

**Jefferson County Board
Committee Minutes**

June 23, 2010

Infrastructure Committee

1. Call to order

Meeting called to order by Supervisor Reese at 8:35 a.m.

2. Roll call of Committee Members

Richard Jones, Rick Kuhlman, Donald Reese, Jim Schroeder. Carol Ward Knox - Absent

Others Present: Gary Petre – County Administrator; Supervisors Greg David, Walt Christensen and John Molinaro; Steve Lewis – Jefferson Area Business Center; Gary Haag – Tan’A’Llatte; Terry Gard – Human Services Maintenance Supervisor; Roland Welsch-IT Manager; Mark Miller – Central Services Maintenance Supervisor; Scott Johnson – Public; Gerry Arnholt – Cousins Subs.

3. Certification of compliance with the Open Meetings Law

The County Administrator reported that the meeting was properly noticed in compliance with the law.

4. Review of the Agenda

No changes were made.

5. Public Comment

Walt Christensen spoke about current energy savings projects he is involved in.

6. Approval of the May 19, 2010 Infrastructure Committee meeting minutes

Motion made by Supervisor Schroeder; Second by Supervisor Jones to approve the May 19, 2010 Infrastructure Committee meeting minutes as printed. (Ayes – All)

7. Discussion and possible action on approval of remodeling of the deck railing attached to Lueder Haus at the Human Services Department

Terry Gard distributed estimates for deck railing improvements. The railing height will be raised and spindles will be closer together.

Motion made by Supervisor Jones; Second by Supervisor Kuhlman to accept the low bid of \$2,700 for railing alterations. (Ayes-All)

8. Discussion and possible action on serving lunch at the courthouse

Gerry Arnolt from Cousins Subs talked to the committee about the Cousins lunch wagon that travels to different businesses.

Motion made by Supervisor Kuhlman; Second by Supervisor Jones to allow one vendor per day to provide food service to the Courthouse and Human Services. (Ayes-All)

9. Discussion and possible action on serving coffee at the courthouse – Tan’A’latte

Gary Haag from Tan’A’Llatte proposed the idea of serving coffee, muffins and bagels in the courthouse.

Motion made by Supervisor Jones; Second by Supervisor Schroeder to allow Tan’A’Llatte to serve coffee and pastries in the courthouse. The location will be determined after talking with the Sheriff’s Department. (Ayes-All)

10. Discussion and possible action on County telephone plans

Roland Welsch provided information for the committee to review and reviewed the County’s current phone plans. Staff will check with the Treasurer to see what the actual current reimbursement for employee phone usage is. This will be discussed at the next meeting. No action taken.

11. Update on alternative energy source project

Supervisor Christensen provided information to the committee on the ITSFREE Workgroup. This workgroup will serve as a technical advisory group. A list of possible members was included. John Molinaro will contact these individuals and appoint the members. Greg David discussed the importance of establishing benchmark levels and documenting cost savings. Scott Johnson spoke on the significant savings that can be achieved. No action taken.

12. Update on Renewable Energy and Efficiency Work Group

This item was discussed with Item 11. No action taken.

13. Discuss potential representation on the Sustainable Task Force

Supervisor David explained that this task force will bring new ideas, education and provide long term planning for the County. He also asked for input from the committee members on who should serve on the Sustainability Task Force.

14. Discuss effective efficiency upgrades to county buildings

Terry Gard discussed current upgrades that he has completed and possible ideas for future upgrades. The committee had a lengthy discussion on several effective efficiency issues. No action taken.

15. Status report on MIS audit report implementations

Gary Petre provided a current status report and discussed the MIS implementation. Some of the implementations will be considered after the County has the Strategic Plan in place. No action taken.

16. Potential items for the Committee's next meeting

- Approval of June 23, 2010 Infrastructure Committee meeting minutes
- Discussion and possible action on a Jefferson County Grounds Use Policy
- Update on alternative energy source project
- Discuss potential representation on Sustainable Task Force
- Discuss effective efficiency upgrades to county buildings
- Report and possible action on small appliance use
- Discussion and possible action on phone plans and reimbursement

17. Set next meeting date

August 18, 2010

18. Tour of Jefferson Area Business Center

The Committee toured the Jefferson Area Business Center

19. Adjourn

Supervisor Schroeder made a motion to adjourn; Second by Supervisor Jones at 11:07 a.m. (Ayes-All)