



Oconomowoc Rotary Charitable Foundation
P.O. Box 112
Oconomowoc, Wisconsin 53066

December 20, 2019

Jefferson County Parks Department
Joe Nehmer
Jefferson County Courthouse
311 S. Center Ave, Room 204
Jefferson, WI 53549

Dear Joe,

Thank you for your request to the Oconomowoc Rotary Foundation via Mike Herro, detailing your proposed Interurban Recreation Trail. The Foundation Board of Directors previously considered and approved your request. We have enclosed a \$7,000 check for funding, as agreed.

The board members were truly impressed with your local impacts and commitment to support safety and access for people bicycling, walking or other non-motorized recreational purposes. Thank you for offering cyclists the opportunity to ride safely from the northern end of the Glacial River Trail in Watertown east to the shores of Lake Michigan, with the capability of connecting along the way to additional trails.

We wish you the best in securing funds for your long-range planning and look forward to future updates and requests for support.

Yours In Service,

A handwritten signature in cursive script that reads "Paula Jacobs".

Paula Jacobs
2017-20 President
Oconomowoc Rotary Foundation



Progress Report: Jefferson Interurban Trail

WisDOT ID 3500-00-036

Jefferson County

September – November 2019

Coordination/ Meetings

- Project Set up
- GIS data requests/ conversion
- Meeting with WeEnergies & ATC
- Kick-off meeting (OPM) – preparation and leading
- WisDOT follow-up on reporting requirements and design standards (poles and River and Hustisford)

Field Work:

- Lead designers field visit
- Detailed Survey of Hustisford and River Road
- Corridor Survey per contract
- Preliminary Structure Inspection of corridor

Subconsultant Work:

- Heartland (Field wetland delineation)
- Knight Barry (Title Reports)

Design/Reports:

- Structure Inspection Report research/ drafting
- Survey data uploading/ compilation
- Developing Hustisford & River Road trail alternatives

December 2019

Coordination/ Meetings

- Regular Phone/e-mail coordination with County, WisDOT, ATC/WeEnergies & subconsultants

Subconsultant Work:

- Heartland (Wetland delineation report writing)

Design/Reports:

- Structure Inspection Report Finalization/ submittal
- Hustisford & River Road trail alternatives finalization/ submittal to County
- Rough corridor development for wetland impact determination

Jefferson Interurban Trail (3500-00-06)

Kick-off Meeting Minutes

Wednesday, November 20, 2019, 10:00 am, Room 202

Jefferson Courthouse (311 South Center Avenue, Jefferson, WI 53549)

Items in blue indicate detailed discussion from the meeting to supplement the agenda

1. Introductions/Sign in-In attendance
 - See attached.

2. Project Overview (*attached to agenda)
 - This is Phase 2 of a 3-phase trail project being constructed in a WeEnergies Corridor between Watertown and Oconomowoc which will eventually connect the Glacial River Trail and the Lake Country Trail. The limits of Phase 2 are from River Road in Watertown to CTH F in Ixonia. The trail will be 10' of asphalt between the H-poles along the utility corridor and the project will include some repair or replacement of culverts. No real estate acquisition is anticipated to be necessary for the project.

3. Schedule overview

OPM/Kick-Off Meeting	November 2019
Data Collection/ Preliminary Environmental	October 2019- March 2020
30% Plans	April 2020
Environmental Document Approved	August 2020
DSR Approved	November 2020
90% Plan/PS&E	June 2021
Final PS&E	August 1, 2021
Project Let	January 11, 2022

 - Zach Pearson (WisDOT) said the project is scheduled to Let on December 14, 2021. This change shouldn't present any problems or changes to the schedule.

4. Utilities
 - a. Non-Trans 220 process
 - b. Confirm contacts
 - Ron Frase (Spectrum) said Spectrum has a fiber optic line at the proposed CTH P crossing and that he will check to see if Spectrum has anything at the proposed Hustisford Road crossing.
 - Tom Crowley (AT&T) said AT&T has facilities at all of the proposed crossings along the project corridor.

5. Design Elements
 - a. WeEnergies/ ATC corridor – access & clearance
 - Trail will be designed to maintain utility access along the corridor with necessary horizontal and vertical clearances.
 - Pavement design will incorporate expected utility vehicles.
 - b. Existing culverts being evaluated
 - KL in the process of culvert investigation to determine what work needs to be done to existing culverts.

- Marina Raykh (WeEnergies) said that there was an ongoing project in the area in which some of the culverts were being removed completely and not replaced while other culverts were being replaced. WeEnergies has already provided those plans to the design team.
 - Marina also indicated that there may be some cost-sharing opportunities for some culverts that are found to be in need of replacement that WeEnergies has also already identified as priorities for their operations.
- c. Railing for side slopes
- Steep slopes along the corridor will require railing. Plan to match railing that is being installed in Phase 1.
- d. Alternatives @ Hustisford & River Road Area
- Steep running grades make these areas a challenge when it comes to meeting ADA requirements. KL will be looking at design alternatives which will include switchbacks and walls in order to meet ADA requirements for running slopes on the trail.
 - KL will be reaching out further with ATC to confirm design requirements/ limitations based on their operations.
 - Based on the nature of this trail, it is likely that accessibility standards for outdoor developed areas could be acceptable for this trail. Zach will contact Michelle Brokaw to confirm next steps upon receipt of a summary from KL.
- e. Wetlands throughout the corridor
- Heartland has already completed the wetland delineation for the corridor and found that there are extensive wetland areas along the corridor. This project is not intending to use boardwalk, so there will be wetland fill and the team is intending to use the DOT/DNR Cooperative agreement for wetland banking. KL to follow up with Shelly Warwick of WisDNR to further introduce the project
 - Heartland may be completing an artificial wetlands exemption request for the project.

******Utilities may leave at this point if they would like to ******

6. Coordination

- a. Review of any changes to WisDOT review process/ protocol for submittals (without MC)
- Route everything through Zack Pearson.
 - No real estate acquisition anticipated, therefore no Section 106 necessary. (Zach noted that it has been screened for both history and archeological). A 106 may be required if real estate is found necessary.
 - Due to Trans 400 modifications, the Environmental Document can now be a CEC.
 - Type II TMP will be required.
 - Public Involvement Plan will be approved by the County.
 - Pavement Design Report is typically not required for trail projects, but KL to confirm with Zach. 4" asphalt is planned based on utility access.
 - Possible to complete and abbreviated DSR, KL will review modifications to the FDM and discuss with Zach.
 - Zach noted that the DSR is a good time to make schedule changes if needed.
 - Provide estimate and RBQs and 30/60/90 submittals.
 - Work with environmental contact to determine if there are navigable waters along the corridor and related coordination with federal agencies.

- b. Contacts for review documents
 - WisDOT General: Zach Pearson
 - WisDNR: Shelly Warwick
 - Jefferson County: Brian Udovich
 - KL Engineering: Lynda Fink
 - [Marina Rakyh \(WeEnergies\) – Plan documents](#)
 - [WisDOT Environmental: Brian Taylor](#)

- c. Subconsultants
 - CGC (soil borings)
 - Commonwealth- if needed for archeology (Not needed per Zach)
 - Heartland Ecological (wetlands)
 - Knight Barry (Title work)

- d. Planned meetings
 - (1) Public Involvement Meeting
 - (1) Local officials meeting
 - (3) Utility meetings
 - Pre- bid meeting
 - [Necessity of pre-bid meeting to be determined in the future](#)
 - Other progress/planning meetings as necessary

- e. Regulatory permitting approvals
 - Floodplain (Jefferson County)
 - Grading
 - Wetland

- 7. Other ?
 - [Perry \(Town of Ixonia\) brought up the following concerns:](#)
 - [Pavement design for farm equipment \(93,000 lb vehicles\).](#)
 - [Farm access occurs all along the corridor. KL and the County noted that they will be working throughout the project to evaluate all existing crossings and access.](#)
 - [Manure lines \(large hoses\) regularly bridge the trail. WeEnergies noted that these currently were not permitted to their knowledge and WisDOT noted that those would not be allowed to traverse over the trail. This will also be reviewed during design \(potential culverts, limiting corridors, etc.\)](#)
 - [Plow turnaround access at the stub of River Rd east of Hustisford Rd that the County & Designer should be aware of with trail design.](#)
 - [Parking for the trail. KL, the County and WisDOT noted that there no plan for an off-street parking lot as part of this project. A parking lot is in place for the 1st phase of the trail.](#)

Attachments:

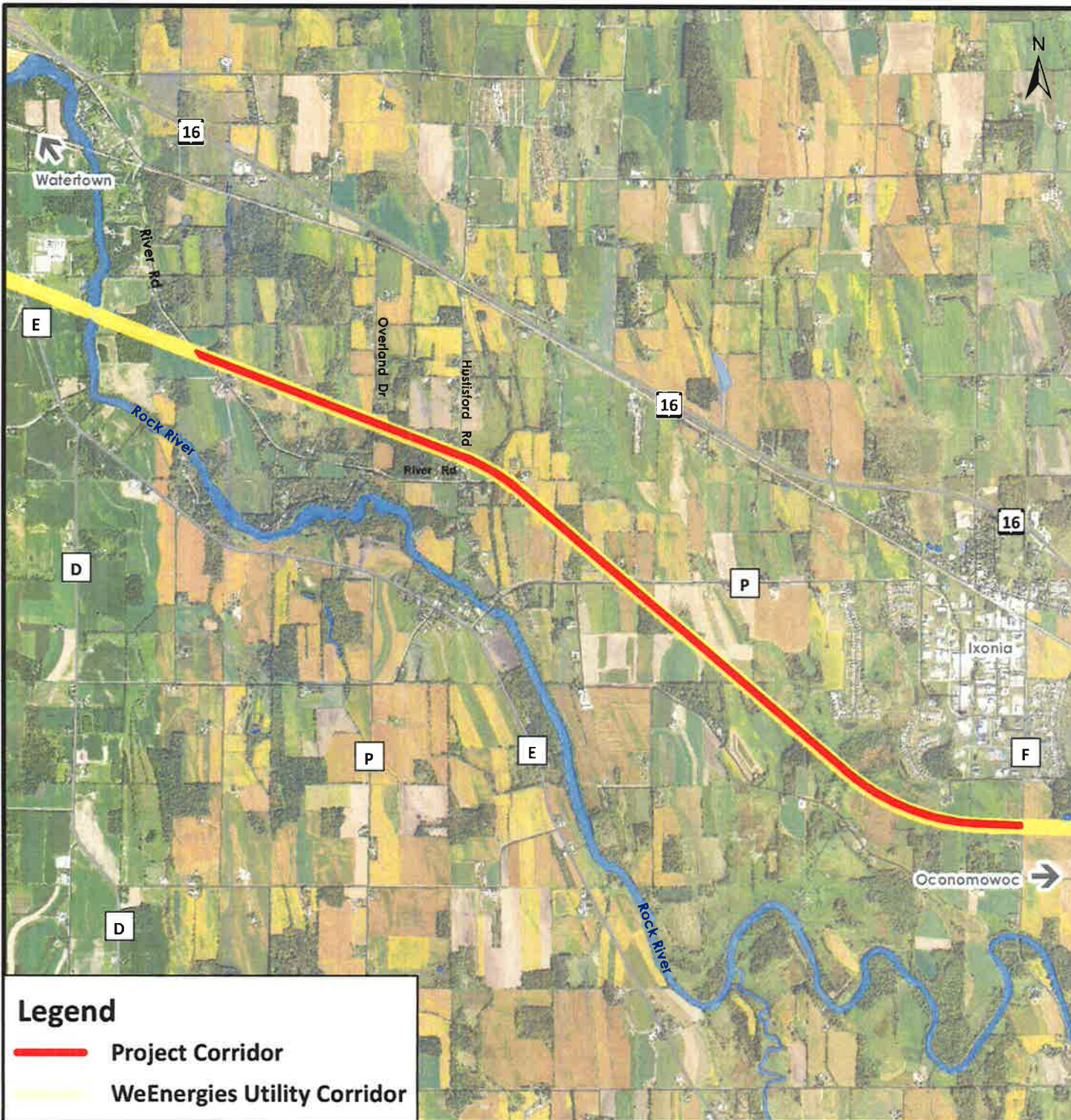
Project Overview Map
Sign in sheet

Progress Meeting Sign-In

Project I.D. 3500-00-06
Jefferson Interurban Trail
(River Road – CTH F)
Non-Highway
Jefferson County

Date: November 20, 2019

Present	Name	Representing	Email
In-Person	Lynda Fink	KL Engineering	lfink@klengineering.com
In-Person	Josh Mercier	KL Engineering	jmercier@klengineering.com
In-Person	Zach Pearson	WisDOT	Zachary.Pearson@dot.wi.gov
In-Person	Mary Truman	Jefferson County Parks Dept	maryt@jeffersoncountywi.gov
In-Person	Brian Udovich	Jefferson County Hwy. Dept.	brianu@jeffersoncountywi.gov
In-Person	Augie Tietz	Jefferson County Supervisor	augiet@jeffersoncountywi.gov
In-Person	Marina Raykh	WeEnergies	Marina.Raykh@we-energies.com
In-Person	Ben Wehmeier	Jefferson County Administrator	benjaminw@jeffersoncountywi.gov
In-Person	Ed Morse	Jefferson County Supervisor	edm@jeffersoncountywi.gov
In-Person	Kevin Wiesmann	Jefferson County Parks Department	kevinw@jeffersoncountywi.gov
In-Person	Perry Goetsch	Town of Ixonia	perry@townofixonia.com
On-Phone	Julie Simmons	WeEnergies	Julie.Simmons@we-energies.com
On-Phone	Randy Wojtasiak	Watertown Parks, Rec, & Forestry	randyw@cityofwatertown.org
On-Phone	Tom Crowley	AT&T	tc1657@att.com
On-Phone	Ronald Frase	Spectrum	Ronald.Frase@charter.com



Project Location

Project ID: 3500-00-06
 Jefferson County Interurban Trail
 (River Road – CTH F)
 Non-Highway
 Jefferson County



Legend

- Project Corridor
- WeEnergies Utility Corridor

FORT ATKINSON

dog park

PROPOSAL



PROJECT LEAD 2019-2020



VISION:



- **Provide a clearly defined permanent location where dog owners can safely and legally exercise and socialize their dogs off-leash within city limits**
- **Two fenced areas:
large dogs & small dogs**
- **Public access**
- **Maintain the natural beauty of the Dorothy Carnes Conservation Park**

COMMUNITY BENEFITS:



- **Dog parks provide clear health, safety, and legal benefits to the City and the park users**
 - **LEGAL:** Clearly posted waivers of liability, dog parks make off-leash activity legal within dog parks
 - **SAFETY:** Reduce likelihood that dogs will be loose in other public park areas where they could interfere with other park users, such as children, bicyclists and runners. Provide separate areas for large and small dogs to exercise will reduce risk of dog intimidation. Research shows dogs are less aggressive in open areas because they are on neutral territory and not constrained by leashes.
 - **HEALTH:** Improve public health by keeping dog waste confined to one area. Provide centralized area to provide information on dog health, services, training, etc. Contribute to a healthy community.

TARGET AUDIENCE:



- Dog parks are one of the most utilized recreational areas because they have multi-generational appeal. Millennials and many others treat dogs as their “kids” and part of the family.
- Serves the Fort Atkinson and surrounding communities: Milton, Cambridge, Whitewater, Jefferson
- Licensed dogs as of Fall 2019
 - 1,335 — City of Fort Atkinson
 - 584 — Town of Koshkonong
 - 404 — Milton
 - 101 — Cambridge
 - 132 — Whitewater
 - 698 — Jefferson

3,254

Licensed dogs
in target area

dogpark

PARTNERS & RESOURCES:



- **Jefferson County permission is needed**
- **We propose that the property would be maintained by Jefferson County**
- **Support from the Humane Society and Kennel Club, both are highly in favor of the park**



PARTNERS & RESOURCES:

“We’re always excited to see our community’s focus on animals and a new Dog Park in Fort Atkinson is a fantastic project that will give our many dog owners a resource to help keep them and their pets healthy and happy.”

— Jeff Okazaki, Executive Director



“The Kennel Club of Fort Atkinson, Inc. enthusiastically supports this year’s Project LEAD goal — the development of a local dog park. Dog parks are often thought of as beneficial primarily for dogs and their handlers; however, it is widely recognized that the community benefits equally.”

— The Kennel Club of Fort Atkinson





PROPOSED SITE:

Positive Attributes:

- Away from busy road
- Near trails
- Water available nearby
- Parking lot
- No residential exposure
- Bathroom facilities

FINANCIALS:

PROJECT ESTIMATE

- Fencing Quotes: **\$19,000-\$31,000** (3 estimates)
- Misc. Park Features: **\$6,000**
- Benches: **\$2,600** (\$650 per)
- Waste Stations: **\$60 each**
- Entry Sign: **\$100**
- Entrance Gravel: **\$300**

Top Line Project Total (*Projected High*):
\$43,000

TIMELINE:



IMPORTANT: *All dates may fluctuate depending on weather.*

QUESTIONS?

FORT ATKINSON
d**g**park

