

**JEFFERSON COUNTY PARKS COMMITTEE MINUTES**  
**320 SOUTH MAIN ST, JEFFERSON WI 53549**  
**ROOM 202**

**February 2, 2009 at 1:00 p.m.**

Committee: Glen Borland-Chairman, Paul Babcock, Amy Kramer, Rick Kuhlman,  
Steve Nass

1. Call the Meeting to Order

The meeting was called to order by Kuhlman, chairing the meeting in Borland's absence at 1:00 p.m.

2. Committee members present included: Kramer, Kuhlman, Nass, Babcock. Others present: Nehmer, Stanger, Buchholz, Petre, Schmeling, Milbrath, Cicero, Ristow. Absent: Chairman Borland.

3. Certification of Compliance with the Open Meetings Law – In Compliance

4. Approval of the Agenda – Approved after correction of Item 7, amount \$9,3000 changed to \$9,300.00

5. Approval of the January 9, 2009 meeting minutes

**Motion to approve the January 9, 2009 minutes after correction of Item 7, \$9,3000 to \$9,300.00. Nass/Babcock carried, 4-0**

6. Public Comment

Milbrath reported on a new program the Sheriff's Department is implementing a new procedure, they now have started documenting date and time of park checks and will be able to provide the Parks Department with a printout of all park checks. Cicero announced the Osprey pole they are installing at Korth Park will be raised this coming Saturday. Nehmer commented on the duck situation on the the Rock River; a meeting was held and reflective signs and warnings will be placed upstream and downstream so the snowmobiles will be warned beforehand.

7. Discussion and possible decision requesting \$9,300.00 from Finance Committee to replace trees at Upper Rock Lake Park

Nehmer discussed the Rock Lake appraisal from ATC and the \$9,300.00 for replacement of trees at Upper Rock Lake Park.

**Motion to forward request to Finance Committee to request the \$9,300.00 from ATC be used for tree replacement at Upper Rock Lake Park. Nass/Babcock, carried 4/0.**

8. Discussion and possible decision on American Transmission Company's request to close Upper Rock Lake Park

Nehmer reported we have an offer into ATC but have not heard back from them as of this date.

9. Discussion and possible decision on contract and caterers for the new Korth Shelter

Stanger reported caterer's have been contacted and Corporation Council is in the process of developing a contract.

10. Discussion and possible recommendation on harvesting trees on county owned property

Nehmer presented an idea to generate revenue is looking into harvesting trees according to best management practices on the county land. This could not only generate revenue but also leave the remaining county woodland healthier. Ristow commented we will have to look into the State Statutes because this could affect some of the revenue, before we decide on this. Nehmer will have the DNR Forester take a look at our woodlands and come up with some options.

11. Discussion and possible recommendation regarding Westbrook Engineering, Hubbleton Snowmobile Bridge

Nehmer reported on the progress with the development of the bridge. The preliminary engineering has been performed and it is now necessary to contract for the design, bidding and construction management services and recommended to enter into a contract with Westbrook Engineering for these services. Ristow advised we need to present a resolution to the County Board to sign up Westbrook to do the engineering because they have been involved all away along. I would anticipate a resolution with a two step deal with Westbrook and the language that we would waive any bidding from others because they have been in the project from day one.

**Motion to address the County Board with a resolution to advance to the next step of development by entering into a contract with Westbrook Engineering for the design and bidding phase and construction management services. Nass/Kuhlman, carried 4-0**

12. Request by the Town of Lake Mills to install an informational sign at Korth Park, at trail head near parking lot on Elm Point Road

Nehmer reported the Town of Lake Mill's has requested permission to install an informational kiosk at Korth Park near the small pavilion.

**Motion to approve the Town of Lake Mills request to install an informational kiosk at Korth Park. Nass/Kramer, carried 4-0**

13. Request to place an Osprey sign at Korth Park

Nehmer requested approval to have the Parks Department install an information sign at Korth Park near the Osprey pole being installed.

**Motion to approve the request to install the Osprey sign at Korth Park. Nass/Babcock, carried 4-0**

14. Update on Dorothy Carnes County Park Master Planning Process

Babcock reported the landscaping consultants are going to come back with choices, primarily with the amount of pathways, trail ways and how they are going to be augmented. A decision was made that there wouldn't be any mountain biking, dirt biking and no motorized vehicles. Nehmer reported camping is still being discussed. When this is completed, internally the Parks Committee will help guide the architects and the planners to come up with the final two options. The final two options will then be taken to the steering committee for further consideration and refinemet before bringing it to the Parks Committee for your consideration. It is all related to the 82 acres on the east side of Rose Lake.

15. Presentation on 2008 facilities grounds maintenance

Buchholz reported on costs for 2008 on grounds facilities on county grounds for: snow removal, landscaping and mowing. Handed out charts breaking down number of hours by facility and breakdown per facility and total costs. Nehmer pointed out that the cost of our equipment and fuel is contained in the Parks Department budget. A summary of the data collected will be distributed to the County Board upon the Parks Committee approval.

16. Discussion of County Board Calendar meeting dates

Parks Committee discussed calendar dates for Parks Committee Meetings. It was agreed to leave meeting dates first Monday of each month at 1:00 p.m.

17. Correspondence

a. Checklist of Wisconsin Birds

b. Great Wisconsin Birding & Nature Trail (Southern Savanna Region)

Nehmer discussed the booklets and pointed out on pages 30 - 33 of the Great Wisconsin Birding & Nature Trail (Southern Savanna Region) Jefferson County is noted.

18. Set Tentative next meeting date/time: March 2, 2009, 1:00pm – Room 202

19. Adjourn

**Motion to adjourn at 2:00 pm by Nass/Kramer, carried 4-0**