

**JEFFERSON COUNTY HUMAN SERVICES**  
**Board Minutes**  
**February 23, 2010**

**Board Members Present:** Jim Mode, Richard Jones, Augie Tietz, John McKenzie, Marty Powers, Jim Schultz, and Pam Rogers

**Others Present:** Kathi Cauley, Joan Daniel, Donna Hollinger, Sue Torum, Terri Smyth-Magnus, and Jill Johnson

**1. CALL TO ORDER**

Mr. Mode called the meeting to order at 9:30 a.m.

**2. ROLL CALL/ESTABLISHMENT OF QUORUM**

All present/Quorum established

**3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW**

Compliance attained

**4. REVIEW OF THE FEBRUARY 23, 2010 AGENDA**

No changes

**5. CITIZEN COMMENT**

No Comment

**6. APPROVAL OF THE JANUARY 28, 2010 BOARD MINUTES**

Mr. Powers made a motion to approve the January 28, 2010 board minutes.

Mr. McKenzie seconded. Ms. Rogers abstained.

*Motion passed unanimously.*

**7. APPROVAL OF FEBRUARY 8, 2010 FINANCE COMMITTEE MINUTES**

Mr. Schultz made a motion to approve the February 8, 2010 committee minutes.

Mr. McKenzie seconded.

*Motion passed unanimously.*

**8. DIVISION UPDATES: FAMILY RESOURCES, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER**

**Family Resources:**

Ms. Smyth-Magnus reported on the following items:

- They will be hiring an individual for the opening on the Chips team
- The staff will be attending trainings

Kathi added that Ms. Smyth-Magnus has been tracking the number of children on a Chips orders due to the high costs of Alternate Care placements. They are working with the District Attorney's office to get these children permanently placed, which will be much better for the children and less costly for the Department.

### **Behavioral Health:**

Ms. Cauley reported on the following items:

- The Substance Abuse Prevention Coalition will be hosting a training on May 25. Dr. Richard Brown will be the speaker. They will pay for this with their emergency grant money. Opportunities, Inc has also offered to contribute, and they are hoping that the local hospitals will be co-sponsors, too.
- The volume of crisis calls is still very high, but we are recovering revenue as well. In 2008, the revenue for the Comprehensive Community Services program was \$307,000 and in 2009, it was \$424,000. In 2008, the revenue for Emergency Mental Health was \$68,000 and in 2009, it was \$211,000.
- The Watertown Counseling Center is closing, so they are also getting many of their referrals. The county also lost several psychiatrists, which is increasing our psychiatrist's workload; however, a nurse practitioner may be able to help.

### **Administration:**

Ms. Daniel reported on the following items:

- They received a retirement notice from a staff member, but will not replace that position since most of the work was done for other county Departments. Instead, they will reinstate the part time medical records position.
- They are completing the year-end closing.

### **Economic Support:**

Ms. Johnson reported on the following items:

- They have 5,281 households receiving public assistance, which is up about 50 households.
- Ms. Johnson has been giving Resource Workshops to the public.
- Badger Care Core Basic will begin in April for individuals who are on the wait list for the Badger Care Core program; however, it will require a \$130/month premium with limited coverage.
- More individuals are being put on W-2, but the amount of money that they received for the contract won't cover the extra individuals, so the state is considering increased funding to the counties to cover this.
- Staff are helping individuals find employment through a program called FSET, Food Stamp Employment and Training. They are getting about 50 new individuals a month, which is an increase in workload.

### **Aging & ADRC:**

Ms. Torum reported on the following items:

- They have received approval for some Plans that they wrote last year and are still waiting to hear about the Transportation Plan.
- They are in compliance with WI Elders Act, however they would like job descriptions developed for their board members. They would like to have clear expectations about their roles, specifically in terms of advocacy for the elderly and recruitment standards.

**9. REQUEST FOR COUNTY BOARD RESOLUTION RECOGNIZING APRIL AS CHILD ABUSE PREVENTION MONTH**

Ms. Smyth-Magnus distributed information regarding the prevention of child abuse awareness month and discussed the activities that the team will be participating in. Mr. Jones made a motion to approve sending the resolution to the Board of Supervisors. Ms. Rogers seconded.

*Motion passed unanimously.*

**10. PROCLAMATION RECOGNIZING MARCH AS PROFESSIONAL SOCIAL WORK MONTH**

Mr. Mode said on behalf of the Human Services board, he would like to express his appreciation to all of the social workers and asked the board to approve this proclamation. Mr. Tietz made a motion to approve proclaiming March as Professional Social Work month. Mr. Jones seconded.

*Motion passed unanimously.*

**11. REVIEW AND APPROVE 2010 BILLING AND CHARGE RATES**

Ms. Daniel reviewed the billing and charge rates (attached), and discussed the significant changes.

Ms. Rogers made a motion to approve the 2010 rates as presented.

Mr. Jones seconded.

*Motion passed unanimously.*

**12. REVIEW AND APPROVE BIRTH TO THREE ARRA FUNDS (STIMULUS FUNDS)**

Ms. Daniel reported that the Birth to Three team received stimulus money (attached) and needs approval to receive and spend this money.

Ms. Rogers made a motion to approve receiving and spending the stimulus funds.

Mr. Tietz seconded.

*Motion passed unanimously.*

**13. REVIEW AND APPROVE CONSORTIUM BIRTH TO THREE ARRA FUNDS (STIMULUS FUNDS)**

Ms. Daniel reported that the Birth to Three team applied in a Consortium for stimulus money (attached) for staff and parent training, and needs approval to receive and spend this money.

Mr. Tietz made a motion to approve receiving and spending the stimulus funds.

Ms. Rogers seconded.

*Motion passed unanimously.*

**14. REVIEW AND APPROVE CHILD CARE PROVIDER BACKGROUND CHECK FEES**

Ms. Johnson reported that a new state law now requires that a criminal background check be done quarterly on any family member over the age of 10 who is in the home of a certified child care provider. She stated that this is a substantial increase because background checks cost \$10 each. After some discussion, the board made the following motion.

Mr. McKenzie made a motion to charge a \$100 initial certification fee and then a \$100 re-certification fee after 2 years and every 2 years thereafter.

Mr. Powers seconded.

*Motion passed unanimously.*

**15. DISCUSS HUMAN SERVICES LOBBY DAY**

Mr. Mode said that Human Services Lobby Day will be held on March 4 and several individuals will be attending. They will meet with legislators on the topics that are adversely affecting Human Services.

**16. UPDATE ON THE MARCH COUNTY HEALTH ALLIANCE COMMISSION**

Ms. Cauley said that the resolution to join this commission, which was discussed last month, will be presented at the Board of Supervisor's meeting in March.

**17. ADJOURN**

Mr. McKenzie made a motion to adjourn the meeting.

Ms. Rogers seconded.

*Motion passed unanimously.*

Meeting adjourned at 10:45 a.m.

Respectfully submitted by Donna Hollinger

**NEXT BOARD MEETING**  
Tuesday, March 9, 2010  
1:30 p.m.  
Workforce Development Center  
874 Collins Road, Room 103  
Jefferson, WI 53549