

SOLID WASTE/AIR QUALITY COMMITTEE MEETING

Minutes August 21, 2009

1. CALL TO ORDER

Don Reese called the meeting of the Solid Waste/Air Quality Committee to order at 8:00 a.m. on Friday, August 21, 2009 at Jefferson County Courthouse, 320 S. Main Street – Room 203, Jefferson, WI 53549

2. ROLL CALL (ESTABLISH A QUORUM)

Committee members present at 8:00 a.m. were Don Reese-Chair, Walt Christensen-Vice Chair, Greg David-Secretary, and Vic Imrie.

Excused Absent: Carlton Zentner

Staff members present: Rob Klotz and Sharon Ehrhardt

Guests present: Vic Karaliunas, Recycling Chairman Ixonia and Concord Transfer Station and Charlotte Silvers, Jefferson County Medical Records Administrator/HIPAA Officer

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Rob Klotz stated that the Solid Waste/Air Quality Committee complied with open meetings law requirements.

4. REVIEW THE AGENDA

Consensus was to discuss items in order of guest convenience.

5. APPROVAL OF MINUTES – July 17, 2009

Greg David made a motion to accept the July 17, 2009 minutes as written and Walt Christensen seconded the motion.

Motion Carried 4-0

6. PUBLIC COMMENT

Introduced Victor Karaliunas-Recycling Chairperson Town of Ixonia, W262 Hillendale Drive, Oconomowoc, WI 53066 – transfer station Town of Ixonia and Town of Concord

Vic Imrie asked what he should do with all his old filters. Sharon replied that he should put them into a container and bring them to a clean sweep for disposal.

7. DISCUSS CORRESPONDENCE OR REPORTS FROM OTHER GOVERNMENTAL AGENCIES

Email from Toral Jha. She feels strongly that SB107 will pass. AROW supports this bill. Some of the senators are trying to gather more support for SB107 in the Assembly. CRT Processing, if the bill passes, will set up collection sites in Wisconsin. Jefferson County could be one of the collection areas.

8. DISCUSS WASTE MANAGEMENT – UPDATE DEER TRACK PARK LANDFILL – REVENUE ESTIMATES 2009/2010

Received estimates from Waste Management that revenue will be down. The estimates were handed out at the meeting.

9. DISCUSS 2010 SOLID WASTE/AIR QUALITY BUDGET

Rob based the 2010 budget on the estimated down revenues. By cutting one clean sweep this year we might be able to have one or two next year and maybe do one in the spring or fall. We need to bring in donations or corporate sponsorships in order to have more clean sweeps. We should be flexible in our clean sweeps schedule. We might have to limit the number of participants for events and the length of our clean sweeps. Our biggest cost at a clean sweep is the disposal cost of chemicals, not electronics or drugs. The budget was submitted to Finance Committee.

Watertown still has been able to keep \$20,000 in their budget for next year's Clean Sweep in Watertown. We will not know until the Watertown final budget is passed. Whether or not that money will be available.

10. DISCUSS CLEAN SWEEP PROGRAM

a) Clean Sweep Grant Resolution Sent to County Board August 11, 2009

That was passed by County Board.

b) Update on V.A.L.U.E. Program for Electronic Recycling

Get Gary or Roland to attend the next meeting to discuss the V.A.L.U.E group package.

c) Request to Translate Brochure, Poster, Website and other Clean Sweep Advertising into Spanish

We got a request through Joe Nehmer asking for translation of our brochures. We are missing a whole group of residents because we don't have our brochures in Spanish. This request is from one comment made at the Jefferson County Fair.

Vic Imrie made a motion, due to budget restrictions, not to do a Spanish translation of our clean sweep brochures and posters at this time. Sharon was directed to contact the Literacy Council or a Spanish group who could possibly help with translating but without cost and to also check with Kathleen Eisenmann-UW Extension for help. Greg David seconded the motion.

Motion carried 4-0

d) Clean Sweep Saturday, September 19, 2009 at Fort Atkinson Public Works Department

We need volunteers to help sort the electronics. Walt said he would try to get volunteers and Tom Kramp-Fort Atkinson Street Department will have Kiwanis volunteers. We will have volunteers from Wal Mart and the Republican Women's Party. The Committee asked that I invite our state legislators and federal senate and house representatives. Also invite cable access to the Fort Clean Sweep.

e) CRT Processing – Security/HIPAA Agreements for Electronics at Clean Sweep Events

Jeff DeGarmo handed out three sheets of information for the Committee to see. Jeff DeGarmo addressed the destruction of data collected from clean sweeps and the county facilities. CRT uses shredding or degaussing of electronic data they collect from our clean sweeps. The degaussing system removes 100 percent of the data but also renders the hard drive inoperable. Each unit is individually tracked and logged via manufacturer and serial number, and all corporate identification tags are removed. Our data secure process area additionally utilizes an industrial shredder specifically designed to process hard drives. When physical separation is a must, our process ensures total destruction of each and every drive. Data is wiped out to Department of Defense standards recommend by the EPA. The ones from the clean sweep are shredded and group tracked and serial number tracked. Greg asked the percentage of customers that are concerned about the data and Jeff answered not enough very disturbing that companies don't check. CRT does security check on the people who remove data from the electronics. Jefferson County MIS Department doesn't want to sell computers to employees because they don't want to warranty equipment. Midwest Electronics Warehouse is the resale outlet for CRT Electronics. Jeff said that MIS could share the Midwest Electronics Warehouse website with all county employees. To save money for the

next Clean Sweep, September 19, 2009 sort out all the SAMSUNG, Panasonic, Sharp, Mitsubishi, and Toshiba. These five vendors will pay for their own recycling if we keep them separate. Walt said he would help separate the electronics at the Clean Sweep and we will try to get more volunteers to help with electronics.

Charlotte Silvers, Medical Records Administrator/HIPAA Officer introduced her self to the Committee and guests. Charlotte wanted a business HIPAA agreement with CRT Processing. Tom Pritchett-Director, Health-Safety-Environmental Affairs & Loss Control will help with getting the HIPAA agreement or wordage for Jefferson County. Jeff said CRT would be happy to work with Charlotte to get an agreement for the County. Charlotte said that after the agreement has been worked out CRT could use the agreement with other customers.

f) Update on Corporate Sponsorship for Clean Sweeps

The letter was sent back to Sharon Schmeling for final review. Sharon Ehrhardt said that after she has all the September 19, 2009 clean sweep data done and the grants for DATCP done she will work on sending out the letters. That should be sometime in the middle of October.

11. DISCUSS PERMANENT DROP OFF SITE AND DISPOSAL CONTAINER FOR DRUGS

At this time the Committee is still searching for a drug drop container. Walt has been checking with the junk yards. Don Reese was going to check with contact that he has. Put on next agenda.

12. DISCUSS TUESDAY, SEPTEMBER 22, 2009 TOWNS ASSOCIATION MEETING

The Towns Association Meeting date was corrected. The meeting will be Tuesday, October 27, 2009, location Aztalan Town Hall at 7:30 p.m. Sharon checked with the Committee recording the five points they wanted her to address at the meeting. They suggested that the presentation take no longer than 15 to 20 minutes.

13. DISCUSS "STORY OF STUFF" DVD FOR SCHOOL EDUCATION

Sharon will talk to Nancy Davenport about "Story of Stuff" and if it would be appropriate for the fourth grade level.

14. DISCUSS UPDATED INFORMATION ON AROW/Be SMART ORGANIZATIONS

Sharon informed the Committee that Be SMART was finalizing the merger and transferring of funds to AROW. AROW will become responsible for the website – Recycle More Wisconsin.

15. DISCUSS GOVERNOR'S COUNCIL ON RECYCLING – AUGUST 26, 2009 AT UW-EXTENSION ROOM 12 AT 9:00 A.M.

Greg David and Sharon attended the Council meeting. At the meeting Jim Cornwell-CRT Processing said they were going to honor SAMSUNG for recycling all the electronics collected from Milwaukee and Dane Counties and Sharon asked if Jefferson County could be included. They said yes so she will have to have a thank you letter to be presented from Jefferson County to SAMSUNG at the State Capital for September 10, 2009

16. DISCUSS ALTERNATIVE FUELED VEHICLES PROGRAM FOR JEFFERSON COUNTY

Walt had no more information for the Committee. He said if he sees more information that could pertain to Jefferson County he would call Sharon and have her put it on the agenda for discussion.

17. DISCUSS AND POSSIBLY ACT ON STRATEGIC PLANNING STEERING COMMITTEE PARTICIPATION

A second meeting will be August 19, 2009. This is planning and discussion stage.

18. DISCUSS AGENDA ITEMS FOR AUGUST OR UPCOMING COMMITTEE MEETINGS

AUGUST

- **Discuss the Towns Association Meeting on October 27, 2009**

- **Don Smith, Waste Management – Update on Deer Track Landfill**
- **Permanent Drop Off Site for Drugs**

18. ADJOURN

Carlton Zentner made a motion to adjourn the meeting at 11:15 a.m. and Greg David seconded the motion.

The motion carried 5-0

Meeting Dates for the following months.

Friday, August 21, 2009 – Solid Waste/Air Quality Meeting – Courthouse – Room 203

Friday, September 18, 2009 – Solid Waste/Air Quality Meeting – Courthouse – Cancelled

Saturday, September 19, 2009 – Clean Sweep – City of Fort Atkinson Public Works Department

Friday, October 16, 2009 – Solid Waste/Air Quality Meeting – Courthouse – Room 203

Tuesday, October 27, 2009 – Town's Association Meeting -

These minutes will be reviewed and acted upon at next month's Solid Waste & Air Quality Committee meeting. See those minutes for the record of action.

Secretary of Solid Waste/Air Quality Committee