

**GENERAL FINANCIAL CONDITION  
JEFFERSON COUNTY WISCONSIN  
October 1, 2021**

Available Cash on Hand		
September 1, 2021	\$	(637,229.00)
September Receipts	\$	<u>8,183,038.71</u>
Total Cash	\$	7,545,809.71
Disbursements		
General - September 2021	\$	6,237,107.11
Payroll - September 2021	\$	<u>1,585,274.99</u>
Total Disbursements	\$	<u>7,822,382.10</u>
	\$	<b>(276,572.39)</b>
Cash on Hand (in bank) Oct 1, 2021	\$	1,225,828.56
Less Outstanding Checks	\$	<u>1,502,400.95</u>
Total Available Cash	\$	<b>(276,572.39)</b>
Local Government Investment Pool - General	\$	12,250,077.61
Dana Investments	\$	39,203,318.11
Local Government Investment Pool -Clerk of Courts	\$	29,248.24
Local Government Investment Pool -Farmland Preservation	\$	180,114.28
Local Government Investment Pool -Parks/Liddle	\$	86,589.53
Local Government Investment Pool -County Bond	\$	<u>7,774,713.49</u>
	\$	59,524,061.26
2021 Interest - Super N.O.W. Account	\$	413.85
2021 Interest - L.G.I.P. - General Funds	\$	8,055.35
2021 Interest - DANA Investments	\$	460,734.93
2021 Interest - L.G.I.P. - Parks /Carol Liddle Fund	\$	36.58
2021 Interest - L.G.I.P. - Farmland Preservation	\$	76.12
2021 Interest - L.G.I.P. - Clerk of Courts	\$	3.47
2021 Interest - L.G.I.P. - County Bond	\$	<u>3,285.79</u>
Total 2021 Interest	\$	472,606.09

JOHN E. JENSEN  
JEFFERSON COUNTY TREASURER

## Upcoming Meetings

October 12 <sup>th</sup>	7:00 p.m.	County Board meeting with presentation of the 2022 Budget and approval of bond sale
October 26 <sup>th</sup>	7:00 p.m.	County Board meeting with Budget Public Hearing We may also include some general workshop items
October 27 <sup>th</sup>	8:30 am.	Executive Committee – Review updated redistricting maps prior to Public Hearing
November 3 <sup>rd</sup> WEDNESDAY	7:00 p.m.	County Board meeting for purposes of a public hearing on the final redistricting map
November 4 <sup>th</sup>	8:30 a.m.	Finance Committee – Review of proposed budget amendments
November 5 <sup>th</sup>	8:30 a.m.	Executive Committee – Final review of redistricting maps and discussion on changes based on public hearing.
November 9 <sup>th</sup>	6:00 p.m.	County Board – This meeting will serve as a workshop meeting related to updates on the Courthouse/Sheriff Project
November 9 <sup>th</sup>	7:00 p.m.	County Board – Approval of County Budget and Redistricting Plan



**JEFFERSON COUNTY**  
**OFFICE OF THE COUNTY**  
**ADMINISTRATOR**

320 S. Main Street Room 111  
Jefferson, WI 53549  
Telephone (920) 674-7101  
Website: jeffersoncountywi.gov

**BEN WEHMEIER**  
County Administrator

**TAMMIE J. JAEGER**  
Administrative Assistant  
Confidential

**"Jefferson County: Responsible government advancing quality of life."**

**TO:** Jefferson County Board of Supervisors  
**FROM:** Benjamin Wehmeier, County Administrator  
**DATE:** October 12, 2021  
**SUBJECT:** 2022 Budget – Supervisor Amendments

As part of the 2022 Budget development process, individual Supervisors may submit proposed amendments to the Recommended Budget. This process enables Supervisors to provide their proposed amendment and what their intended impact is on the 2022 Budget.

Supervisors are reminded that the 2022 Recommended Budget includes a new growth calculation of new property tax that can be captured of \$344,306 (1.21%) based on the new growth in the County. This is the maximum allowed by State law. All these funds are dedicated to capital equipment. Accordingly, for operations purposes if additional funds are sought for a specific program or operation, a corresponding reduction of a program, department or capital item should be included as part of the budget amendment process. Our continued recommendation is that one-time revenue sources should only be used for one-time projects or programs unless additional sustainable revenue streams or on-going expenditure efficiencies are determined.

Attached, for your use, is a copy of the 2022 Budget Supervisor Amendment form. Feel free to make copies of this form if you wish to submit more than one amendment. Remember, only one amendment may be included on each form. This form will also be e-mailed to Supervisors so that they can make their own copies or the Administrator's Office may be contacted for further assistance.

The following is a schedule of when and how these Amendment forms will be processed and reviewed:

October 12, 2021	Supervisors receive Amendment forms and guidelines from the County Administrator.
October 13, 2021	Proposed Budget On-line

- Oct 13–Nov 1, 2021 Supervisors prepare any proposed Amendments to the Recommended Budget and submit them to the County Administrator's Office no later than noon on November 1, 2021.
- October 26, 2021 Public Hearing on the Recommended Budget
- November 1, 2021 Amendments are due to the County Administrator's Office no later than noon on this date.
- November 2-3, 2021 County Administrator, Finance Director and Department Heads review proposed amendment forms and calculate the fiscal and operational impact of each proposed amendment as they are submitted to the Administrator's Office. Supervisors who submit a proposed amendment may be contacted if further explanation is needed.
- November 4, 2021 Finance Committee meets to review the proposed amendments and takes action on a recommendation to the County Board, for each proposed amendment.
- November 9, 2021 County Board meets to consider action on any proposed amendments and then adopts the 2022 Budget.

The County utilizes a formal Supervisory Amendment process to make it more structured and understandable for Board members. In addition, it gives staff and the Finance Committee the opportunity to analyze any proposed amendments so that the County Board can make informed decisions when they meet to adopt the budget. In order to provide the Committee and staff with sufficient time to review proposed amendments, Supervisors are asked to submit their amendments as soon as possible after October 13th.

Feel free to contact either myself or Marc DeVries if you have any questions regarding this process. I would request that you have questions concerning the budget that these are brought through my office so we can coordinate a full response.

Sincerely,



Benjamin P. Wehmeier  
County Administrator

cc: Department Heads

**2022  
Jefferson County  
Proposed Supervisor Amendment**

By Supervisor(s) \_\_\_\_\_

Amendment # \_\_\_\_\_

To amend the 2022 Recommended Budget (as amended by the Finance Committee)  
I (we) hereby propose:

I (we) estimate that this proposed amendment would increase / decrease (circle one) the tax levy  
by \$ \_\_\_\_\_

I (we) also propose offsetting any tax levy increase / decrease (circle one) with  
a tax levy Increase / decrease (circle one) to the following department(s) and/or program area(s):

**THIS SECTION FOR FINANCE DEPARTMENT STAFF USE**

Bus Unit Description	Bus Unit	Account Number	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
<b>Totals</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Finance Member	Aye	Noe
Jaeckel, George		
Jones, Dick		
Kutz, Russell		
Nelan, Conor		
Rinard, Amy		
Result	0	0

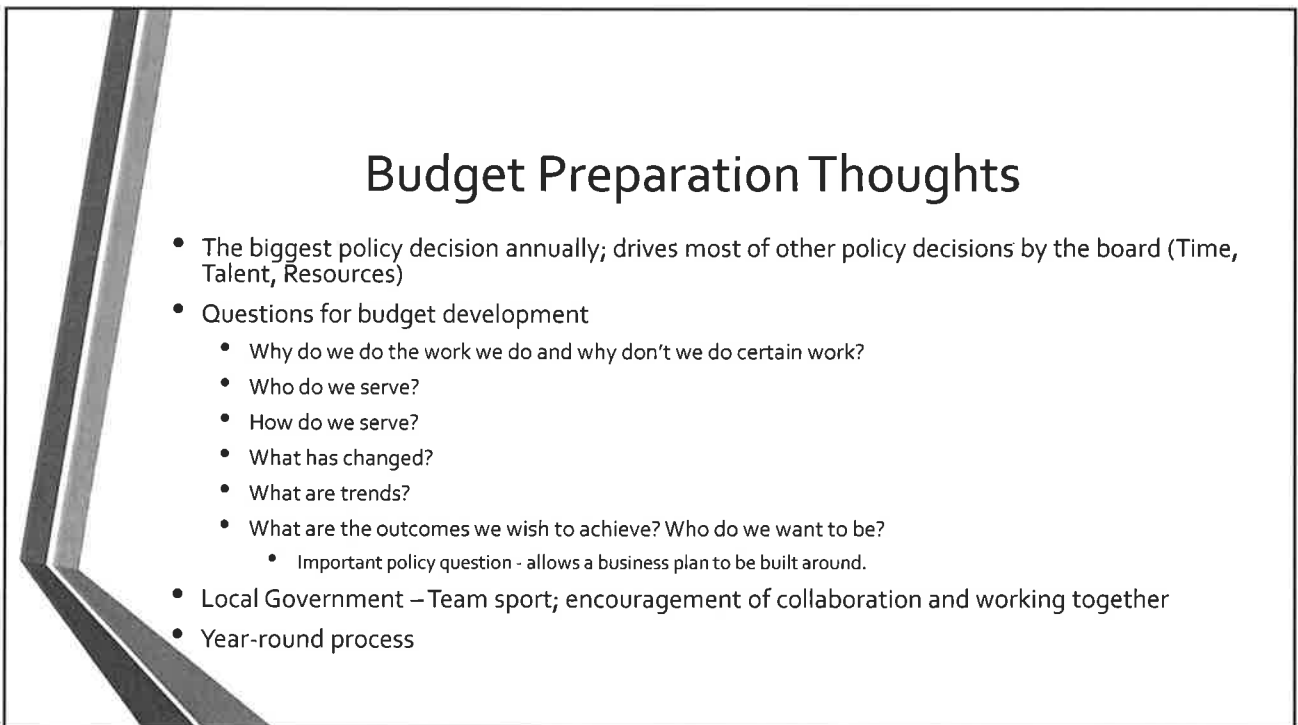
*Fiscal note:*

**County Board voting record:**

Ayes	
Noes	
Abstain	
Absent	



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## Continues to be a Budget in Transition plus Recovery and Strategic Initiatives

- Economic Impacts
- Flexibility/Sustainability – internal and external
  - Departments changing
- COVID -19 – remain vigilant but need for on- going recovery
- Trends, Plans and Impacts
  - Consider updating strategic plan
  - Structure, skill sets and capacity to execute
  - Look for upstream investment versus downstream costs
- Ensure backstop; protect the county and limit service impacts
- WCA Article – on counties that use planning processes, specifically strategic planning for residents and stakeholders – 12 total identified

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## Execution of Comp Plan – Tentative Action



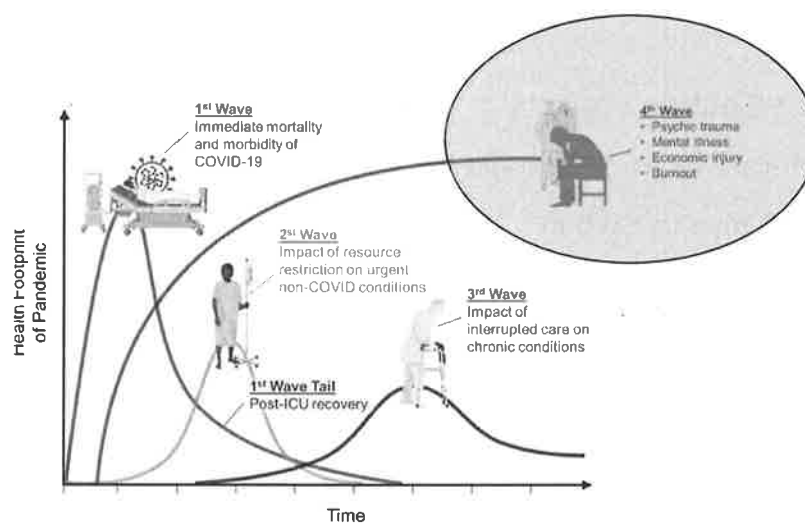
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## Proposed Cycle



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## COVID-19



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## Economic Conditions

- Sales Tax – Unknowns
  - Continue to see positive trends; most recent data has high months for county (Aug slightly down)
- Investment Revenue
  - 2019 – Exceeded \$1 million dollars
  - 2021 and 2022 - \$400,000
  - Projected impact for 2-3 years
  - Tied to historic low interest rates; position to reinvest when rates change
- State Shared revenue
  - Decrease in utility
  - Limited change for general aid
  - Increase in personal property tax aid
- Expiring TIDs – assistance with forecasting/affordable housing
- Strong Affirmation of Bond Rating – Aa2

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## Economic/Policy Unknowns

- 2022 Election Impacts
- Federal Reserve – Impact to interest rates ; move quicker
  - Inflationary caution
- Labor Market/ Unemployment – where heading
- Discretionary spending (sales tax)
- Federal budget, stimulus, infrastructure....

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## Table of Contents

- Organization Structure (pg. 1-2)
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## County Profile

- County Map (pg. 11)
- County Statistics (pg. 12)
- General and Economic Information – (pg. 13-14)
- Population by municipality – (pg. 15)
- EAV by municipality – (pg. 16)
- EAV of taxable property – (pg. 17)
- EAV – (pg. 18)
- Outstanding Debt per Capita (pg. 19)
- Principal taxpayer – (pg. 20)

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## Department Sections

- Department Budget Layout
  - Department Mission
  - Department Goal – Tied to Strategic Goals
  - Program Evaluation/Performance Measurement
  - Factors influencing program/service delivery and accomplishments
  - Organizational Chart
  - Financial Summary
  - Summary Highlights
  - Summary of Capital
  - Property Tax Graph
  - Staffing FTE
  - Detailed Data
  - \* note changes to certain departments due to ARPA

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## Budget Summary

- Budget Summary with Mill rate – (pg. 64)
- Budget by Classification – (pg. 65)
- General Fund Budget – Rev and Exp (pg. 66)
- Budget Summary by Department – (pg. 68)
- Budget Summary by Fund – (pg. 69)
- Operating v. Capital Levy Recap – (pg. 70)

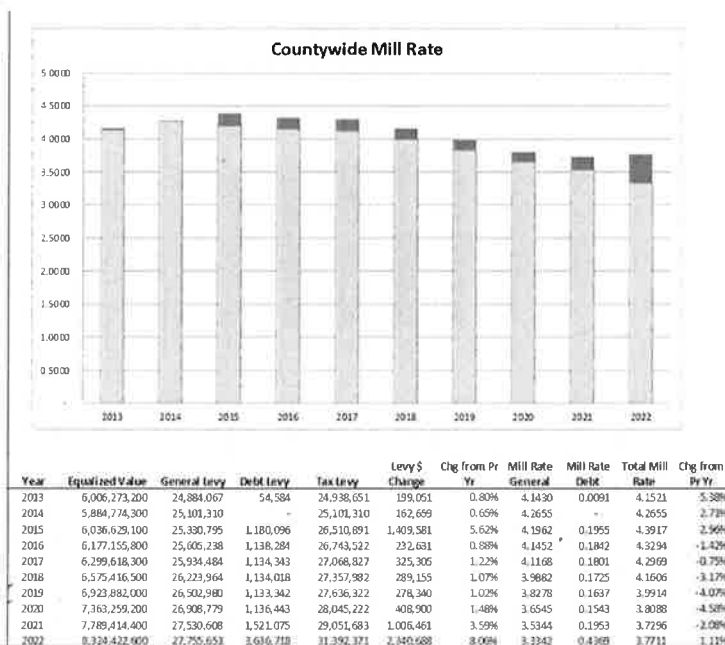
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## Budget Summary (pg. 64)

	ESTIMATED EXPENDITURES	ESTIMATED REVENUES	NET EXPENSES	OTHER FINANCE SOURCES	COUNTY TAX LEVY
<b>GOVERNMENTAL FUNDS</b>					
100 -- General Fund	\$ 42,648,987	\$ 24,769,705	\$ 17,879,282	\$ 3,717,106	\$ 14,162,176
240 -- Health Department	2,490,062	1,597,120	892,942	-	892,942
250 -- Human Services	29,658,323	20,670,704	8,987,619	71,555	8,916,064
300 -- Debt Service Fund	3,636,718	-	3,636,718	-	3,636,718
400 -- Capital Projects Fund	8,560,000	245,000	8,315,000	8,315,000	-
750 -- MIS Department	1,860,515	1,845,202	15,313	-	15,313
<b>PROPRIETARY FUNDS</b>					
500 -- Highway Department	11,875,419	6,056,908	5,818,511	-	5,818,511
<b>INTERNAL SERVICE FUND</b>					
710 -- Fleet Management	244,097	58,097	186,000	186,000	-
<b>TOTAL</b>	<b>\$ 100,974,121</b>	<b>\$ 55,242,736</b>	<b>\$ 45,731,385</b>	<b>\$ 12,289,661</b>	
<b>TOTAL TAX LEVY</b>					<b>33,441,724</b>
LESS NON-COUNTYWIDE LEVY:					
Health Department					(892,942)
County Library System					(1,156,411)
<b>PROPOSED COUNTYWIDE TAX LEVY (As defined by statutes implemented in 1992)</b>					<b>\$ 31,392,371</b>

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## County Wide Mill Rate (pg. 73)



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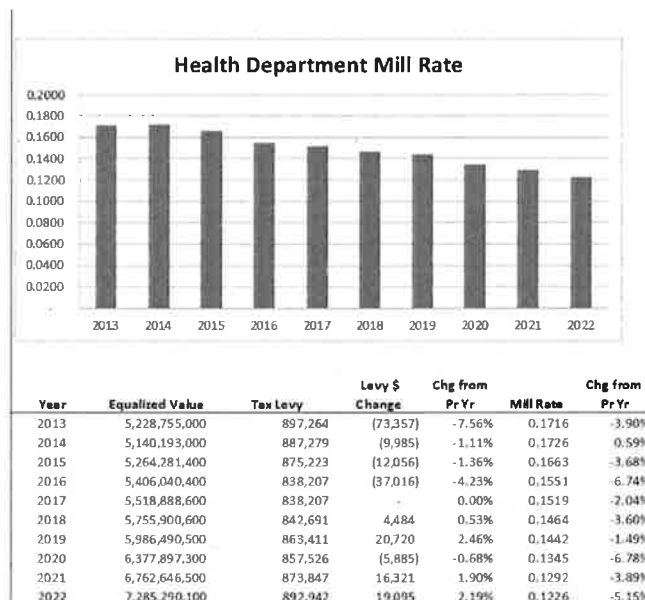
## Mill Rate/Property Tax/EAV (pg.64)

### TEN YEAR COMPARISON

YEAR	COUNTYWIDE TAX		
	EQUALIZED VALUE	LEVY	MILL RATE
2013	6,006,273,200	24,938,651	4.152
2014	5,884,774,300	25,101,310	4.265
2015	6,036,629,100	26,510,891	4.392
2016	6,177,155,800	26,743,522	4.329
2017	6,299,618,300	27,068,827	4.297
2018	6,575,416,500	27,357,982	4.161
2019	6,923,882,000	27,636,322	3.991
2020	7,363,259,000	28,045,222	3.809
2021	7,789,414,400	29,051,683	3.730
2022	8,324,422,600	31,392,371	3.771
Debt	8,324,422,600	3,636,718	0.437
General	8,324,422,600	27,755,653	3.334
		<u>\$ 31,392,371</u>	

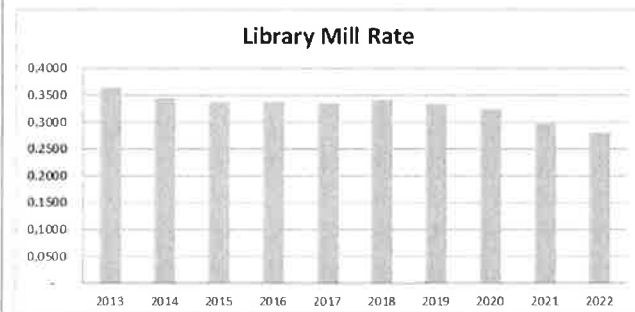
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## Non-Countywide Mill Rate (pg. 74)



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## Non-Countywide Mill Rate(pg.75)



Year	Equalized Value	Tax Levy	Levy \$ Change	Chg from Pr Yr	Mill Rate	Chg from Pr Yr
2013	2,936,690,500	1,070,294	72,672	7.28%	0.3645	12.17%
2014	2,940,292,600	1,015,778	(54,516)	-5.09%	0.3455	-5.21%
2015	2,996,447,200	1,012,092	(3,686)	-0.36%	0.3378	-2.23%
2016	3,075,552,200	1,039,235	27,143	2.68%	0.3379	0.04%
2017	3,186,165,700	1,070,311	31,076	2.99%	0.3359	-0.59%
2018	3,294,897,100	1,124,932	54,621	5.10%	0.3414	1.63%
2019	3,439,851,600	1,151,101	26,169	2.33%	0.3346	-1.99%
2020	3,682,710,800	1,190,912	39,811	3.46%	0.3234	-3.36%
2021	3,885,268,900	1,155,430	(35,482)	-2.98%	0.2974	-8.04%
2022	4,138,674,800	1,156,411	981	0.08%	0.274	-6.43%

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## County Wide Revenues (pg. 111)

- Sales tax – \$7.3 million
  - Somewhat Conservative
  - Brown County Sales Tax Lawsuit
- Net New Construction - up
  - 1.21% = \$99.142 million (consistent with previous levels/somewhat down)
  - \$344,306
- State Shared Revenue maintains; \$1,177,209 million – flat
- Personal Property Aid - \$137,199 – change in law (includes TID Adjustment) - increase
- State Aid Computer Exemption - \$66,488 (flat)
- Utility Tax – \$881,799, down \$12,431
- Investment Income - \$400,000 – trending down
- Interest on property tax – \$300,000

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## Fund Balance Policy/Contingency

- Fund Balance (pg. 83)
  - \$37,109,218 Audited as of Dec 31<sup>st</sup> 2020 (increase of \$4 million – final number)
    - Less Non-spendable fund balance - \$2,697,626
    - Less Restricted - \$1,555,107
    - Less Committed - \$880,102 (IBNR – reserving for potential litigation; WMMIC audit)
    - Less Assigned - **\$8,550,099 \* planned use with carryover and projects**
    - Less Assigned Vested - \$3,333,320
    - Less 3-month operations (**\$77,969,088**) - \$19,492,272 (per month = \$6,497,424)
  - Unassigned Fund Balance = \$469,975
  - Health has restored full 3 month - \$390,488 of main operations (\$1.5 million); recommend reserve unassigned fund balance of \$177,027 for recovery efforts (free up general contingency and budget reserved) – as part of recovery – review structural status
- Contingency (pg. 111)
  - General contingency \$500,000
  - Vested Benefit Contingency \$300,000\* review....

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## Insurance

- General Liability
  - Will see a moderate increase (less the 10%); markets getting tough for our industry (reinsurance); greater use of mock trials to read “new” trends in jury
  - Recommendation is to maintain our current SIR for 2022; will need to reconsider in 2023
  - IBNR is being reserved in Fund Balance – protects county for potential resources
  - Reinforcement of need for policy updates and training
- Cybersecurity
  - Market quickly “hardening”; looking at options to supplement
    - Should we develop a reserve fund/self insured ??
  - Growing concerns; risk factors being reviewing beyond (i.e. bond rating)
  - Need to continue efforts and look for greater investment to protect
- Auto
  - Do not expect significant changes; fleet management system helping
- Worker’s Comp
  - Holding; continue TPA with WMMIC
  - Looking at new supplement service to assist (nurse triage line)

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## Department Specific

- Public Health
  - Grant funding not allocated in budget providing in operational reserve - \$655,194
    - To be used through 2024 – total of three
  - Development of tier for unknown expenditures
    - Tier 1 – Reserved Grant Dollars
    - Tier 2 – Health Department Fund Balance – authorized to reserve fund balance exceeding 3 months - \$350,000
      - Frees up budget and carryover contingency -
    - Tier 3 – ARPA Reserve - \$1 million
- Fair Park
  - Limited levy allocated
  - Operation reserve established
    - Allows for back stop if project revenue not fulfilled
    - Potential additional staffing based on events, contracts and sponsorship
  - Running County Fair Auction – additional business unit of over \$300K of revenue/expenditure
  - Most significant Fee Schedule Changes
- Sheriff
  - State Prisoner back stop
  - Take home vehicles
- Human Services
  - \$650,000 Reserve – Placement and Hospitalizations

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## American Rescue Plan Act- FY 22 Budget (pg. 45-50)

Department	Department Org Code	Project #	Amount	ARPA Category	Project Description
Administration	11101	22201	200,000	3 - Housing assistance	The County has purchased two triplex housing units to assist with housing for persons that were economically disadvantaged by the pandemic. The units will require some renovation to meet code and safety requirements.
District Attorney	11801	22203	190,782	1 - Payroll costs for public sector staff responding to COVID-19	Hire one legal assistant in the District Attorney's office to assist with processing court cases that were backlogged due to the pandemic. Backfill one state funded position that will be unfilled during 2022 due to deployment to assist with this backlog.
Veterans Services	13401	22204	65,000	1 - Payroll costs for public sector staff responding to COVID-19	Hire an additional full time staff person to assist those veterans that were negatively impacted by COVID-19.
Administration	11101	22205	60,000	3 - Housing assistance	Several recent studies commissioned by the County have identified a need for a position to assist with housing in the County to include liaison to communities, developers, and granting agencies as well as individuals seeking affordable housing.
Human Services	4	22207	130,000	1 - Capital investments or physical plant changes in response to COVID-19	Replace HVAC system in Workforce Development Building to improve ventilation.
Human Services	4	22208	115,000	6 - Revenue replacement	Replace lighting in Human Services Building with LED.
Administration	11101	22209	150,000	1 - Capital investments or physical plant changes in response to COVID-19	Technology purchases to support remote work for COVID mitigation.
Sheriff	13106	22210	65,000	1 - Mental health services	Increase part time mental health nurse in jail to full time.
Administration	11101	22211	250,000	2 - Aid to tourism, travel or hospitality	Engage Discover Wisconsin for a 3-year marketing campaign to promote tourism that was impacted by COVID-19.
Fair Park	12101	22212	500,000	2 - Aid to tourism, travel or hospitality	The County Fairgrounds is one of the largest tourist draws in the County. This would improve the County facilities and assist with tourism that was adversely affected by COVID-19.

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## American Rescue Plan Act- FY 23 -24 Budget

Veterans Services	13401	22204	130,000	1 - Payroll costs for public sector staff responding to COVID-19	Hire an additional full time staff person to assist those veterans that were negatively impacted by COVID-19.
Administration	11101	22205	180,000	3 - Housing assistance	Several recent studies commissioned by the County have identified a need for a position to assist with housing in the County to include liaison to communities, developers, and granting agencies as well as individuals seeking affordable housing.
District Attorney	11801	22203	130,000	1 - Payroll costs for public sector staff responding to COVID-19	Hire one legal assistant in the District Attorney's office to assist with processing court cases that were backlogged due to the pandemic. Backfill one state funded position that will be unfilled during 2022 due to deployment to assist with this backlog.
Sheriff	13106	22210	130,000	1 - Mental health services	Increase part time mental health nurse in Jail to full time

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## American Rescue Plan Act- Reserved

Amount	Project Description
7,000,000	Replace HVAC system in County Courthouse, Sheriff complex, and Jail to improve ventilation
350,000	Clusters of county industry were adversely affected by COVID-19, the County is exploring ideas to develop a campus to help with the transition of these industries to better respond to pandemic circumstances. This would fund a position to assist with this transition.
1,000,000	This concept, in conjunction with the position above, would develop a central test/R&D/business development/education complex. There are EDA funds available to assist with this project, this is a potential match for those funds.
350,000	Remodel UW Extension lower level for potential Human Service expansion to assist those impacted by COVID-19
1,000,000	Economic assistance to individuals and non-profit organizations
200,000	Assist with stand up for free clinics that administer vaccinations, testing, contact tracing as a placeholder in case other state and federal funding falls short
1,000,000	Reserve for future Public Health expenses related to COVID
200,000	Clean Water initiatives
2,135,000	Match for potential broadband expansion grants

2021	\$	621,300
2022		1,725,782
Beyond		13,805,000
<b>Total</b>	<b>\$</b>	<b>16,152,082</b>

Total Allocation -  
\$16.4 million +

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## County Wide Personnel Adjustments

- Labor Markets Moving Quickly – we are not immune
  - Impacts to every level
  - Adjustment on how grade system works
  - Market analysis has identified areas of concerns for comparable and regional markets
  - Retention and recruitment; planning for future
  - Creativity
- Benefits – specifically health insurance, cost, balance, etc.. 9.9% increase
- How to shift for new needs?
- Planned use of carryover/fund balance 629,300 – amounts reserved in 2021 for land department staffing and implementing salary study
- Succession planning and training

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- Last 3 years – Leadership training
- 15 Graduates of the WCA Local Government Leadership Academy through UW-Ext (8 months)
  - 3 Graduates of NACO Leadership Academy (12 weeks)
  - 49 Graduates of WCTC Leadership Development Program (8 weeks)



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## Personnel Planning

- Proposed budget continues to look at flexibility and needed skill sets
  - Use of policy direction vital to develop a business plans
  - Some areas may be in transition
- Budget looks to react to changing environments and demands
- Looks to sustainable fund in decision/recommendation
- Continue to look ahead to needs of the future that may not be budgeted
  - i.e. interpreters/bilingual

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## Personnel Changes – County Board

- Budget includes change to compensation for board members
  - Approval will require a separate Ordinance for salary change by 1 Dec; action by board on 9 Nov, unless special meeting plus inclusion in the budget
  - Executive Committee has made a recommendation for increases as follows:
    - Monthly Salary – increase from \$55 per month to \$110 per month
    - Per diem – increase from \$55 to \$65
    - Impact for 2022 – about \$25,000; annual total increase \$34,000

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## Personnel Changes (pg. 88-91)

- Administration – Add a psychotherapist position to support treatment courts (supervised by behavioral health)
  - Note – title change for Management Analyst to Projects and Relations Analyst
- Development of a facilities director position; intent is to begin to centralize facilities operations across the County, role will be a report to the Administrator; upgrade from a funded but not filled position in 2021 budget
- Judicial Structure - “unfunding” of RIP/ increase to 2.0 FTE RIP Clerk; potential staff adjustment based on potential court structure plans
- District Attorney – add a legal assistant and LTE ADA for one year- use of ARPA funds
- Economic Development – add an intern/LTE role for analytics updates; was a professional service
- More formal merge of Land Info and Planning & Zoning – add a GIS position to the team and begin to centralize GIS functions more across county operations
- Looking at structure in Highway Operations; greater collaboration
- Fair Park and Operations/Auction
  - Grounds and marketing

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## Personnel Changes

- MIS – Add a new “help desk” role
- Med Examiner – increase role from .19 to .8 (will monitor with per diem)
- Parks
  - Add 1.48 Building and Grounds Workers
  - Unfund Parks Supervisor
- Sheriff’s Office
  - Add a dispatcher – continue to work on roles
- UW – Ext – fund intern (was unfunded in 2021)
- Veterans Service Office – Fund a Benefits Specialist (ARPA to help off set)
- Zoning – Add intern role (project based and GIS)

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## Personnel Changes

- Health Department –
  - Continue efforts to:
    - Manage COVID-19
    - Restart/Maintain full Public Health Services
  - Key positions retiring; preparing for transition of roles.
  - Placeholder of an epidemiologist position; will shown created but unfunded, will continue to contract for in 2022 to determine the best structure and flexibility for needs of county in the future
  - Add a LPN roles – will assist PHN/RN Role to help with Human Services treatment and other Public Health Programs

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## Personnel Changes – Human Services

- Admin Division
  - Transition role of IT Project Coordinator to Billing & IT Supervisor
  - Eliminate of Maintenance Supervisor as part of steps for new facility director position
- ADRC –
  - \*Transition role of Mobility Manager to Transportation Supervisor
  - Create 2 new levels of pool van drivers
- Behavioral Health
  - Add one additional CSP position
  - Create an Admin Specialist role
  - Add 3 additional CCS Service Facilitator positions
  - Add one Psychotherapist position for treatment court \*\*
- Child and Family
  - Add 4 CLTS Support & Services Coordinator Positions

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## Total Position Authorization (pg. 92-96)

### AUTHORIZED POSITION SUMMARY

Note: Since the 2021 budget was adopted, County Board approved creating 3.0 Full Time positions.

2021	2022	Change	Type
531.0	540.0	9.0	Full-time Position
25.0	27.0	2.0	Part-time Position
30.0	30.0	0.0	County Board Supervisors (PT)
34.0	36.0	2.0	Seasonal/Occasional/LTE/Student
620.0	633.0	13.0	Total County Positions
18.3	18.1	(0.2)	State Positions
638.3	651.1	12.8	Total Positions
29.0	25.0	(4.0)	Unfunded Positions

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# Capital

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## Capital Totals

Grand Totals	Amount	Budget	Funding	Debt	Balance	Request
Highway Equipment	2,925,000	2,925,000	(2,925,000)	-	-	-
Highway Project	4,300,000	4,300,000	-	-	-	(4,300,000)
General (Human, MIS, General Gov, Capital Projects)	4,485,330	2,306,330	(1,305,000)	(315,000)	(614,775)	(71,555)
Conservation and Development	-	-	-	-	-	-
Culture/Recreation/Education	1,267,000	817,000	(626,000)	-	(191,000)	-
General Government	2,139,000	459,000	(434,000)	(315,000)	(25,000)	-
Health and Human Services	703,110	703,110	(245,000)	-	(71,555)	(71,555)
Public Safety	376,220	327,220	-	-	(327,220)	-
Public Works	7,225,000	7,225,000	(2,925,000)	-	-	(4,300,000)
Grand Totals	11,710,330	9,531,330	(4,230,000)	(315,000)	(614,775)	(4,371,555)

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## Operational Capital

- Parks – total of \$250,000 with \$156,000 using levy/fund balance
  - Primarily Equipment Focused
- Central Services – most proposed project absorbed into building projects; light replacement at Annex - \$10,000
- Sheriff – Vehicles - \$327,220
  - Exploring take home vehicles
- ROD – Continue back indexing and new copier/printer/scanner - \$10,000
- Land Info –
  - FPP and Land Records Development - \$45,000
  - NG 911 Data Migration - \$5,000

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## Operational Capital

- Fair Park
  - Replace Skid steer – \$37,000 – (\$5,000 fund balance)
  - Upgrade PA System - \$30,000
  - Buildings - \$500,000 (ARPA)
- Human Services
  - Ceiling replacement at HHS Buildings - \$15,000
  - Restroom Remodel Hillside/HHS - \$300,000 (bond proceeds)
  - HVAC Workforce - \$130,000 – ARPA
  - LED Lighting Upgrade South Campus - \$115,000 - ARPA

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## Operational Capital

- Highway (depreciation account)
  - Haul Trucks/Plow Equipment - \$2.075 million
  - Specialty Trucks - \$350,000
  - Support Equipment - \$250,000
  - Small Trucks - \$250,000
- MIS
  - VM Server - \$20,000
  - Hard drives for Arc Server - \$9,500

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## Miscellaneous Capital Items

- Fleet program implementation – phase 3
- Flood plan mitigation program –
  - Acquisition occurring
  - Demo contract/Bids
  - Will be part of carry over
- Communications Project
  - Will see significant completion by year end/full acceptance 2<sup>nd</sup> quarter of 2022
- South Campus
  - Water main project complete by end of Sept
  - Road and parking lot work - October
- Broadband
  - Fixed wireless sites operational
  - Awaiting word on fiber projects
- Closed out of old highway property- working on final DNR work
- Interurban
  - Engineering at 60% plus submitted to state
  - Plan for local bid 1<sup>st</sup> quarter of 2022
- Courthouse project –
  - Goal is first bid package ready 1<sup>st</sup> quarter of 2022 – additions and long lead items
- Implementation of Asset Management through MUNIS

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## 2022 Highway Projects

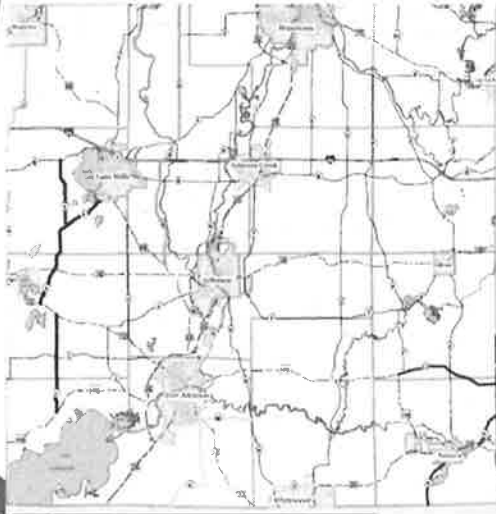


Rehabilitation - CTH A (STH 106 - Lake Mills)	3,200,000
Rehabilitation - CTH S (CTH A - CTH B)	1,100,000
<b>Highway Project Total:</b>	<b>4,300,000</b>

**PROJECT TYPE**  
Resurface

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## Highway 5 Year Plan



- 2023 Project – CTH Q – STH 89 – STH - \$4.3 million
- 2024 Project – CTH K – Rock County – Jefferson - \$3 million  
- CTH W/M/U - \$1.5 million
- 2025 Project – 2026 Project – CTH O – Dane to Waterloo/  
CTH V - \$3.6 million
- 2026 - CTH H/Z/D - \$3.6 million



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## Miscellaneous Operational/Budget Items

- Ability to order long lead items – technology and fleet
- Opioid Lawsuit – planning for use of funds under the appropriate categories – keys are education, prevention, treatment
- ARPA Funds – initial items include in department budgets
- Continue reviewing staffing needs –
  - Capacity and functions
  - Emerging trends
  - Recruitment and retention
  - Flexibility to adjust
- Review of Execution of Implementation Plan – Comprehensive Plan
  - Reviewing of draft staff inputs
  - Look to update strategic plan
- Thank you's

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## Budget next steps/Amendment Process

- Oct 12 – Presentation of proposed budget
- Oct 13 – Budget Posted on-line
- Oct 14- Nov 1 – Supervisors' amendment are prepared and submitted to Administrator's office
- Oct 26 – Public Hearing
- Nov 4 – Finance Committee reviews proposed amendment(s) to make recommendation to County Board
- Nov 9 – County Board takes up 2021 Budget and considers action on amendment(s)
- If you need assistance or have questions, please reach out to Administration or Finance