

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY WISCONSIN
March 1, 2023**

Available Cash on Hand		
February 1, 2023	\$	62,278.13
February Receipts	\$	<u>23,571,856.73</u>
Total Cash	\$	23,634,134.86
Disbursements		
General - February 2023	\$	22,238,700.37
Payroll - February 2023	\$	<u>1,751,850.06</u>
Total Disbursements	\$	<u>23,990,550.43</u>
	\$	(356,415.57)
Cash on Hand (in bank) Feb. 1, 2023	\$	1,675,523.22
Less Outstanding Checks	\$	<u>2,031,938.79</u>
Total Available Cash	\$	(356,415.57)
Local Government Investment Pool - General	\$	41,510,482.72
Dana Investments	\$	37,641,582.13
Ehlers Investments	\$	25,780,745.08
Local Government Investment Pool -Clerk of Courts	\$	29,933.58
Local Government Investment Pool -Farmland Preservation	\$	184,334.74
Local Government Investment Pool -Parks/Liddle	\$	88,618.50
Local Government Investment Pool -County Bond	\$	<u>3,046,106.23</u>
	\$	108,281,802.98
2023 Interest - Super N.O.W. Account	\$	100.37
2023 Interest - L.G.I.P. - General Funds	\$	213,329.39
2023 Interest - Ehlers 2022A	\$	34,252.76
2023 Interest - DANA Investments	\$	141,467.48
2023 Interest - L.G.I.P. - Parks /Carol Liddle Fund	\$	626.30
2023 Interest - L.G.I.P. - Farmland Preservation	\$	1,302.76
2023 Interest - L.G.I.P. - Clerk of Courts	\$	211.55
2023 Interest - L.G.I.P. - County Bond	\$	<u>29,209.06</u>
Total 2023 Interest	\$	420,499.67

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER



RYAN HAYES
Director of Facilities Management

Ryan Hayes has 20 years progressive experience in overall project management, including initiating, planning, implementing, monitoring, and closing all facets of the project. In the last eight of his nine years of experience, Ryan has specifically worked in the public sector, and looks forward to returning to local government where he appreciates being able to not only use his skills and education effectively, but with the purpose of contributing and supporting the community. Ryan also joins Jefferson County understanding that government is generally highly regulated and procedural driven, which produces several layers of review before action is taken...a significant difference with the private sector. With his experience, he has not only fine-tuned his skills, but has learned patience and understanding of the processes local government must take.

As Ryan stated on his resume, he is seeking “an opportunity to contribute to a team of detail-oriented individuals, where I will be able to use my work experience and knowledge to develop innovative solutions in all aspects of facilities and project management while maintaining a high level of industry standards and customer service.” As Facilities Manager while with the City of Milwaukee Police and Libraries, a few of his duties and accomplishments included:

- Interacting with command staff to help organize day-to-day operations of the department throughout 13 city wide locations while overseeing all aspects of building operation and fleet maintenance along with full building remodels
- Managing maintenance staff of 92, including custodial services throughout various locations to include project management, contract management, while overseeing contractors and vendors through various projects.
- Managing all aspects of security requirements and standard operating procedures required in a police/library facility, while also maintaining and complying with all local and state safety requirements governed by building codes and inspections.
- Managing operational costs and capital improvement projects annually to comply with budgets and requirements created through city officials, and city purchasing requirements and procurement policies, while maintaining all expenditures within the department and adjusting as needed.
- Introduced electronic tracking and incorporated a software program to streamline our work order process to include preventative maintenance schedules on all facility assets

Outside of work, Ryan likes to keep busy with his family, including his wife and two very active young teens. They support each other’s activities and enjoy being outdoors and spending time in St. Germain in northern Wisconsin, or heading south to Sedona, Arizona. When Ryan isn’t watching his daughter in competitive dance, or his son in traveling baseball, Ryan enjoys cleaning off his clubs and sneaking away to play golf.

EDUCATION & CREDENTIALS

- B.S., Architectural Design, University of Wisconsin-Milwaukee
- LEED Certified. Leadership in Energy and Environmental Design (LEED) certification is a globally recognized symbol of sustainability and leadership. The LEED framework informs all building types including new construction, interiors, operations and maintenance, and core and shell.

**JEFFERSON COUNTY
CARRYOVER REQUESTS - 2022 TO 2023**

Note: When it states "as for 2023 budget" this is what is in the 2023 budget that was estimated as carryover, there may be another line item to adjust that amount to actual.

Department	Bus Unit	Acct #	Proj	Explanation	Non-Spendable Fund Bal	County Administrator Recommendation		Total
						Restricted	Assigned	
General Rev and Exp	11001	130*		Long-term receivables and delinquent property taxes	1,226,779.54			
General Rev and Exp	11001	1610*		Inventory	25,723.76			
General Rev and Exp	11001	1620*		Prepaid assets	1,020,041.30			
General Rev and Exp	11001	594808		Resolution 2015-36 Purchase Park Land of of County Hwy A			34,122.00	
General Rev and Exp	11001	594808		Resolution 2016- Purchase Property at 302 & 304 S Center and 201 E Dodge St			9,882.26	
General Rev and Exp	11001	521219		Carry forward professional services budget			12,451.94	
General Rev and Exp	11002	599908		Organizational projects - evaluation restructuring/codification of policies and ordinances			100,000.00	
General Rev and Exp	11002	599908		Courthouse/Interurban Trail seed funds (look at chaning to Phase 3 match)			513,182.66	
General Rev and Exp	11003	699700		Revolving Loan Fund carryover			443,849.95	3,386,033.41
Administration	11101	532325		Professional Development carryover			5,208.35	5,208.35
Central Services	11201	594822		Replace lighting at Annex building			10,000.00	
Central Services	11201	594822		Replace jail door operator system			202,715.00	202,715.00
County Board	11602	593405		Contingency funding for JCEDC			75,000.00	
County Board	11603	699700		Historical Commission restricted funds carried forward from 2019		5,536.70		80,536.70
County Clerk	11702	531303		Upgrade election equipment purchased in 2016			39,269.00	
County Clerk	11705	699700		Adjust beginning carryover to actual amount		(6.50)		
County Clerk	11705	699700		Budgeted carryover for 2022		0.00		39,262.50
Economic Development	11901	699701		JCEDC vested benefit reserve budgeted for 2023		9,234.23		
Economic Development	11901	699701		Adjust beginning vested benefit carryover to actual amount		11,152.25		
Economic Development	11901	699700		Budgeted operating carryover for 2023		309,114.45		
Economic Development	11901	699700		Adjust beginning operating carryover to actual amount		17,386.85		
Economic Development	11902	699701		Homeowner vested benefit reserve budgeted for 2023		7,985.62		
Economic Development	11902	699701		Adjust beginning vested benefit carryover to actual amount		162.87		
Economic Development	11902	699700		Budgeted carryover for 2023		129,979.44		
Economic Development	11902	699700		Adjust beginning carryover to actual amount		(21,172.88)		463,842.83
Fair Park	12101	521219		Feasibility study			30,000.00	
Fair Park	12101	594810		Carryall utility cart not purchased in 2021 - use for purchase of F-150			16,000.00	
Fair Park	12103	699800		Adjust beginning carryover to actual amount		35,969.12		
Fair Park	12103	699800		Budgeted carryover for 2023		0.00		81,969.12
Finance Department	12201	594818		Munis Upgrade including Enterprise Asset Management			15,000.00	15,000.00
Human Resources	12301	521219		Assistance with Personnel Ordinance			7,880.00	
Human Resources	12301	521228		Labor negotiations			20,000.00	27,880.00
Land Conservation	12404	699700	24404	Adjust beginning carryover to actual amount		30,552.50		
Land Conservation	12404	699700	24404	Budgeted carryover for 2023		36,513.51		
Land Conservation	12404	699700	24406	Adjust beginning carryover to actual amount		603.00		
Land Conservation	12404	699700	24406	Budgeted carryover for 2023		122.00		
Land Conservation	12405	699700	24405	Adjust beginning carryover to actual amount		3,000.00		
Land Conservation	12405	vanous	24405	Expense for 2023 - producer led donation - \$3,000				
Land Conservation	12407	699700		Adjust beginning carryover to actual amount			(2,344.30)	
Land Conservation	12407	699800		Farmland Preservation capital per 2023 budget			133,697.49	202,144.20
Land Information	12503	699700		Adjust beginning carryover to actual amount		20,368.90		
Land Information	12503	699700		Budgeted carryover for 2023		302,825.30		323,194.20
Parks Department	12801	594808		Donations for Trieloff acquisition		26,742.48		
Parks Department	12801	594808		Capital land carryforward for Trieloff			112,500.00	
Parks Department	12801	594810		Replace 2007 Ford F-250			60,000.00	
Parks Department	12801	594810		Replace chipper			54,759.81	
Parks Department	12801	594821		Pohlman Park Silo Improvements			8,800.00	
Parks Department	12802	699800		Carol Liddle estate funds, budgeted carryover for 2023		0.00		
Parks Department	12802	699800		Adjust beginning carryover to actual amount		60,001.38		

**JEFFERSON COUNTY
CARRYOVER REQUESTS - 2022 TO 2023**

Department	Bus Unit	Acct #	Proj	Explanation	Non-Spendable	Restricted	Assigned	Total
Parks Department	12803	699700		Carlin Weid funds, budgeted carryover for 2023		0.00		
Parks Department	12803	699700		Adjust beginning carryover to actual amount		4,523.71		
Parks Department	12804	594822		Replace Korth Park Shelter Curtains			20,000.00	
Parks Department	12805	699700		Carnes Park Development funds per 2023 budget			202,539.53	
Parks Department	12805	699700		Adjust beginning carryover to actual amount			31,484.90	
Parks Department	12805	699700	28151	Henessy Memorial			5,000.00	
Parks Department	12805	699700	28152	Hovel Memorial			1,050.00	
Parks Department	12805	699700	28153	Carnes East Building Restoration			10,000.00	
Parks Department	12805	699700	28154	Mary Adams future land acquisition/improvements to birding			10,000.00	
Parks Department	12805	699700	28155	Linton Memorial			1,200.00	
Parks Department	12805	699700	28156	Mason Memorial			22,436.00	
Parks Department	12807	699700		Remaining Garman Nature Preserve, budgeted carryover for 2023		10,596.60		
Parks Department	12807	699700		Adjust beginning carryover to actual amount		(5,661.67)		
Parks Department	12808	594821		Holtzhueter State Park parking lot resurface			10,000.00	
Parks Department	12808	594821		Holtzhueter State Park GHA improvements		9,436.42		
Parks Department	12810	699800	28102	Mountain bike park		4,065.24		
Parks Department	12801804	699700		GRT trail repair and grant match donation		250.00		
Parks Department	12811	594821		Dog Park - update entrance 2 and 3 - add \$36,000				
Parks Department	12811	594821		Dog Park - electricity upgrade - add \$36,000				
Parks Department	12811	699992		Remaining Dog Park funds per 2023 budget			55,456.88	
Parks Department	12811	699992		Adjust beginning carryover to actual amount			21,940.45	
Parks Department	12813	521220		Flood Mitigation Property Management Plan			35,000.00	
Parks Department	12816	594821		Bumt Village - ADA Launch Pier Improvement			15,000.00	
Parks Department	12826	699700	28102	(Upper) Rock Lake Park Donation (Geib)		359.30		
Parks Department	12826	699700		(Upper) Rock Lake Park Mountain Bike Park Donation (Geib)		500.00		
Parks Department	12830	699700		Boat launch fees - restricted (daily)		1,043.58		
Parks Department	12830	699700		Boat launch fees - restricted (annual)		544.68		
								789,569.29
Planning/Zoning	12902	699700		Adjust beginning carryover to actual amount		326,779.77		
Planning/Zoning	12902	699700		Solid Waste funds as per 2023 budget		0.00		326,779.77
Register of Deeds	13001	594818		Back indexing			94,954.50	
Register of Deeds	13001	531303		Bastion cloud-based solution conversion costs			8,000.00	102,954.50
Sheriff Department	13101	594818		Tracs software project			7,500.00	
Sheriff Department	13101	531314		Squad equip for take-home squad program (remainder of range fencing project)			3,085.00	
Sheriff Department	13101	531314		Squad equip for take-home squad program			3,700.00	
Sheriff Department	13101	421001	22241	ARPA grant for radios - increase revenue by \$92,000				
Sheriff Department	13101	531314	22241	ARPA grant for radios - increase expense by \$92,000				
Sheriff Department	13103	531303	90030	Communications upgrade project - ongoing licensing and support			627,550.70	
Sheriff Department	13103	594810	90030	Communications upgrade project - consultant balance			13,986.25	
Sheriff Department	13106	521219		PREA audit for Jail			5,000.00	
Sheriff Department	13106	521211		Inmate offsite medical cost - there is a corresponding revenue source for this			10,000.00	
Sheriff Department	13106	699700	31602	Jail health fund reserve			100,000.00	
Sheriff Department	13108	699700		Jail assessment funds restricted by Wisconsin Statutes per 2023 budget		244,065.15		
Sheriff Department	13108	699700		Adjust beginning carryover to actual amount		(21,717.87)		
Sheriff Department	13109	699700	31901	Remaining restricted donations -- K-9 related per 2023 budget		0.00		
Sheriff Department	13109	699700	31901	Adjust beginning carryover to actual amount		62,315.37		
Sheriff Department	13109	699700	31902	Remaining restricted donations -- Community Program per 2023 budget		0.00		
Sheriff Department	13109	699700	31902	Adjust beginning carryover to actual amount		14,589.90		
Sheriff Department	13109	699700	31904	Remaining restricted donations -- Honor Guard per 2023 budget		0.00		
Sheriff Department	13109	699700	31904	Adjust beginning carryover to actual amount		2,379.50		
Sheriff Department	13109	699700	31906	Remaining restricted donations -- Tactical Air Wing per 2023 budget		94.00		
Sheriff Department	13109	699700	31907	Remaining restricted donations -- Dive Team per 2023 budget		0.00		
Sheriff Department	13109	699700	31907	Adjust beginning carryover to actual amount		4,307.57		
Sheriff Department	13109	699700	31908	Remaining restricted donations -- DTF (included in 2023 budget)		624.19		
Sheriff Department	13110	699700		Funds restricted by source -- Drug Education as per 2023 budget		1,689.98		
Sheriff Department	13110	699700		Adjust beginning carryover to actual amount		26.91		
Sheriff Department	13111	699700		Funds restricted by source -- Drug Restitution as per 2023 budget		7,559.73		
Sheriff Department	13111	699700		Adjust beginning carryover to actual amount		(3,977.40)		
Sheriff Department	13112	699700		Funds restricted by source -- Vehicle Forfeiture as per 2023 budget		13,998.71		
Sheriff Department	13112	699700		Adjust beginning carryover to actual amount		0.00		
Sheriff Department	13113	699700		Funds restricted by source -- Drug Task Force - 2023 budget		2,034.83		
Sheriff Department	13113	699700		Adjust beginning carryover to actual amount		1,989.01		
Sheriff Department	13114	699700		Funds restricted by source -- Federal Forfeitures as per 2023 budget		215,974.97		
Sheriff Department	13114	699700		Adjust beginning carryover to actual amount		(4,890.60)		

**JEFFERSON COUNTY
CARRYOVER REQUESTS - 2022 TO 2023**

Department	Bus Unit	Acct #	Proj	Explanation	Non-Spendable	Restricted	Assigned	Total
Sheriff Department	13115	699700		Funds restricted by source -- CEASE Marijuana as per 2023 budget		201.00		
Sheriff Department	13116	699700		Funds restricted by source -- State Forfeitures as per 2023 budget		36,446.38		
Sheriff Department	13116	699700		Adjust beginning carryover to actual amount		580.29		1,349,113.57
UW Extension	13301	594813		Upgrade technology in Rooms 8 and 9			8,000.00	
UW Extension	13302	699700		UWEX Program per 2023 budget			988.48	
UW Extension	13302	699700		Adjust beginning carryover to actual amount			0.00	
UW Extension	13303	699700		Remaining funds Agricultural program per 2023 budget			6,308.54	
UW Extension	13303	699700		Adjust beginning carryover to actual amount			0.00	
UW Extension	13303780	699700		Remaining funds Master Gardener Program per 2023 budget			2,610.67	
UW Extension	13303780	699700		Adjust beginning carryover to actual amount			0.00	
UW Extension	13303781	699700		Pesticide Programs per 2023 budget			6,214.23	
UW Extension	13303781	699700		Adjust beginning carryover to actual amount			788.60	
UW Extension	13303782	699700		Tractor Safety Program per 2023 budget			4,255.24	
UW Extension	13303782	699700		Adjust beginning carryover to actual amount			0.00	29,165.76
Veterans Services	13402	699992		Gift card inventory reserve	0.00			
Veterans Services	13402	699992		Budgeted carryover for 2022			5,119.09	
Veterans Services	13402	699992		Adjust beginning carryover to actual amount			22,519.92	27,639.01
Capital Projects	49001492	594830		Increase project costs for roof replacement			250,000.00	250,000.00
Fleet Management	71000	594811		Fleet modernization			250,000.00	250,000.00
General Fund Totals					2,272,544.60	1,916,800.47	3,773,663.14	7,963,008.21
Health Department	24	351300		Prepaid asset reserve (Prepaid Health Ins paid by Employer)	23,131.14			
Health Department	24	354900		Working capital (3 Month Operating Expense)		502,094.75		
Health Department	24	351000		Restricted for Health Department services		289,421.33		
Health Department	4101	699999		United Way Pillar Grant		2,000.00		
Health Department	4101	699999		Kiwanis Club donation		192.80		
Health Department	4122	699999		Drug free communities grant		28,694.06		
Health Department	4204	699999		WIC telehealth grant		1,142.00		846,676.08
Human Services	25	353100		Prepaid asset reserve	306,540.71			
Human Services	63033011	511210	65038	HSP I /Opioid Case Manager - Wages			63,248.94	
Human Services	63033011	512141	65038	HSP I /Opioid Case Manager- FICA			4,472.67	
Human Services	63033011	512144	65038	HSP I /Opioid Case Manager- Health			22,821.10	
Human Services	63033011	512173	65038	HSP I /Opioid Case Manager - Dental			1,104.00	
Human Services	63033011	512145	65038	HSP I /Opioid Case Manager - Life			12.00	
Human Services	63033011	512142	65038	HSP I /Opioid Case Manager - WRS			4,300.93	
Human Services	63033011	543954	65038	HSP I /Opioid Case Manager - Overhead			15,216.49	
Human Services	63033011	421001	65038	HSP I /Opioid Case Manager - Revenue from Opioid settlement			(111,176.13)	
Human Services	63022011	511210	65000	HSP I /Opioid Case Manager - Wages			(63,248.94)	
Human Services	63022011	512141	65000	HSP I /Opioid Case Manager- FICA			(4,472.67)	
Human Services	63022011	512144	65000	HSP I /Opioid Case Manager- Health			(22,821.10)	
Human Services	63022011	512173	65000	HSP I /Opioid Case Manager - Dental			(1,104.00)	
Human Services	63022011	512145	65000	HSP I /Opioid Case Manager - Life			(12.00)	
Human Services	63022011	512142	65000	HSP I /Opioid Case Manager - WRS			(4,300.93)	
Human Services	63022011	543954	65000	HSP I /Opioid Case Manager - Overhead			(15,216.49)	
Human Services	63022011	484001	65000	HSP I /Opioid Case Manager - Revenue from Opioid settlement			111,176.13	
Human Services	63025011	555507	65027	CCS contractors			75,000.00	
Human Services	63022011	532325	65000	Treatment Court - Out of State conference - registration, travel, lodging			2,500.00	
Human Services				need to set up new YCSF acc YCSF reserve			250,000.00	
Human Services	61690987	594950	63001	HS reserve			650,000.00	
Human Services	63022011	531355	65010	HOPE			15,000.00	
Human Services	65069900	532325	65001	MI training			50,000.00	
Human Services	61169900	531314	65200	Staff desks			25,773.50	
Human Services	61169900	531314	65200	UW Extension cubicles			67,336.00	
Human Services	61169900	531314	65200	Workforce desks			7,000.00	
Human Services	66699951	421001	65051	Economic Support - ARPA revenue			(38,668.00)	
Human Services	66699951	531303	65051	Economic Support - ARPA expenditures			38,668.00	
Human Services	61169900	531303	65200	Zoom			24,000.00	
Human Services	61169900	531303	65200	DocuSign			65,780.00	

**JEFFERSON COUNTY
CARRYOVER REQUESTS - 2022 TO 2023**

Department	Bus Unit	Acct #	Proj	Explanation	Non-Spendable	Restricted	Assigned	Total
Human Services	61169900	531303	65200	Monitors			1,880.00	
Human Services	61169900	531303	65200	Desk phones			5,000.00	
Human Services	61169900	531303	65200	Laptops for staff			53,000.00	
Human Services	62081700	531304	65195	Vehicle escrow - 2 new vans per DOT contract			48,508.00	
Human Services	will provide specific breakout for Donations						46,004.64	1,693,322.85
Total Governmental Funds					2,602,216.45	2,740,345.41	5,160,445.28	10,503,007.14
					Capital	Restricted	Non-Restricted	Total
Highway Department	5	361100		Capital net position	23,356,572.13			
Highway Department	5	361200		Contributed capital – state salt shed/brine equipment	195,172.39			
Highway Department	5	3625xx		Road equity, multiple municipalities		175,188.88		
Highway Department	5	363100		Inventory stabilization			(760,263.05)	
Highway Department	5	363200		Under-recovered fringe benefit pool to be allocated in 2020			(410,348.90)	
Highway Department	5	363250		Over-recovered small tools pool to be allocated in 2020			37,158.33	
Highway Department	5	363260		PBM Reserve			214,998.14	
Highway Department	5	363350		Inventory net position			2,360,713.22	
Highway Department	5	363400		Prepaid asset reserve (Prepaid Health Ins paid by Employer)			81,830.83	
Highway Department	53241	699992		Fixed Asset replacement (machinery operations)			3,796,918.41	
Highway Department	53311	531562		General Maintenance - mill/overlay CTH - O/STD design work - CTH E/F/D			854,037.53	
Highway Department	53312	531562		Cty Hwy Construction to finish CTH Q and CTH O			1,218,660.44	
Highway Department	53313	531562		Winter maintenance balance for future Winter Maintenance expense			1,007,053.37	
Totals					23,551,744.52	175,188.88	8,400,758.32	32,127,691.72
Total all Funds								42,630,698.86