

Jefferson County Fair Park Committee
September 17, 2009

The Jefferson County Fair Park Committee met on Thursday, September 17, 2009 at 4:00 p.m. in the Activity Center Conference Room. Present were: (Fair) Ron Buchanan, Scott Seefeldt, Amy Kramer and Mike Burow, Administrator Gary Petre, Fair Park Director, Paul Novitzke, Fair Park Supervisor Roger Kylmanen, and Secretary Gail Zastrow; and Mike Weber.

Let the record show that a quorum is present, meeting duly noted and the door open.

Agenda: Will follow agenda as printed.

Public Comment & Correspondence: Written correspondence was placed on the table for committee review.

Minutes: Mike Burow made a motion to accept the minutes as printed from the August 20 meeting. Amy Kramer seconded. Motion carried.

Rentals:

- (b) Rental Rates for Non-Profits – Currently non-profit groups are not charged for table rental if they set up the tables. Recommendation that the non-profit groups receive the first 50 tables at no charge and regular charge for any amount over 50. A motion was made by Mike Burow to set the non-profit table rental rate at first 50 tables no charge and any additional table at the regular charge. Scott seconded. Motion carried.
- (a) Midwest Family Broadcasting – Band Camp – Paul, Roger, Amy Kramer, 3 from the Sheriff's Department, and 1 from the City of Jefferson. Discussion should be coordinated with the City, Sheriff's Department, EMT's, Fire Department and Highway Department. Some concerns were expressed but also could be a good event for the Fair Park. Continue with discussions and draft a contract while meeting with all local agencies.
- (c) Interdepartmental Usage – Most interdepartmental usage is easy with group doing own set-up and take down. One event, Horse & Pony Tack Sale, is a high expense and they take in the revenue. The other event is the Horse & Pony Open Horse Show in May. We lose a two day horse show and all revenue related to a show. Paul will open discussions with the Horse and Pony group and 4-H to come up with ways to offset expense on their shows.

Director's Report – Updated sponsorship for 2010, new contacts and new events for 2010. Paul will be in Nashville 10/10 – 10/14 for the IEBA conference and 11/29 – 12/3 in Las Vegas for IAFE convention.

Operation's Report – Separate report from Roger

Future Agenda Items – Fair 2010; WAF Convention January 2010; and Sponsorship Guidelines

Next Meeting – October 15th, 4:00 p.m. Activity Center Conference Room

A motion was made by Scott to adjourn the meeting. Mike seconded. Meeting adjourned.