

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY WISCONSIN
August 1, 2024**

Available Cash on Hand		
July 1, 2024	\$	706,869.24
July Receipts	\$	<u>18,527,499.83</u>
 Total Cash	 \$	 19,234,369.07
 Disbursements		
General - July 2024	\$	7,155,315.49
Payroll - July 2024	\$	<u>2,052,737.89</u>
 Total Disbursements	 \$	 <u>9,208,053.38</u>
	 \$	 10,026,315.69
 Cash on Hand (in bank) August 1, 2024	 \$	 10,332,911.05
Less Outstanding Checks	\$	<u>306,595.36</u>
 Total Available Cash	 \$	 10,026,315.69
 Local Government Investment Pool - General	 \$	 55,675,358.01
Dana Investments	\$	31,099,441.24
Ehlers Investments	\$	-
Local Government Investment Pool -Clerk of Courts	\$	32,245.09
Local Government Investment Pool -Farmland Preservation	\$	198,569.27
Local Government Investment Pool -Parks/Liddle	\$	95,461.73
Local Government Investment Pool -County Bond	\$	<u>592,351.47</u>
	\$	87,693,426.81
 2024 Interest - Super N.O.W. Account	 \$	 36.39
2024 Interest- Sweep Account	\$	207,225.24
2024 Interest - L.G.I.P. - General Funds	\$	934,835.92
2024 Inerest - Ehlers 2022A	\$	56,290.52
2024 Interest - DANA Investments	\$	746,104.94
2024 Interest - L.G.I.P. - Parks /Carol Liddle Fund	\$	2,944.28
2024 Interest - L.G.I.P. - Farmland Preservation	\$	6,124.36
2024 Interest - L.G.I.P. - Clerk of Courts	\$	994.53
2024 Interest - L.G.I.P. - County Bond	\$	<u>18,269.58</u>
Total 2024 Interest	\$	1,972,825.76

Kelly M Stade
JEFFERSON COUNTY TREASURER

RESOLUTION NO. 2024-_____

Recognizing Sheriff Paul S. Milbrath Upon His Retirement

WHEREAS, Sheriff Paul S. Milbrath proudly served the citizens of Jefferson County for forty-three and a half years, starting his law enforcement career as a Deputy in the jail division and culminating with almost twenty-two years of service as Jefferson County Sheriff; and

WHEREAS, Sheriff Milbrath, an advocate for lifelong learning, has always emphasized the importance of continuous education, not only for his personal growth but also for the development of his deputies. This led the Sheriff to work in various special details, achieving numerous recognitions and accolades throughout his career. More importantly, the Sheriff's commitment to education led to well-rounded deputies able to adapt to the various roles within the Sheriff's Office, fostering a legacy of excellence, adaptability, and continuous growth; and

WHEREAS, Sheriff Milbrath was the handler of the County's first K9 officer, Redman, and was instrumental in helping to shape the Sheriff's Office esteemed K9 unit; a unit he holds close to his heart, continuing to find ways to seek funding and support for the current K9 force; and

WHEREAS, Sheriff Milbrath was known for his investigatory prowess where he excelled as a detective and a leader of the Drug Task Force and the Detective Division; his strong investigative and interviewing skills were strongly credited with bringing resolution to the 1994 Reuben Borchardt Homicide case and additional countless convictions; and

WHEREAS, outside of the office Sheriff Milbrath was known to many in his role as Santa and never missed a chance to bring joy to children and adults alike in this role; and

WHEREAS, Sheriff Milbrath will be missed for his sense of humor, his stylish shoes, his knack for ensuring all knew he was approaching budget season and his openness to friendly competition in the press; and

WHEREAS, while he achieved the highest law enforcement rank in the county, "Paulie" never forgot who he was and his home of Helenville, making him an impactful servant leader for the citizens of Jefferson County who was committed to improving services and safety in the community.

NOW, THEREFORE, BE IT RESOLVED the Jefferson County Board of Supervisors hereby recognizes Sheriff Paul Milbrath's legacy of service in law enforcement in Jefferson County, expresses its deepest appreciation for his unwavering dedication and commitment to the citizens of Jefferson County, and wishes him the best in his well-earned retirement.

08-12-2024

RESOLUTION NO. 2024-_____

Authorizing the execution of Memorandum of Understanding with the Jefferson County Farm Drainage Board & State/Municipal Financial Agreement with WisDOT for STH 16 drainage project and amending the 2024 Land and Water Conservation Department budget

Executive Summary

The Jefferson County Farm Drainage Board is a local special-purpose entity responsible for operating all drainage districts within Jefferson County. The Drainage Board is responsible for maintaining farm drains and levying assessments for the maintenance costs to landowners within the districts. There is a farm drain for District #36 located in the State Highway 16 right-of-way in the Town of Ixonia that needs to be replaced. WisDOT has a road improvement project planned in that area in 2025 and is willing to include replacement of the District #36 farm drain in the larger project.

WisDOT requires a county, city, village, or town to enter into a State/Municipal Financial Agreement for improvements completed as part of a State-bid highway project which will be the financial responsibility of a municipal entity rather than state/federal funding source. As such, the Drainage Board has requested the County sign the State/Municipal Financial Agreement on its behalf so the farm drain can be replaced in the most cost-effective manner. In return, the Drainage Board will enter into the attached MOU with the County which obligates the Drainage Board to reimburse the County for 100% of all costs incurred by the County for the project, including all payments made to WisDOT on behalf of the Drainage Board.

This resolution authorizes the County Administrator to execute the attached Memorandum of Understanding with the Jefferson County Farm Drainage Board and to execute a State/Financial Municipal Agreement with WisDOT for the STH 16 drainage project. This resolution was considered by the Executive Committee on July 31, 2024, and the Finance Committee on August 6, 2024. Both Committees recommended forwarding it to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution; and

WHEREAS, Jefferson County recognizes the benefits that certain County residents receive from a drainage district and the importance of the Drainage Board's maintenance of drains to ensure the continued successful operation of the drains and desires to assist the Drainage Board; and

WHEREAS, pursuant to the terms of the proposed MOU the Drainage Board will fully reimburse the County for all costs incurred by the County for this project within 120 days of receipt of proof of payment; and

WHEREAS, the Drainage Board will assess the District landowners by no later than December 31, 2024 for the costs of the project in order to reimburse the County; and

WHEREAS, the amounts to be disbursed and collected are not included in the 2024 budget; and

WHEREAS, the Land and Water Conservation Department accounts for activity related to the Drainage Board in their annual budget.

NOW, THEREFORE, BE IT RESOLVED the County Board authorizes the County Administrator to finalize and execute a Memorandum of Understanding with the Jefferson County Drainage Board as set forth in Ex. A and amend the 2024 budget to include the disbursement and reimbursement of any funds related to this transaction for an amount not to exceed \$50,000.

BE IT FURTHER RESOLVED the County Board authorizes the County Administrator to finalize and execute a State/Municipal Financial Agreement with WisDOT for the STH 16 farm drainage pipe consistent with the terms set forth in the above-referenced Memorandum of Understanding.

Fiscal Note: The receipt and disbursement of funds related to this transaction shall be accounted for in the Land and Water Conservation Department's 2024 budget. The 2024 budget is hereby amended to increase account 12409.480102 and 12409.531349 by \$50,000. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).

Strategic Plan Reference: None

Referred By:
Executive Committee

08-12-2024

REVIEWED: Corporation Counsel: DHT ; Finance Director: 

RESOLUTION NO. 2024-_____

**Authorizing the execution of Memorandum of Understanding with Town of Lake Mills
Regarding the North End Boat Launch in Lower Rock Lake County Park**

Executive Summary

Jefferson County owns Lower Rock Lake Park, located within the boundaries of the Town of Lake Mills. Within Lower Rock Lake Park there is a Town of Lake Mills right-of-way which runs parallel to the Rock Lake shoreline. The Town has historically managed the North End Boat Launch located adjacent to its right-of-way and within the County's Lower Rock Lake Park. The Town has collected and retained all launch fees.

The Town has been working on a grant application for funding for a reconstruction and improvement project for the North End Boat Launch through the Recreational Boating Facilities Grant Program administered by the Wisconsin Department of Resources. During the DNR's review of Town's grant application, it was discovered the County is the likely owner of the strip of land between the Town's right-of-way and the water's edge. As such, the DNR requires a formal agreement between the County and the Town regarding rights and responsibilities related to the North End Boat Launch as a condition of receipt of grant funding.

This resolution authorizes the County Administrator to finalize and execute a Memorandum of Understanding with the Town of Lake Mills defining roles and responsibilities related to the North End Boat Launch in Lower Rock Lake Park. Specifically, per the terms of the MOU the County will maintain Lower Rock Lake Park, the Town will maintain the piers and other launch structures, and both entities will mutually agree upon how to spend all launch fees collected for the North End Boat Launch pursuant to an annual work plan.

The Parks Committee considered this resolution on July 25, 2024, and August 12, 2024, and recommended forwarding it to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution; and

WHEREAS, a formal agreement outlining the roles and responsibilities of the County and the Town of Lake Mills regarding the North End Boat Launch is necessary for receipt of grant funding for the reconstruction and improvement project at the launch; and

WHEREAS, completion of the proposed reconstruction and improvement project is in the interest Jefferson County residents.


NOW, THEREFORE, BE IT RESOLVED the County Board authorizes the County Administrator to finalize and execute a Memorandum of Understanding with the Town of Lake Mills in substantially the same form as set forth in Ex. A.

Fiscal Note: The MOU between the Town of Lake Mills and Jefferson County does not impose any additional fiscal responsibilities on Jefferson County.

Strategic Plan Reference: None

Referred By:
Parks Committee

08-12-2024

REVIEWED: Corporation Counsel: DHT ; Finance Director: 

ORDINANCE NO. 2024-

Amendment to Jefferson County - All-Terrain Vehicle (ATV) and Utility-Terrain Vehicle (UTV) Route Ordinance

Executive Summary

Jefferson County Ordinance No. 2021-01 outlines the approved routes for ATV/UTV usage in Jefferson County and sets forth the rules of operation on County ATV/UTV routes. Jefferson County requested approval from the Wisconsin Department of Transportation to add segments of State Highway to ATV/UTV routes. This ordinance amendment adds segments of State Highway to the approved routes to allow for bridge crossings. It also makes minor updates and revisions to the existing language for clarity.

The Highway Committee considered this ordinance amendment at its meeting on July 30, 2024, and recommended forwarding to the County Board for approval.

THE JEFFERSON COUNTY BOARD OF SUPERVISORS DOES HEREBY ORDAIN Jefferson County Ordinance No. 2021-01 *All-Terrain Vehicle (ATV) and Utility-Terrain Vehicle Route Ordinance* is amended as follows:

Section 1 - General

Following due consideration of the recreational and economic value to access businesses and residences **and to make trail connections**, weighed against possible dangers, public health, public safety, liability aspects, terrain involved, traffic density and other traffic risks, this ordinance **has been created pursuant to County Board authority under is enacted pursuant to sections Wis. Stats. § 59.02, and §23.33 Wis. Stats.,** and the provisions of the Wisconsin Administrative Code NR 64 regulating ATV operation. **which is hereby incorporated and adopted.**

Section 2 - Applicability and Enforcement

This ordinance is enacted under the authority of Wis. Stat. §23.33 and §59.02 and the provisions of Wis. Stat. §23.33 and Wisconsin Administrative Code NR 64 regulating ATV operations are hereby incorporated and adopted.

The provisions of this Ordinance shall apply to all county highways **and state highways** within the jurisdiction of Jefferson County and the provisions of this ordinance shall be enforced by the Jefferson County Sheriff's Office.

Adoption of this ordinance shall not prohibit any law enforcement officer or DNR warden from proceeding under any other ordinance, regulation, statute, law, or order that pertains to the subject matter addressed under this section.

Section 3 - Limitations

The following limitations apply on all areas designated in this Ordinance:

Operators and passengers of all ATVs/UTVs shall comply with all federal, state, and local laws, orders, regulations, restrictions, and rules, including, but not limited to, section 23.33 Wis. Stats. and Wisconsin Administrative Code NR 64.

~~This Ordinance incorporates by reference all definitions under section 23.33 Wis. Stats. and Wisconsin Administrative Code NR 64 and any other applicable Wisconsin Law defining ATVs/UTVs and regulating ATV/UTV use unless this Ordinance states otherwise.~~

ATVs/UTVs shall be operated on the extreme right side of the roadway on the paved surface.

ATVs/UTVs may be operated on paved surfaces only, unless yielding the right of way.

ATV/UTV operators are required to have applicable liability insurance.

ATVs/UTVs shall not be operated at a speed greater than the posted speed limits.

ATVs/UTVs may not be operated on any county highway route without fully functional headlights, taillights, and brake lights.

ATVs/UTVs may not be operated on any county highway route between the hours of 10:00 p.m. and 5:00 a.m.

~~No person under the age of 16 may operate an ATV/UTV on any county highway route.~~

No person ~~shall~~ ~~may~~ operate an ATV/UTV on any county highway route without a valid driver's license and shall display the license upon demand from any law enforcement officer or official described in section 23.33(12) Wis. Stats.

Section 4 – County Highway ATV/UTV Routes

County highway routes designated for ATV/UTV use shall be established and approved by the Jefferson County Highway Committee. Any modification to the routes designated for ATV/UTV use shall be approved by the Jefferson County Highway Committee.

The routes designated as an ATV/UTV vehicle route shall be as follows:

County Routes: All County Highways. ~~within Jefferson County jurisdiction.~~

The Jefferson County Highway Committee shall have the authority to suspend operation on any County Highway ~~route or segments thereof~~ due to hazards, construction, emergency conditions, road damage, or any other issue deemed appropriate for ~~traffic~~ ~~public~~ safety. Routes subsequently removed as an ATV/UTV vehicle route will be posted on the Jefferson County website ~~and signed for ATV/UTV closure on the route.~~

~~County Highway segments through Cities and Villages with jurisdictional responsibility can close those segments to ATV/UTV use.~~

~~No County highway segment may be designated as an ATV/UTV vehicle route if it is located within a City or Village which has jurisdictional responsibility for that segment without City or Village permission.~~

Section 5- Authorization of State Highway ATV/UTV Routes

Under Wis.Stat.23.33(4)(d)3.b., and (11)(am)3., Jefferson County authorizes the operation of the following state highway segments to cross bridges that are 1000 feet or less:

State Highway 19 over the Maunasha River, (35/45mph speed limit transition – Heil Street), City of Waterloo

State Highway 19 over the Crawfish River, (County Highway G – East Hubbleton Road), Town of Milford

State Highway 106 over unnamed tributary, (Black Hawk Island Rd – Sinnissippi Dr), Town of Koshkonong

State Highway 59 over Mud River (25/40mph speed limit transition – Zion Road), Village of Palmyra

Note: Operators crossing authorized bridges on all ATV or UTV state routes shall do all of the following:

1. Cross the bridge in the most direct manner practicable and at a place where not obstruction prevents a quick and safe crossing.
2. Stay as far to the right of the roadway or shoulder as practicable
3. Stop the vehicle prior to the crossing.
4. Yield the right-of-way to other vehicles, pedestrians, electric scooters, and electric personal assistive mobility devices using the roadway or shoulder.
5. Exit the highway as quickly and safely as practicable after crossing the bridge.

Section 56 - Route Signs

All initial required route signs will be installed and maintained by the Jefferson County Highway Department.

All signs shall be in compliance with the Federal Manual on Uniform Traffic Control Devices (MUTCD).

No person may erect ~~or~~ remove, **obscure, or deface** any official designated route sign unless authorized by the Jefferson County Highway Department **in writing**.

No person shall operate an ATV/UTV contrary to any authorized and official posted sign.

Section 67 - Penalties

This Ordinance shall be enforced by the Jefferson County Sheriff's Office or any law enforcement official as set forth in section 23.33(12) Wis. Stats., including the issuance of a citation under section 66.0113 Wis. Stats.

The penalties set forth in section 23.33(13)~~(a)~~ Wis. Stats., are adopted and incorporated by reference **herein**. Unless otherwise designated by statute, the penalty for violating any provision of this ordinance shall be a forfeiture of not less than \$25.00 nor more than \$250.00, plus court costs and fees.

Section 78 - Severability

Should any subsection, clause, or provision of this ordinance be declared by any court ~~of competent jurisdiction~~ to be invalid, the same shall not affect the validity of this ordinance as a whole or any part thereof, other than the part declared invalid.

Section 89 - Maintenance

Designation of segments of the Jefferson County Highway System as ATV/UTV routes does not impose upon the Jefferson County Highway Department a greater duty of care or responsibility for maintenance of those segments than for any other segment of county highway. Operators of ATV/UTVs on county highways assume all the usual and normal risks of ATV/UTV operation.

Section 910 - Effective Date

This Ordinance shall be effective upon enactment and publication.

~~Section 10 - Highway Committee Review~~

~~This Ordinance shall be reviewed in its entirety before November 30, 2022 by the Jefferson County Highway Committee giving due consideration to the recreational and economic value to access businesses and residences weighted against possible dangers, public health, public safety, liability aspects, terrain involved, traffic density and other traffic risks since the enactment of this ordinance to make a finding whether or not the benefits of continuing this ordinance outweigh repealing this ordinance. Such findings shall be forwarded to the Jefferson County Board of Supervisors as a Communication which will include any recommended amendments. Any findings and recommendations by the Highway Committee shall be made following consultation with the Jefferson County Sheriff's Office and the Jefferson County Highway Commissioner.~~

Fiscal Note: Passage of this Ordinance has no immediate fiscal impact.

Referred By:
Highway Committee

08-12-2024

REVIEWED: Corporation Counsel: DHT; Finance Director: 



JEFFERSON COUNTY

OFFICE OF THE COUNTY ADMINISTRATOR

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FOR IMMEDIATE RELEASE
August 9, 2024

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Jefferson County Zoning Protects Farmland, Promotes Housing

A-3 zoning changes preserve farmland while freeing up land for clustered residential use

Jefferson, Wis. — Zoning discussions often make people’s eyes glaze over with boredom, or perhaps both. While zoning laws are complex, these rules guide how a county and its individual cities, villages, and towns develop.

“These rules allow everyone to understand what’s acceptable when people propose changes to the county landscape,” Steve Nass, County Board Chair, said. “Without these guideposts, development would lack a framework to ensure we develop in a structured way.”

“What many people don’t realize is that if we don’t follow our own rules on development, it opens us up to costly litigation, which goes against the strong commitment the county has to ensuring fiscal responsibility,” Nass added. “We put these rules in place to guide development, but it also means that if a project meets the expectations of those rules, we are obligated to allow the project.”

A change to A-3 zoning made by the County Board earlier this year is an example of Jefferson County addressing a challenge for most communities—the need for more housing. This ordinance change allows additional housing on lots already zoned residential, which helps protect farmland by utilizing the residential areas more efficiently. The Planning & Zoning Committee approved the first use of this ordinance at its May 28th meeting, creating a 1.3 acre lot in the Town of Cold Spring, and its second on July 29th, creating a 2.0 acre and 1.0 acre lot in the Town of Concord.

“The A-3 zoning change allows us to cluster housing within a confined area to preserve agricultural land,” George Jaeckel, Chair of the County Planning & Zoning Committee, said. “These areas are primarily already used for residential, not agricultural, purposes. This change lets us meet the county residents’ desire for more housing without adding stress to our prime farmland.”

The A-3 zoning change also standardizes acceptable lots sizes and how many times a parcel of land zoned A-3 can be subdivided. New lots must meet the typical minimum lot size requirements and existing lots can only be divided to create up to two additional, new lots. A-3 lots that have already used their maximum amount of divisions will not be granted extras.

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“This ordinance change only affects A-3 lots created prior to 2000, which is when the county adopted a comprehensive land use plan,” said Matt Zangl, County Director of Planning and Development. “Allowing divisions of existing A-3 zones helps to create more residential lots within the rural areas of the county, while reducing impact to agricultural land, by clustering these lots near existing residential areas. This also minimizes potential tension that could arise by having housing abutting land that is actively being farmed.”

Land zoned A-3 is typically on land that is poor farmland due to soil conditions or parcel shape, which makes it a candidate for some residential use.

How does county zoning work?

Zoning regulations include specific categories which identify the allowed uses of the land – not necessarily the current use of the land. The county’s zoning regulations are applicable only to the areas of the county where zoning authority is granted to Jefferson County. Each city and village within the county have adopted their own zoning regulations and Comprehensive Plan and has zoning authority for the property within its jurisdictional boundary. The county has land use authority over all unincorporated areas, including all towns. The county currently uses thirteen zoning districts, which set regulations on lot size, density, development, use, and impact.

Why is there a difference in A-3 zoned lots before and after the year 2000?

The county adopted its first zoning ordinance in 1975 and adopted an A-3 zoning district in 1977. The county adopted its first Comprehensive Plan in 2000 (following new state legislation). This explains why there’s a difference between A-3 lots created before February 8, 2000. Prior to 2000 there were no size restrictions on A-3 lots. A full definition of A-3 districts can be found in the Jefferson County [Zoning Ordinance](#).

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Parcels Zoned Rural Residential (A-3) before 2000

