

**Jefferson County Board of Health
Health Department Conference Room
1541 Annex Road, Jefferson, WI 53549
July 28, 2009**

Members Present: J. Nelson, R. DeWolfe, A. Hutchings, Dr. Williams, A. Tietz

Staff Present: G. Scott, B. Dehnert, T. Anderson

Others Present: G. Petre, S. Schmeling

Call to Order: The meeting was called to order at 9:02a.m.

Roll Call/Establishment of a Quorum: Quorum established

Certification of Compliance with the Open Meetings Law: Meeting was properly noticed.

Review of Agenda: Agenda was approved as printed.

Public Comment: None

Approval of April 15, 2009 Board Meeting Minutes: A motion made by B. DeWolfe, seconded by Dr. Williams to approve the minutes of the April 15, 2009 meeting. Motion carried by common consent.

2010 Budget Discussion:

G. Scott, reviewed the Health Department Mission Statement, Public Health Essential Services, Health Department Partnerships, Public Health Priorities and Health Department Programs and Services with the committee. The committee was provided publications related to public health infrastructure, the need for staff training and the Wisconsin Statutes and Administrative Rules. G. Scott reported the first meeting with the Financial Committee will be August 25, 2009.

Board of Health Recommendation for 2010 Budget:

G. Scott reviewed all the activities required to maintain a Level II Health Department.

The committee requested a cost accounting of each Public Health activity required to maintain a Level I Health Department with the goal of maintaining a zero tax levy increase.

The committee recommended raising fees and adding an administration fee for immunizations.

Remodeling Proposal for Health Department Office Area:

A motion made by Dr. Williams, seconded by B. DeWolfe to send the proposed changes to the Health Department lobby to the Infrastructure Committee for approval. Motion carried by common consent.

Next Meeting:

August 19, 2009

Adjourn:

A motion by B. DeWolfe, seconded by A. Tietz to adjourn. Motion carried by common consent.

Respectfully Submitted,

Barbara Dehnert