.09	101.0%
11408 512145 Life Insurance	45	0	45	43.56	.00	1.44	96.8%
11408 512150 FSA Contribution	3,000	0	3,000	.00	.00	3,000.00	.0%
11408 512151 HSA Contribution	0	0	0	7,000.00	.00	-7,000.00	.0%
11408 512173 Dental Insurance	1,584	0	1,584	1,636.26	.00	-52.26	103.3%
11408 521219 Other Professional Serv	7,500	0	7,500	2,763.20	.00	4,736.80	36.8%
11408 521251 Transcripts	100	0	100	.00	.00	100.00	.0%
11408 521255 Paper Service	250	0	250	120.00	.00	130.00	48.0%

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Jefferson County
CLERK OF COURTS

FROM 2019 01 TO 2019 12

ACCOUNTS FOR:
100 General Fund

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11408 529160 Interpreter Fee	0	0	0	6,591.40	.00	-6,591.40	.0%
11408 531311 Postage & Box Rent	3,000	0	3,000	3,120.71	.00	-120.71	104.0%
11408 531312 Office Supplies	750	0	750	1,188.59	.00	-438.59	158.5%
11408 531313 Printing & Duplicating	500	0	500	.00	.00	500.00	.0%
11408 531315 Instructional Material	100	0	100	96.18	.00	3.82	96.2%
11408 531324 Membership Dues	685	0	685	335.00	.00	350.00	48.9%
11408 531326 Advertising	300	0	300	457.50	.00	-157.50	152.5%
11408 531348 Educational Supplies	450	0	450	144.69	.00	305.31	32.2%
11408 532325 Registration	100	0	100	250.00	.00	-150.00	250.0%
11408 532332 Mileage	615	0	615	205.32	.00	409.68	33.4%
11408 532335 Meals	178	0	178	.00	.00	178.00	.0%
11408 532336 Lodging	492	0	492	328.00	.00	164.00	66.7%
11408 533225 Telephone & Fax	200	0	200	205.03	.00	-5.03	102.5%
11408 571004 IP Telephony Allocation	189	0	189	173.25	.00	15.75	91.7%
11408 571010 MIS Systems Grp Alloc (ISIS)	1,845	0	1,845	1,691.25	.00	153.75	91.7%
11408 591519 Other Insurance	826	0	826	941.86	.00	-115.86	114.0%
TOTAL Register in Probate	195,086	0	195,086	178,558.85	.00	16,527.15	91.5%
TOTAL General Fund	2,876,315	27,500	2,903,815	2,447,287.53	24,560.60	431,966.87	85.1%
TOTAL EXPENSES	2,876,315	27,500	2,903,815	2,447,287.53	24,560.60	431,966.87	

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Jefferson County
CLERK OF COURTS

FROM 2019 01 TO 2019 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	2,876,315	27,500	2,903,815	2,447,287.53	24,560.60	431,966.87	85.1%

YOUR COUNTY GOVERNMENT AT WORK - SCHEDULE OF MEETINGS 2020-2021

COMMITTEE / BOARD		MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR
Aging & Disability Resource Center Advisory Committee (ADRC)	1st Tuesday 1:00 p.m. Human Services	13	9	14	11	9	13	10	8	12	9	9	13
Blue Spring Lake Management District	Called by President												
Bridges Federated Library Board	3rd Wednesday 4:00 p.m. Location Varies	20	17	15	19	16	21	18	16	20	17	17	21
Building and Grounds Committee	1st Wednesday 8:30/9:00 a.m. Rm 112	6	3	1	5	2	7	4	2	6	3	3	7
Community Action Coalition (Bi-Monthly)	4th Thursday 6:00 p.m. Location Varies	28	X	23	X	24	X	19	X	28	X	25	X
County Board of Health (Quarterly)	3rd Wednesday 1:00 p.m. Conf. Rm	X	X	15	X	X	21	X	X	20	X	X	21
Courthouse Security & Facilities (Quarterly)	1st Wednesday 8:30 a.m. Rm 202	X	3	X	X	2	X	X	4	X	X	3	X
Community Justice Collaborating Committee	4th Wednesday 12:00 p.m. Rm 202	27	24	22	26	23	28	25	23	27	24	24	28
Economic Development Consortium	4th Thursday 8:30 a.m. UWX Rm 12	28	25	23	27	24	22	26	24	28	25	25	22
Executive Committee 8:30 a.m.	Last Wednesday 8:30 a.m. Rm 112	27	24	29	26	30	28	25	30	27	24	31	28
Fair Park Committee	1st Thursday 8:30 a.m. Conf. Rm	7	4	2	6	3	1	5	3	7	4	4	1
Farm Drainage Board	2nd Monday 9:30 a.m. Room 202	11	8	13	10	14	12	9	14	11	8	8	12
Finance Committee	2nd Thursday 8:30 a.m. Rm 112	14	11	9	13	10	8	12	10	14	11	11	8
Highway Committee	Last Tuesday 8:30 a.m. Hwy Office	26	30	28	25	29	27	24	29	26	23	30	27
Historic Sites Preservation Council (Bi-Monthly)	2nd Wednesday 8:30 a.m. Rm 202	X	10	X	12	X	14	X	9	X	10	X	14
Home Consortium Board	3rd Thursday 9:00 a.m. Waukesha	21	18	16	20	17	15	19	17	21	18	18	15
Human Resources Committee	3rd Tuesday 8:30 a.m. Rm 112	19	16	21	18	15	20	17	15	19	16	16	20
Human Services Board	2nd Tuesday 8:30 a.m. Workforce	12	9	14	11	8	13	10	8	12	9	9	13
Intercounty Coordinating Committee (ICC)	ICC 3rd Monday 9:00 a.m.	18	15	20	17	21	19	16	21	18	15	15	19
Jefferson County Library Board	Called by President												
Lake Ripley Management District	3rd Saturday 9:00 a.m. Oakland	16	20	18	15	19	17	21	19	16	20	20	17
Land Information Council	Called by Chair												
Land & Water Conservation Committee	3rd Wednesday 8:30 a.m. Rm 112	20	17	15	19	16	21	18	16	20	17	17	21
Law Enforcement Emergency Mgmt	4th Friday 8:30 a.m. Rm 112	22	26	24	28	25	23	27	25	22	26	26	23
Local Emergency Planning Committee	3rd Wednesday 1:00 p.m. UWX Rm 12												
Lower Spring Lake Protection & Rehab	Called by Chair												
Marsh Country Health Alliance	Called by Chair												
Nutrition Project Council (Quarterly)	Last Tuesday 2:00 p.m. Workforce												
Parks Committee	1st Monday 9:00 a.m. Rm 202	4	1	6	3	7	5	2	7	4	1	1	5
Planning & Zoning Committee	Last Monday 8:30 a.m. Rm 203	25	29	27	31	28	26	30	28	25	22	29	26
Planning & Zoning Public Hearing (PH)	3rd Thursday 7:00 p.m. Rm 205	21	18	16	20	17	15	19	17	21	18	18	15
Planning & Zoning Site Inspections	Friday prior to PH 8:00 a.m. Rm 203	15	12	10	14	11	9	13	11	15	12	12	9
Planning & Zoning Board of Adjustment (Site Inspections followed by PH)	2nd Thursday 1:00 p.m. Rm 203/205	14	11	9	13	10	8	12	10	14	11	11	8
Sheriff's Civil Service Commission	Called by Chair												
Solid Waste Committee	Called by Chair 8:00 a.m. Rm 203												
South Central WI Workforce Development Area Consortium	Called by Chair												
Traffic Safety Commission (Quarterly)	3rd Wednesday 1:00 p.m. Highway												
University Extension Education Committee	2nd Monday 8:00 a.m. UW Rm 12	11	8	13	10	14	12	9	14	11	8	8	12
WI Counties Utility Tax Association	Quarterly												
Veterans Service Commission	Quarterly Thursday 2:30 p.m. Rm 112												
WI River Rail Transit Commission	1st Friday after 1st Tue 10:00 a.m. Dane Cty	8	5	10	7	4	9	6	4	8	5	5	9
COUNTY BOARD	2nd Tuesday 7:00 p.m. *Monday 7:00 p.m.												
		Budget Public Hearing											



NOTE: AGENDAS ARE DUE TO ADMINISTRATOR'S OFFICE BY 10:00 A.M. ON WEDNESDAYS
Regular Meeting Dates are Subject to change and must be given to the County Administrator's Office

Elections

Fall Primary - August 11, 2020
Fall General - November 3, 2020

Board of Canvass

Finance Committee
Budget Hearings

WI Counties

Annual Conference
September 20 & 21, 2020

County Fair

July 10-14, 2020

Fair Park Committee

July 10-14, 2020

HOLIDAY

(g) LAND AND WATER CONSERVATION/ UNIVERSITY EXTENSION EDUCATION COMMITTEE - Seven members appointed by the County Board Chair consisting of not less than three County Board Supervisors, ~~including at least two members of the University Extension Education Committee.~~ The Chair of the FSA (Farm Service Agency) ~~(or his/her designee)~~ shall serve on ~~this Land and Water Conservation~~ Committee and shall have the powers and duties as set forth in Chapter 92, Wisconsin Statutes. This Committee shall also be responsible for acquiring conservation easements, reviewing applications to grant such easements and recommending action thereon to the County Board when appropriate. [Am. 03/12/02, Ord. 2001-33; 09/08/08, Ord. 2008-19; Ord. 2016-01, 04/19/2016; Ord. No. 2018-01, 04/17/2018]
This Committee shall also manage, supervise and be responsible for County farmland not held for future parks development. Leases of ~~the~~ farmland shall be approved by the County Board. [Am. 03/14/06, Ord. 2005-53; 03/11/08, Ord. 2007-41; Ord. 2016-01, 04/19/2016]. This Committee shall have the powers and duties as set forth in Section 59.56(3), Wisconsin Statutes. [Created 03/12/02, Ordinance No. 2001-36; re-lettered 07/10/07, Ord. No. 2007-11; Ord. No. 2018-01, 04/17/2018].

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(g) LAND AND WATER CONSERVATION COMMITTEE - Seven members appointed by the County Board Chair consisting of not less than three County Board Supervisors, including at least two members of the University Extension Education Committee. The Chair of the FSA (Farm Service Agency) (or his/her designee) shall serve on the Land and Water Conservation Committee and shall have the powers and duties as set forth in Chapter 92, Wisconsin Statutes. This Committee shall also be responsible for acquiring conservation easements, reviewing applications to grant such easements and recommending action thereon to the County Board when appropriate. [Am. 03/12/02, Ord. 2001-33; 09/08/08, Ord. 2008-19; Ord. 2016-01, 04/19/2016; Ord. No. 2018-01, 04/17/2018]
This Committee shall also manage, supervise and be responsible for County farmland not held for future parks development. Leases of the farmland shall be approved by the County Board. [Am. 03/14/06, Ord. 2005-53; 03/11/08, Ord. 2007-41; Ord. 2016-01, 04/19/2016]

(I) UNIVERSITY EXTENSION EDUCATION COMMITTEE - Five members appointed by the County Board Chair consisting of five County Board Supervisors. This Committee shall have the powers and duties as set forth in Section 59.56(3), Wisconsin Statutes. [Created 03/12/02, Ordinance No. 2001-36; re-lettered 07/10/07, Ord. No. 2007-11; Ord. No. 2018-01, 04/17/2018]

Note: There are multiple references to the Land and Water Conservation Committee throughout the County Board Rules that will need to be changed to Land and Water Conservation/University Extension Education Committee.

(d) **FINANCE/HUMAN RESOURCES COMMITTEE** - ~~Seven~~^{Five} members appointed by the County Board Chair consisting of the County Board Chair, First Vice Chair or Second Vice Chair and six additional County Board Supervisors. This Committee shall receive the proposed County budget from the County Administrator and shall conduct hearings necessary in the review of the proposed budget. The Committee shall make necessary permitted transfers as authorized by the provisions of s. 65.90(5)(b), Wis. Stats. The Committee shall propose utilization of contingency budget and necessary budget transfers and amendments requiring County Board action. [Am. 03/14/06, Ord. 2005-48d; Am. 05/11/04, Ord. 2004-04; 03/09/10, Ord. 2009-24; Ord. No. 2014-11, 07/08/2014; Ord. No. 2018-01, 04/17/2018].

The Committee shall recommend to the Board the auditors to be employed, and shall report to the Board the results of such audits. ~~This Finance~~ Committee shall meet each month to audit and approve for payment proper vouchers, expenditures and claims against the County, except vouchers, expenditures and claims pertaining to the Highway Department, Human Services Department and Veterans Service Commission. [Ord. No. 2018-01, 04/17/2018]

The Committee shall review insurance to be carried and also the insurance carrier to which such insurance shall be awarded. The Committee shall be authorized to renew insurance contracts without bidding same, when it finds renewal is in the best interest of Jefferson County, select investment advisors/brokers, select vendors for professional services related to financial matters if required by the Jefferson County Purchasing Policy and select P-Card vendors. [Ord. No. 2018-01, 04/17/2018]

The Committee shall have the authority to resolve claims against the County in amounts over \$25,000 up to the County's self-insured retention (SIR) amount after consulting with the County's insurance carrier, the County Administrator and Corporation Counsel. [Cr. 04/16/02, Ord. 2002-04; Ord. No. 2018-01, 04/17/2018]

The Committee shall supervise the collection of delinquent taxes and is authorized to sell foreclosed properties in accordance with Resolution No. 2002-16. [Am. 08/13/02, Ord. 2002-16; 03/14/06, Ord. 2005-48d, effective 04/18/06; 03/13/12, Ord. 2011-24]

The Committee, on a case by case basis, shall recommend to the Board of Supervisors the allocation of the proceeds from the sale of county-owned farmland to possibly increase the acreage of farmland permanently protected from development, and to leverage state and federal funds for the acquisition of conservation easements to protect farmland (Resolution No. 2008-15). [Ord. 2016-01, 04/19/2016]

Unless otherwise provided by statute or ordinance, the Finance Committee shall oversee the sale of county-owned land in addition to land obtained through tax foreclosure, and shall present contracts for sale of such land to the Board for approval. [Ord. No. 2007-39, 03/11/2008; Ord. No. 2018-01, 04/17/2018]

The Committee provides policy oversight of the County Treasurer, Finance Department and Child Support Office in handling policy matters related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary. [am. 3/13/12, Ord. 2011-24; Ord. 2016-01, 04/19/2016, Ord. No. 2018-01, 04/17/2018] [Ord. No. 2002-05, 04/15/2002; Ord. No. 2002-16, 08/13/2002; Ord. No. 2004-04, 05/11/2004; Ord. No. 2005-48d, 03/14/2006; Ord. No. 2009-24, 03/09/2010; Ord. No. 2011-24, 03/13/2012; Ord. No. 2014-11, 07/08/2014; Ord. No. 2016-01, 04/19/2016]

(f) HUMAN RESOURCES COMMITTEE - Five members appointed by the County Board Chair consisting of five County Board Supervisors. The Human Resources Committee shall provide policy guidance in the administration of the Safety Program and Personnel Ordinance. The Committee shall hear grievances in accordance with provisions of union contracts, the Jefferson County Civil Service Ordinance pursuant to s. 59.26(8)(b), Wis. Stats., as the Grievance Committee, or the Personnel Ordinance. The Committee shall recommend to the County Board the creation or removal of positions of the various departments. This Committee shall also review the statutory requirements and make recommendations to the Board concerning benefits, pay classifications and employment law policies, as well as make recommendations to the County Board concerning union negotiations. The Human Resources Committee shall also have the powers and duties set forth in the Jefferson County Personnel Policy [Am. 03/12/02, Ord. 2001-34; 05/14/02, Ord. 2002-07; 03/14/06, Ord. 2005-48e; 03/11/08, Ord. 2007-40; 3/13/12, Ord. 2011-29; Ord. 2016-01, 04/19/2016; Ord. No. 2018-01, 04/17/2018]
