

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Wednesday, June 3, 2009**

The Jefferson County Highway Committee met on Wednesday, June 3, 2009, at 8:00 A.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Ron Buchanan; Blane Poulson; Robert Yachinich; John Molinaro; Glen Borland

Members absent: None

Also Present: William Kern, Highway Commissioner  
Ann Jenswold, Highway Department  
John Mehring, Mehring Properties  
Bill Buglass, Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the May 6, 2009 meeting, having been distributed in advance, it was moved by Mr. Molinaro and seconded by Mr. Poulson to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich, Molinaro, Borland

NOES: None

ABSENT: None

ABSTAIN: None

**CORRESPONDENCE:**

- Summer Highway Conference Agenda Update

Newsletters:

- NONE

News Releases/Notices:

- NONE

**PUBLIC COMMENT:**

- John Mehring: Regarding receiving fill from STH 59
- Bill Buglass: Regarding preparing presentation to Highway Committee showing new equipment that Payne & Dolan recently purchased for pavement materials

**HIGHWAY COMMISSIONER'S REPORT:**

• **Project Work**

Design work is still in progress on CTH P (Rome) project

Project work is beginning on CTH "G" (Prep/Paving/Shouldering)

Design proposals were received for CTH "F" project

• **General Maintenance**

Crews completing pothole patching on state, county and town roads

Crews working on shoulder repairs and maintenance on county and state roads

Crews are completing maintenance and replacement sign work

Crews are completing early season crack seal work on state and county roads

Work for Others

None

• **Office/Shop**

New trucks will begin to arrive in June

Office staff is working on completing the 2008 financial report – report will be reviewed at the July Highway Committee meeting

**OLD BUSINESS**

None

**NEW BUSINESS**

**9a. Discuss 2009 highway construction project schedule.**

Commissioner Kern gave an update regarding the construction projects as follows: CTH "G": Currently doing spot repairs from Hwy 89 – Hwy 18. CTH "D": Hwy 18 – CTH "E", pulverizing and overlay binder; surface binder will be done next year. CTH "P": Next year's project (Culvert/ North end easements). CTH "F" and CTH "SC": Design work being done, 2010 project. The Commissioner also handed out year averages in paving mileages and engaged the Committee in discussion. No motion made.

**9b. Discuss preliminary 2010 Highway Department budget.**

The Committee discussed the fact that the budget is due by the end of July. The Road Aide and Bridge Aide items will be on July's agenda. No motion was made.

**9c. Review monthly financial account summary.**

Commissioner discussed the financial status of the department, as well as the new trucks arriving in June. The accounts look good year to date. The Department is heading into its construction season presently. The Commissioner engaged the committee on discussion and questions. No motion made.

**10. Highway Operations Report**

The Commissioner stated that there has not been a design firm chosen as of yet for the CTH "F" repaving stimulus project. He discussed the WisDOT directives to the Counties regarding less mowing and litter pick-up on state highways. He stated that there will be more information learned regarding this issue at the Summer Highway Conference next week. No motion made.

**REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

BILLS:	05/13/09	\$ 132,479.72
BILLS:	05/29/09	8,289.38
BILLS:	06/03/09	646,891.16
COMMITTEE:	APRIL	<u>325.60</u>
TOTALS:		\$ 787,985.86

It was moved by Mr. Borland and seconded by Mr. Poulson that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Buchanan, Poulson, Yachinich, Molinaro, Borland
- NOES: None
- ABSENT: None
- ABSTAIN: None

The next Highway Committee meeting will be held on July 1, 2009, starting at 8:00 A.M. at the Jefferson County Highway Department.

Motion by Mr. Poulson and seconded by Mr. Yachinich to adjourn at 8:45 a.m.

Carried by the following roll call:

- AYES: Buchanan, Poulson, Yachinich, Molinaro, Borland
- NOES: None
- ABSENT: None
- ABSTAIN: None

Approval: \_\_\_\_\_  
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 Blane Poulson, Secretary