

Jefferson County
Finance Committee Minutes
April 12, 2010

Committee members: Kuhlman, Rick
Mode, Jim
Molinaro, John
Rogers, Pamela (Chair)
Schmeling, Sharon L.

John Molinaro called the meeting to order at 8:31 a.m. with all committee members except Pamela Rogers. Staff members present were Dave Ehlinger, Gary Petre, and Phil Ristow.

Gary Petre certified that the meeting complied with the open meetings law.

A motion was made by Mode/Schmeling to approve the minutes of 3/11/10 as drafted. The motion passed 4-0.

Phil Ristow informed the committee regarding an insurance claim by Arthur Piepenbrink. A motion was made by Mode/Schmeling to recommend denial of the claim to the County Board. The motion passed 4-0.

Stacey Schuck presented her request to implement a fee schedule for non-IV-D Child Support cases. A motion was made by Schmeling/Mode to recommend adoption of the fee schedule by the County Board. The motion passed 4-0.

Roger Kylmanen presented the Fair Park's request to purchase 46 horse stalls from Triton Barn Systems along with the related funding sources. A motion was made by Kuhlman/Schmeling to recommend the purchase of 46 horse stalls from Triton Barn Systems at \$29,480 to the County Board. The motion passed 4-0.

Dave Ehlinger updated the committee regarding municipalities turning funds over to Jefferson County for unclaimed funds as per Wisconsin Statute §59.66(2)(a). After discussion regarding when the County should request receiving funds, a motion was made by Kuhlman/Mode to have Dave Ehlinger inform the municipalities that they should remit funds as of 1-1-10 as per Wisconsin Statute §59.66(2)(a). The motion passed 4-0.

Gail Scott and Barb Dehnert presented their request to transfer the departmental credit card from Barb Dehnert's name to Sandra Schunk at the same credit limit of \$5,000. A motion was made by Schmeling/Mode to transfer the credit card for Barb Dehnert to Sandra Schunk for the Health Department. The motion passed 4-0. *[Note: Motion not required, as per Finance Committee minutes of 1-15-09, where credit card is assigned to the position, not the employee.]*

Jeff Parker presented the request from the Sheriff Department to increase their petty cash change fund from \$75 to \$175. A motion was made by Mode/Schmeling authorizing the increase of the Sheriff Department change fund by \$100. The motion passed 4-0.

Gary Petre updated the committee regarding the progress of the sale of Countryside Home.

Dave Ehlinger presented the draft resolution amending the 2009 budget and transferring \$293,454 to Human Services from General Fund for an additional operating deficit. A motion was made by Kuhlman/Mode to recommend adoption of the resolution by the County Board as drafted. The motion passed 4-0.

After reviewing the bills, a motion was made by Mode/Kuhlman to pay invoices in the amount of \$408,179.72. The motion passed 4-0.

A motion was made by Mode/Schmeling to adjourn at 9:35 a.m. The motion passed 4-0.

Respectfully submitted,

Rick Kuhlman
Finance Committee Secretary
Jefferson County

/dpe