

Jefferson County  
Finance Committee Minutes  
February 12, 2009

Committee members: Kuhlman, Rick  
Mode, Jim  
Molinaro, John  
Rogers, Pamela (Chair)  
Schmeling, Sharon L.

Pam Rogers called the meeting to order at 8:30 a.m. All committee members were present. Also present were Dave Ehlinger, Gary Petre, Phil Ristow, and Carl Zentner.

Gary Petre certified that the meeting complied with the open meeting law.

A motion was made by Kuhlman/Mode to approve the minutes of January 15, 2009 as amended. The motion passed 4-0 with Rogers abstaining, due to her absence at that meeting.

A motion was made by Molinaro/Kuhlman to approve the minutes of January 19, 2009 as presented. The motion passed 5-0.

A motion was made by Mode/Molinaro to approve the minutes of January 22, 2009 as presented. The motion passed 5-0.

A motion was made by Rogers/Kuhlman to approve the minutes of January 27, 2009 as presented. The motion passed 5-0.

A motion was made by Molinaro/Kuhlman to approve the minutes of February 4, 2009 as amended. The motion passed 5-0.

Julie Nelson presented her request for Finance to discuss the issue concerning usage of capital and operating funds interchangeably within a department. Phil Ristow recapped the methodology used by the County adopting departmental budgets as well as the various statutory authorities involved. By consensus, Gary Petre was directed to issue a memo to department heads covering the following areas:

- Any changes in use of capital funds should be brought forward to the Finance Committee
- Any reallocation of funds within the adopted capital budget should be brought forward to the Finance Committee
- Any reallocation of funds between operating and capital budgets should be brought forward to the Finance Committee

Paul Novitzke recapped the status of the Pepsi vending contract implementation. General discussion took place regarding this topic as well as the usage of vending commissions by the departments. By consensus, the committee agreed to retain status quo regarding how

departments use the funds from vending machine sales. Gary Petre was directed to present this item at the department head meeting.

Joe Nehmer presented his request to use \$9,300 of the total payment of \$11,300 from American Transmission Corporation (ATC) for easement rights at Upper Rock Lake Park for the purpose of replacement of trees at the park. A motion was made by Kuhlman/Schmeling to transfer up to \$9,300 from the contingency fund for tree replacement contingent upon the \$11,300 amount being received from ATC. The motion passed 5-0.

A motion was made by Molinaro/Kuhlman to pay bills in the amount of \$235,434.12. The motion passed 5-0.

By consensus, review of potential federal stimulus projects should be added to the March 12<sup>th</sup> agenda.

A motion was made by Schmeling/Molinaro to adjourn at 10:06 a.m.

Respectfully submitted,

Rick Kuhlman  
Finance Committee Secretary  
Jefferson County

/dpe