

## COUNTY BOARD COMMITTEE MINUTES

**COMMITTEE:** LAW ENFORCEMENT/ EMERGENCY MANAGEMENT COMMITTEE

**DATE:** September 25, 2009

Meeting called to order by Glen Borland at 8:31 a.m. Members of the committee present were: Glen Borland, Pam Rogers, George Jaeckel, Paul Babcock.

Others present were: Sheriff Milbrath, Chief Deputy Parker, Gary Petre, Captain Haferman, Captain Brown

Absent: Rick Kuhlman

**Compliance with open meetings law:** Compliance with open meetings law was assured.

**Approve agenda:** The agenda was approved as presented.

**Approval of minutes:** A motion was made by Pam Rogers, and seconded by George Jaeckel that the August 28, 2009 minutes be approved as printed. Motion carried.

**Public Comment:** None.

**Discuss and possible action of Sheriff's Office operational audit recommendations:** Chief Deputy Parker said this is an ongoing item on the agenda but that no new items have been implemented due to financial restrictions. The items recommended that required no financial impact have been implemented and were reported to the committee in the past. Gary Petre suggested taking this item off the agenda until other measures are implemented. In the future, this will not appear on the agenda unless there is something to report.

**Report from the Sheriff:** Sheriff Milbrath reported that Detective Sergeant Tim Madson received a lifetime achievement award in August from the Wisconsin Narcotics Officers Association (WNOA). The Jefferson County Sheriff's Office and Drug Task Force also received the Case of the Year award from Mid-States Organized Crime Information Center (MOCIC) for the second time in a few years. The Sheriff also said that the Sheriff's Office keeps a good working relationship with MOCIC for a couple reasons. One is that they have excellent technology that the Sheriff's Office is able to use and they also offer grants. The grants need to be paid back but it's always a plus to work on funds other than your own. MOCIC has excellent training opportunities as well.

The Sheriff said that the Chief just applied for a technology grant to obtain a piece of equipment that reads license plates automatically and will let you know the status of the plate as well. In addition, the Sheriff's Office will be getting the gyroscopic binoculars that were requested in a C-Dap grant. Captain Haferman has been working hard to federal inmates. It looks very positive at this point. The dietician recently visited and gave the jail kitchen an excellent report on the jail meals. The Sheriff also mentioned that the kitchen has been receiving some extra food from the food pantries. Those are items that the food pantry cannot handle or that no one wants. They also received a large amount of corn and some melons from the "Sweet Corn Ladies" in Fort Atkinson which provided a nice treat for the inmates.

In other news, the Sheriff's Office will have another deputy out on military leave early next year. Sick time usage in the jail has gone dramatically down since they have been keeping track. Cost

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Minutes by: Terry Wyse

savings include not only the sick time itself, but the overtime to fill the shift. Chief Deputy Parker said they are looking at around a \$78,000.00 savings this year over last year for sick time. Glen Borland asked if the staff would be receiving the Swine Flu shot. Chief Deputy Parker said the sworn staff would eventually be receiving the H1N1 Flu vaccination free of charge since they are considered first responders. Staff will need to get regular seasonal flu vaccinations on their own.

The motorcycles have been out so there have been more speed and seatbelt violation citations. The Sheriff also mentioned a new system that he is planning to implement regarding what the deputies are doing in their non directed (free) patrol time. This is time spent on self-initiated activities and not spent in briefings or on directed calls. The new system has the ability to track performance accurately and will be able to pinpoint information.

Paul Babcock asked a question about (jail) laundry being done at Countryside. Both the Sheriff and Chief said they will continue to use Countryside until it is sold. The Sheriff's Office is looking at other options and other vendors at this time. Glen Borland asked about the alcohol crackdown grant and that he heard it was successful. Captain Brown said yes, the county did get a \$12,000.00 grant for that last fall and did do saturation patrols during the 10-15 day period. The Sheriff's Office again is applying for the grant, this time in the amount of \$25,000.00. The grant runs from October through September.

Chief Deputy Parker handed out some information regarding the current budget. He prorated the amount used so far this year at about 66.6%. The revenues for the jail are down as was projected and 11 inmates will be needed to meet next year's revenue projection.. He explained that this year they re-evaluated some of the figures that had been used in the past. The overtime budget has been increased and Huber fees were adjusted due to inmate unemployment; however, one positive budget impact for this year is that fuel costs have gone down.

**Review monthly bills and financial items:** – The committee approved the monthly recap report for August bills in the amount of \$176,815.19. A spreadsheet summarizing current bills was reviewed by the committee members. While reviewing financial items, discussion came up about the proposed railroad bridge by Johnson Creek, the effect on the Dog Park with the expansion of Highway 26 to four lanes, and the impact of the Hack/Drew case arrest on the budget.

**Review monthly jail and patrol activity reports:** Jail and patrol activity reports were reviewed.

**Jail assessment fund items:** Two jail assessment items were presented. One was a general fund item regarding maintenance and repairs in the jail and the kitchen. The other item was in regard to remodeling the juvenile cells in the jail to make them ADA compliant.

Next meeting date is October 23, 2009 (Emergency Management). The next LEC meeting date is Thursday, November 19, 2009.

A motion made by Pam Rogers to adjourn at 9:32 a.m., was seconded by George Jaeckel. Motion carried.

Motions Carried:   2   Lost:   0  .

Signed \_\_\_\_\_