

**HUMAN RESOURCES COMMITTEE
MEETING MINUTES
December 20, 2010 @ 8:30am
Jefferson County Courthouse, Room 112**

1. Call to Order. Meeting called to order at 8:30am by J. Braugher.
2. Roll Call. Present were J. Braugher, M. Delany, D. Schultz and L. Zastrow. Absent: C. Peterson. Quorum established. Also Present: G. Petre, T. Palm, J. Molinaro, P. Ristow, C. Robinson, D. Ehlinger, and William (Bill) Bracken from Davis and Kuelthau.
3. Certification of compliance with the Open Meetings Law. Verification of notice of meeting by G. Petre.
4. Review of Agenda. Reviewed with no changes at this time.
5. Citizen Comments. None.
6. Approval of minutes. Motion by L. Zastrow, second by M. Delany, to approve the November 16, 2010 minutes. Motion carried.
7. Review of Retirement Recognitions will be postponed until the January meeting.
8. Consideration of Personnel Ordinance HR0465, Nepotism. Discussion regarding clarification of the intent that, regardless of how or when an immediate family relationship occurs, an employee should have direct involvement in supervising an immediate family member. Item to be reviewed at January meeting.
9. Motion by D. Schultz, second by M. Delany, to move into closed session item pursuant to Wisconsin State Statutes Section 19.85 (1)(b), 19.85(1)(e), and 19.85(1)(f), consideration of employee discipline, update and consideration of union negotiations and consideration of employee(s) specific medical history as it relates to a leave of absence request. All members present responding "Aye". Moved into closed session at 8:50am.
 - a. Motion by L. Zastrow, second by D. Schultz, to approve the Sheriff's recommendation of a one-day suspension. Motion carried.
 - b. Motion by D. Schultz, second by M. Delany, to approve the Sheriff's recommendation of a two-day suspension with one of the days held in abeyance providing there are no further occurrences in the next 6-months. Motion carried.
10. Motion by D. Schultz, second by M. Delany, to reconvene into open session. All members present responding "Aye". Moved into open session at 10:10am.
11. Motion by M. Delany, second by L. Zastrow, to approve the reduced workweek leave of absence request, not to exceed one year from the initial start of the intermittent leave, unless required by law. Motion carried.
12. Next meeting scheduled for Tuesday, January 18, 2011 at 8:30am, to include closed session discussing union negotiations and review of the Nepotism policy.
13. Motion by D. Schultz, second by M. Delany, to adjourn. Meeting adjourned at 10:18am.



Human Resources Committee Secretary

1-18-11

Date