

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY WISCONSIN
March 1, 2024**

Available Cash on Hand		
February 1, 2024	\$	7,920,628.64
February Receipts	\$	<u>19,980,055.85</u>
 Total Cash	 \$	 27,900,684.49
 Disbursements		
General - February 2024	\$	15,215,550.11
Payroll - February 2024	\$	<u>1,916,314.60</u>
 Total Disbursements	 \$	 <u>17,131,864.71</u>
	 \$	 10,768,819.78
 Cash on Hand (in bank) March 1, 2024	 \$	 11,738,746.90
Less Outstanding Checks	\$	<u>969,927.12</u>
 Total Available Cash	 \$	 10,768,819.78
 Local Government Investment Pool - General	 \$	 24,931,195.56
Dana Investments	\$	32,304,467.01
Ehlers Investments	\$	7,195,193.77
Local Government Investment Pool -Clerk of Courts	\$	31,527.23
Local Government Investment Pool -Farmland Preservation	\$	194,148.69
Local Government Investment Pool -Parks/Liddle	\$	93,336.54
Local Government Investment Pool -County Bond	\$	<u>579,164.42</u>
	\$	65,329,033.22
 2024 Interest - Super N.O.W. Account	 \$	 5.16
2024 Interest- Sweep Account	\$	99,680.52
2024 Interest - L.G.I.P. - General Funds	\$	135,255.40
2024 Inerest - Ehlers 2022A	\$	15,045.90
2024 Interest - DANA Investments	\$	192,959.88
2024 Interest - L.G.I.P. - Parks /Carol Liddle Fund	\$	819.09
2024 Interest - L.G.I.P. - Farmland Preservation	\$	1,703.78
2024 Interest - L.G.I.P. - Clerk of Courts	\$	276.67
2024 Interest - L.G.I.P. - County Bond	\$	<u>5,082.53</u>
Total 2024 Interest	\$	450,828.93

Kelly M Stade
JEFFERSON COUNTY TREASURER

FY 2023 Year End Results and 2024 Budget Amendment Overview

Financial Results by fund

FINANCIAL RESULTS BY FUND								
	Beginning Fund Balance	Revenues	Other Financing Sources	Expenses	Other Financing Uses	Ancitipated Adjustments*	Ending Fund Balance	Fund Result (Gain)/Loss
General Fund	\$ (39,452,374.00)	\$ (40,988,593.49)	\$ (445,080.00)	\$ 37,915,328.63	\$ 3,887,946.00	230,612.00	\$ (38,852,160.86)	\$ 600,213.14
Health Department Fund	(817,847.00)	(1,885,366.12)	-	1,771,818.08	-	-	(931,395.04)	(113,548.04)
Human Services Fund	(2,138,061.00)	(37,015,736.14)	(219,946.00)	37,257,258.46	445,080.00	-	(1,671,404.68)	466,656.32
Debt Service Fund	(1,813,200.00)	(4,029,242.52)	(2,090,000.00)	7,423,880.79	-	-	(508,561.73)	1,304,638.27
Capital Projects Fund	(31,231,620.00)	(8,244,458.22)	(1,200,000.00)	32,091,590.97	-	(50,000.00)	(8,634,487.25)	22,647,132.75
Highway Department Fund	(32,469,442.00)	(13,835,614.72)	-	12,384,944.80	-	-	(33,920,111.92)	(1,450,669.92)
MIS Department Fund	-	(2,067,505.73)	(698,913.88)	2,840,814.08	-	-	74,394.47	74,394.47
Fleet Vehicle Fund	(704,831.00)	(214,405.16)	(378,000.00)	27,949.30	-	-	(1,269,286.86)	(564,455.86)
	<u>\$ (108,627,375.00)</u>	<u>\$ (108,280,922.10)</u>	<u>\$ (5,031,939.88)</u>	<u>\$ 131,713,585.11</u>	<u>\$ 4,333,026.00</u>	<u>\$ 180,612.00</u>	<u>\$ (85,713,013.87)</u>	<u>\$ 22,964,361.13</u>

- General Fund + MIS = Financial Statement General Fund presentation – loss of \$674,608
- Anticipated adjustments include amounts not yet billed for water damage to Clerk of Courts office less \$50,000 for deductible reimbursement. The expenses were tracked in the General Fund to keep them separate from the project.

Financial Highlights – General Fund

- Original budget – planned deficit of \$4.3 million
- What changed:
 - Interest rates rose higher than expected – yields on investments exceeded budget by almost \$1.7 million (LGIP rate at August 2022 – 2.15%)
 - Sales tax collections exceeded budget by \$927,000
 - Wages and benefits \$1.32 million under budget due to vacancies
- Most departments tracked on or under budget

Financial Highlights – other funds

- Health – diversion of resources from public nursing program, which is levy funded to other grant funded programs
- Human Services - State aid exceeded budget by over \$250,000 however counseling/TPA provider payments exceeded budget, high placement costs, transfer out to General Fund of excess levy of \$445,080
- Highway – was near break even until Finance posted the pension adjustment which resulted in a surplus of \$1,450,670
- Fleet – this fund does not recognize vehicle purchases at cost, rather shows depreciation which is cost spread over 5 years. Almost all fund balance consists of investment in vehicle fleet

Fund balance policy application

- See handout

Fiscal Factors – FY 2024 Amendments

- Fund Balance Impact –

- 2022 –

- Budget - \$94,584,743
 - Per Month - \$7,882,062
 - Total - \$23,646,186

- 2023 –

- Budget - \$99,585,393
 - Per month - \$8,298,783
 - Total - \$24,896,349

- Carryover net fund balance - \$21,638,097

- Facilitation of Debt Payoff

- Other Factors

- Positive year facilitated restoration of working cash
 - \$1,000,000 to fund balance from proceeds of land sale
 - IBNR – reserved liability
 - Currently \$1,153,637 before updated actuarial
 - Expect this will be reduced, allowing impact to bottom line
 - 2024 projections – anticipate ability to fully restore based on current policy
 - 2025 projections – operational and capital needs
 - Recommend review of fund balance policy

Budget Amendments

- General Rev and Exp
 - Courthouse/Sheriff Project - \$2 million
 - Organizational/FEC - \$66,000
 - Market Study increase - \$65,000 to be allocate
 - Flood mitigation closeout \$100,000
- Administration
 - Website Upgrade - \$80,000
 - EMS Planning - \$50,000 (UniverCity Alliance – UW Madison)
 - Printer/Copier - \$10,000 + **
 - SCRAM/LIFT - \$70,0000

Budget Amendments

- Fair Park
 - Feasibility Study - \$30,000
 - Capital Carryforward - \$90,000
- Parks
 - Moved Interurban here from General Rev/Exp
 - Carried forward of project and restricted project funds

Budget Amendments

- Sheriff
 - Sheriff Squads - \$360,000
 - MABAS CAD - \$40,000
 - BDAs - \$125,000
- Human Services
 - Reserves – General and YCSF (new) - \$800k
 - Known long term placement - \$240,000
 - Miscellaneous Capital Project - \$123k +
 - DOT Van Match - \$14,450

Budget Amendments

- Highway
 - Pension/Stability – limit swings
 - CTH Projects/Maint - \$1.2 million
 - State/Federal Projects - \$280k
 - Winter Maint - \$1.268 million
 - Potential adjustment to projects

Classification Adjustment

- Human Services
 - Create a Nutrition Site Manager (replaces contract)
 - Eliminate CCS Facilitator; Replace with CCS Compliance
 - Eliminate EMH Staff; Replace with APS staff
- Sheriff
 - Create a CAD/IT position (anticipate to be shared)
- Fair Park
 - Allowance for a lead grounds position
- Central Services/Human Services
 - Transition maintenance position to a lead role

Market Adjustment

- Human Resources has been engaged with outside consultant for on-going analysis of market conditions of positions with comparable counties
 - Phase 1 – Effective 30 June 24 – identify positions as follow
 - 10% or more off market
 - 7.5% - 9.99% off market
 - 5% - 7.4% - off market
 - Phase 2 – Greater Comprehensive Grade Plan Update – for recommendation as part of FY 2025 Budget process
 - Initial analysis – min to max span – “smaller” than comparable market
 - Results in less competitive analysis at top end of grades

Market Adjustments – Recommendation

- Additional steps (approximately 2.5% per step) will be provided to impacted staff effective 30 June 2024 – (total cost about \$65,000)
- Grade ranges will be adjusted based on step impacts
- 10% or greater – 7 positions; 20 personnel impacted; will receive a 2-step increase
- 7.5% - 9.99% - 5 positions -19 personnel impacted (18.5 FTE); will receive a 1-step increase
- 5% - 7.4% - 1 position- 2 personnel impacted; will receive a 1-step increase

Land Sale Allocation

- Total - \$3,360,477
 - \$1,000,000 – Live Local Development Fund
 - \$1,000,000 – Restoration of General Fund Balance
 - \$500,000 – Strategic Plan Initiatives
 - \$500,000 – PACE Programs/Farmland Preservation
 - \$200,000 – Improvement to Parks Building
 - \$160,477 – Closing Costs/Other studies related to projects

Fee Schedule

- Medical Examiner
 - Cremation – current \$220
 - CPI 3.4% - max allowance under law
 - \$227 new fee
- Sheriff
 - Process Service – Additional Deputy Stand By Time – Current \$41 move to \$75
- Fair Park
 - Horse and Dairy Barns – with ties stalls \$675 to \$750
 - Arena Prep - \$30 to \$45
 - Picnic Stools - \$7 to \$10

Opioid Allocation – Appropriate \$200,000

- Total Received - \$582,799.59 (Distributors and Janssen – waiting on 2nd settlement final numbers)
 - Distributor Projections - \$1,666,615 through July 2038 – About \$107k annually (a few years of \$120k)
 - Janssen Projections - \$112,945 through June 2031 - \$16,500 and \$21K

Opioid Allocation – Appropriate \$200,000

- Previously allocated \$40,000 for share gap analysis with Rock and Walworth – focus on potential regional response (example sober living and intensive outpatient programming)
- Concepts
 - Education/Media Campaign – efforts – Drug Free Coalition coordination
 - - \$10,000 - \$15,000
 - Development of resource technology resources dashboard – access and coordination hand off of care; virtual services and efforts with partners; public facing and internal stakeholders (dispatch, health cares partners, first responders) (building upon crisis intervention partnership)
 - \$50,000 (??)
 - Medicated Assisted Treatment Support (jail and outpatient) - \$50,000
 - Harm reduction resources for local communities/first responders
 - \$10,000- \$15,000
 - Additional Peer Support Programming and School Intervention – schools and certified peer specialist; Life Skills Curriculum
 - \$85,000

ARPA Adjustment

- Re-Allocation of \$750,000 of Broadband
 - \$425,000 towards County Highway Projects
 - \$\$ originally allocated in 2024 project will be earmarked and carried forward for CTH D Bridge Project grant match
 - \$325,000 towards Interurban Phase III Bridge Project
 - \$\$ originally allocated in 2024 will be earmarked and utilized toward Phase III trail project as match toward TAP grant

Fund Balance Policy Application

For Budget Year 2025

	General Fund		Health Department
Audited fund balance, 12/31/23	\$ 38,777,767		
Unadjusted fund balance, 12/31/23		38,777,767	890,278
Add: Transfer from Human Services			
Less non-spendable fund balances:			
Inventory	(25,985)		
Deposits held by WMMIC (\$783,000-not included in policy)	-		
Delinquent property taxes	(1,536,684)		
RLF receivable	(391,429)		
Prepaid expenditures	(1,168,013)	(3,122,111)	(29,736)
Less restricted fund balances			
Other restricted fund balances by departments	(2,040,101)	(2,040,101)	-
Less committed fund balances			
Liability insurance claims outstanding (including IBNR)	(1,153,637)	(1,153,637)	
Less assigned fund balances			
Fund balance applied against 2024 tax levy	-		
Fund balance applied against 2024 tax levy-Health	-		-
Current year projected use of fund balance	(1,488,670)		
Other assigned fund balances by departments	(5,705,407)		-
Fund balance assigned for 2024 MIS budget	-	(7,194,077)	
Vested holiday pay	(14,236)		
Vested sick pay reserve	(1,259,855)		
Elected sick pay reserve	(74,902)		
Vested vacation pay reserve	(2,779,273)		
Vested comp pay reserve	(84,613)	(4,212,879)	
Add loss/(subtract gain) on unrealized market value of investments		583,136	
Unassigned fund balance, 12/31/23		21,638,098	860,542
Working Capital			
Total budgeted expenditures (2023 budget)	99,585,393		2,023,393
Working capital (required two month minimum)	(16,597,566)		(337,232)
Working capital (three months goal)	(8,298,783)	(24,896,349)	(168,616)
Unassigned fund balance less working capital 12/31/23		(3,258,251)	354,694
Net "available" unassigned fund balance		(3,258,251)	354,694

* 10% of the total vested benefits calculated at \$300,000 have been included in the contingency fund - vested benefits account which is equal to the approximate amount of vested benefits paid annually.