

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Wednesday, January 14, 2009**

The Jefferson County Highway Committee met on Wednesday, January 14, 2009, at 8:00 A.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Ron Buchanan; Robert Yachinich; John Molinaro; Glen Borland

Members absent: Blane Poulson

Also Present: William Kern, Highway Commissioner  
Ann Jenswold, Highway Account Clerk  
Gary Petre, County Administrator  
Carl Zentner, County Board Supervisor  
Bill Buglass, Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the December 3, 2008 meeting, having been distributed in advance, it was moved by Mr. Yachinich and seconded by Mr. Borland to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Yachinich, Molinaro, Borland

NOES: None

ABSENT: Poulson

ABSTAIN: None

**CORRESPONDENCE:**

- WisDOT Road Safety Audit regarding STH 16

Newsletters:

- NONE

News Releases/Notices:

- NONE

**PUBLIC COMMENT:**

- None

**HIGHWAY COMMISSIONER'S REPORT:**

- **Project Work**

None

- **Maintenance work**

General Maintenance

Crews working on tree and brush removal

Work for Others

Crews are finishing several small maintenance projects for towns and other departments

- **Winter Maintenance**

Very busy with numerous winter storms in November and December

Exceeded \$1.1 million dollars in winter maintenance expenses in 2008

Have used nearly ½ of salt supply for this winter by early January

- **Office/Shop**

Completing end of year inventories

Beginning to compile end-of-year fund balances

**OLD BUSINESS**

None

**NEW BUSINESS**

**9a. Review 2008 winter maintenance account balances.**

The Committee reviewed the 2008 winter maintenance information consisting of the following: \$1.1 million dollars was spent for the calendar year. There were 35 documented storms for the year, with 105 days listed for winter maintenance, and 105 inches of measurable snow. There were 4328 regular hours worked and 2463 hours of overtime for winter maintenance. There was 7600 tons of salt used, with a cost of \$348,000, and 1400 tons of sand used, with a cost of \$36,000. No motion made.

**9b. Review 2008 monthly financial account summary.**

The Commissioner discussed the 2008 financial status of the department and the transfer of internal funds that was previously discussed at the December meeting. There was discussion of FEMA reimbursements. The Commissioner engaged the committee on discussion and questions. No motion made.

**9c. Review and approve 2009 WisDOT Routine Maintenance Contract, and all other WisDOT Contracts for 2009.**

The Commissioner discussed the increase in maintenance funds for 2009.

It was moved by Mr. Molinaro and seconded by Mr. Yachinich to accept the Routine Maintenance Agreement from the State of Wisconsin for 2009.

Carried by the following roll call:

- AYES: Buchanan, Yachinich, Molinaro, Borland
- NOES: None
- ABSENT: Poulson
- ABSTAIN: None

It was moved by Mr. Molinaro and seconded by Mr. Borland to accept additional WisDOT Contracts as they are received during 2009.

Carried by the following roll call:

- AYES: Buchanan, Yachinich, Molinaro, Borland
- NOES: None
- ABSENT: Poulson
- ABSTAIN: None

**10. Highway Operations Report**

The Commissioner reviewed the Operations Report with the Committee, and questions were answered. No motion made.

**REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

BILLS:	12/12/08	\$ 63,487.12
BILLS:	12/19/08	58,522.37
BILLS:	12/29/08	18,496.88
BILLS:	01/07/09 For 2008	68,503.59
BILLS:	01/07/09 For 2009	18,302.38
BILLS:	01/14/09 For 2008	89,127.77
BILLS:	01/14/09 For 2009	9,567.87
COMMITTEE:	NOVEMBER	269.14
COMMITTEE:	DECEMBER	328.82
TOTALS:		<u>\$326,605.94</u>

It was moved by Mr. Yachinich and seconded by Mr. Borland that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Buchanan, Yachinich, Molinaro, Borland
- NOES: None
- ABSENT: Poulson
- ABSTAIN: None

The next Highway Committee meeting will be held on February 4, 2009, starting at 8:00 A.M. at the Jefferson County Highway Department.

Motion by Mr. Molinaro and seconded by Mr. Yachinich to adjourn at 8:55 a.m.

Carried by the following roll call:

- AYES: Buchanan, Yachinich, Molinaro, Borland
- NOES: None
- ABSENT: Poulson
- ABSTAIN: None

Approval: \_\_\_\_\_  
Blane Poulson, Secretary