

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Wednesday, April 14, 2010**

The Jefferson County Highway Committee met on Wednesday, April 14, 2010, at 8:00 A.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Ron Buchanan; Blane Poulson; Robert Yachinich; John Molinaro

Members absent: Glen Borland

Also Present: William Kern, Highway Commissioner  
Gary Petre, County Administrator  
Ann Jenswold, Highway Department  
Erik Coonen, Highway Department

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the March 3, 2010 meeting, having been distributed in advance, it was moved by Mr. Molinaro and seconded by Mr. Yachinich to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Yachinich, Molinaro

NOES: None

ABSENT: Borland

ABSTAIN: Poulson

**CORRESPONDENCE:**

- Wisconsin DOT: STH 26 Bypass informational meeting 4/15/2010 and jurisdictional transfers of highways regarding the bypass
- Highway Summer Conference: Pre registration 5/14/2010; Kalahari Resort, Wisconsin Dells, June 7-9, 2010

Newsletters:

- NONE

News Releases/Notices:

- NONE

**PUBLIC COMMENT:**

- County Administer, Gary Petre, commented on Government Youth Day, April 30.

**HIGHWAY COMMISSIONER'S REPORT:**

- **Project Work**
- **General Maintenance**
  - Crews working on tree and brush removal
  - Crews are patching and repairing various pavements
  - Crews will begin spring crack sealing work in April
- **Project/Construction Work**
  - Construction crews are removing houses for emergency management under flood mitigation program
  - Crews are completing bridge and guardrail repair at various locations
- **Office/Shop**
  - Shop staff is working on setting up the last tri-axle truck for service
  - Shop staff is preparing equipment for construction season
  - Office staff is preparing the 2009 financial report

**OLD BUSINESS**

None

**NEW BUSINESS**

**9a. Review asphalt product bids.**

The Committee reviewed the pre-mixed asphaltic concrete (E-3) bids. There is a \$4.00-\$5.00/ton increase from last year's bids.

It was moved by Mr. Molinaro and seconded by Mr. Poulson to approve all seasonal bids with the discretion that the Superintendents will use the lowest cost bidder available for each project. The bid spreadsheet is attached.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich, Molinaro

NOES: None

ABSENT: Borland

ABSTAIN: None

It was moved by Mr. Yachinich and seconded by Mr. Poulson to approve the bid for bituminous asphalt products from Henry G. Meigs, Inc. for the yearly contract. The bid spreadsheet is attached.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich, Molinaro

NOES: None

ABSENT: Borland

ABSTAIN: None

**9b. Review Local Road Improvement Program (LRIP) project bids.**

The Committee reviewed and discussed the LRIP projects: (CHIP – Jefferson County) CTH “F” (CTH “CI” – Village Line Road) 5.3 miles; (MSIPLT – Village of Sullivan) Bakertown Road (Main Street – Rocky Lane) .8 miles; Grove Street (Main Street – Bakertown Road) .2 miles; (TRIP – Town of Concord) Elm Drive (CTH “B” – Allen Road) 1.0 miles; Allen Road (Elm Drive – CTH “F”) .7 miles; Woody Lane (West River Road – Northside Road) .9 miles.

It was moved by Mr. Molinaro and seconded by Mr. Yachinich to approve the bid from Wolf Paving for the asphalt purchase for use on the LRIP projects.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich, Molinaro

NOES: None

ABSENT: Borland

ABSTAIN: None

**9c. Review asphalt milling and pulverizing bids.**

The Committee reviewed and discussed the milling and pulverizing bids.

It was moved by Mr. Molinaro and seconded by Mr. Poulson to approve all bids for pulverizing and milling, based on utilizing the lowest bids to the advantage of the project. The bid spreadsheet is attached.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich, Molinaro

NOES: None

ABSENT: Borland

ABSTAIN: None

**9d. Review equipment bids for tractors and compactors.**

The Committee reviewed and discussed the bids received.

It was moved by Mr. Yachinich and seconded by Mr. Poulson to approve the bid from Mid-State Equipment for \$102,507.00 for three (3) John Deere 6330 tractors.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich, Molinaro

NOES: None

ABSENT: Borland

ABSTAIN: None

It was moved by Mr. Yachinich and seconded by Mr. Poulson to approve the bid for the 9 ton articulated pneumatic roller from Miller Bradford, Madison for \$24,827.00

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich, Molinaro

NOES: None

ABSENT: Borland

ABSTAIN: None

It was moved by Mr. Poulson and seconded by Mr. Molinaro to approve bids from Volvo Equipment, Milwaukee for the 10 ton roller DD90 and the 7 ton roller DD70.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich, Molinaro

NOES: None

ABSENT: Borland

ABSTAIN: None

**9e. Review monthly financial account summary.**

The Highway Commissioner reviewed the account summary with the Committee and answered any questions that they had. No Motion.

**10. Highway Operations Report**

The Commissioner reviewed the past month's operations with the Committee and answered any questions that they had. No Motion.

**REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

BILLS:	02/18/10	\$	140.00
BILLS:	02/19/10		75.00
BILLS:	03/11/10		25,687.61
BILLS:	03/17/10		17,975.43
BILLS:	03/31/10		5,275.20
BILLS:	04/14/10		171,605.57
BILLS:	BRIDGE AIDS		65,483.66
COMMITTEE:	FEBRUARY		<u>194.00</u>
TOTALS:		\$	286,436.47

It was moved by Mr. Poulson and seconded by Mr. Yachinich that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Buchanan, Poulson, Yachinich, Molinaro
- NOES: None
- ABSENT: Borland
- ABSTAIN: None

The next Highway Committee meeting will be tentatively set for May 5, 2010, starting at 8:00 A.M. at the Jefferson County Highway Department, unless the Committee has not been set by the County Board Chairperson by that date.

Motion by Mr. Molinaro and seconded by Mr. Yachinich to adjourn at 9:00 a.m.

Carried by the following roll call:

- AYES: Buchanan, Poulson, Yachinich, Molinaro
- NOES: None
- ABSENT: Borland
- ABSTAIN: None

Approval:

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Blane Poulson, Secretary