

**Jefferson County Board
Committee Minutes**

May 19, 2010

Infrastructure Committee

Call to order

Meeting called to order by Supervisor Reese at 8:30 a.m.

Roll call of Committee Members

Richard Jones, Carol Ward Knox, Rick Kuhlman, Donald Reese, Jim Schroeder

Others Present: Gary Petre – County Administrator; Supervisors Greg David, Walt Christensen, Craig Peterson, Jim Mode and John Molinaro; Steve Lewis – Jefferson Area Business Center; Phil Ristow – Corporation Counsel; Captain Haferman; Sgt. Denucci.

Certification of compliance with the Open Meetings Law

The County Administrator reported that the meeting was properly noticed in compliance with the law.

Review of the Agenda

No changes were made.

Public Comment:

None

Election of Chairman, Vice Chairman and Secretary

Motion made by Supervisor Jones; Second by Supervisor Kuhlman nominating Don Reese as Chairman.

Motion made by Supervisor Knox; Second by Supervisor Schroeder to close the nominations and cast a unanimous ballot for Supervisor Don Reese. Motion Carried. (Ayes-All)

Motion made by Supervisor Kuhlman; Second by Supervisor Knox nominating Richard Jones as Vice Chairman.

Motion made by Supervisor Schroeder; Second by Supervisor Knox to close the nominations and cast a unanimous ballot for Supervisor Richard Jones. Motion Carried. (Ayes-All)

Motion made by Supervisor Kuhlman; Second by Supervisor Jones nominating Jim Schroeder as Secretary.

Motion made by Supervisor Knox; Second by Supervisor Kuhlman to close the nominations and cast a unanimous ballot for Supervisor Jim Schroeder. Motion Carried. (Ayes-All)

Review Board Rules related to the Infrastructure Committee

The Committee reviewed the Board Rules.

Motion made by Supervisor Reese; Second by Supervisor Jones to leave the Board Rules the same as listed. (Ayes-All)

Approval of the April 29, 2010 Infrastructure Committee meeting minutes

Motion made by Supervisor Jones; Second by Supervisor Reese to approve the April 29, 2010 Infrastructure Committee meeting minutes as printed. (Ayes – All)

Discussion and possible action on serving lunch at the courthouse

The Committee reviewed the survey that was taken of the Courthouse and Sheriff's Department employees. Gary Petre brought up some of the issues connected with serving lunch in the courthouse.

Phil Ristow spoke to Tim Anderson from the Health Department. The vendor would need a catering license and a hand sink.

It was suggested that the survey results be shared with vendors to see if it would be worth their trouble for the few number of people interested in the program on a daily basis. The idea of an outdoor lunch wagon was also discussed and staff will see if vendors are interested in providing this service.

Update on alternative energy source project

Steve Lewis discussed his alternative energy source projects. He recommended getting a consultant to assist the County. He presented information on the different options that may be available to accomplish some of these projects. The committee was invited to come and see the energy alternatives that are currently being used at his facility.

Discussion and possible action on a resolution establishing a Renewable Energy and Efficiency Work Group

A letter and a resolution from Supervisor Christensen were shared with the committee.

Motion made by Supervisor Knox; Second by Supervisor Kuhlman to approve the resolution as amended. (Ayes-All)

Discuss the concept and potential representation on a Sustainable Task Force

Supervisor David reviewed the information and addressed questions regarding this concept. He explained that there would be two volunteer groups. One would be a Working Group (Advisory Committee) and the other would be a Sustainable Task Force which would provide education and a plan for the County. They would bring projects to the Infrastructure Committee. This task force would request that a member of the Infrastructure Committee be involved. No mileage or meeting fees would be paid to these volunteer members.

This item will be discussed at the next Administration & Rules Committee meeting. The Infrastructure Committee will discuss representation on this task force again at a future meeting.

Status report on MIS audit report implementations

Information was provided for the committee to review. No action was taken.

Update on ADA project in the jail and MIS building improvements

Sgt. Denucci informed the committee that the ADA project in the jail is complete. There is an issue with a drainage problem in the shower. Mark Miller is working with the contractor to get this taken care of.

Information was provided on the MIS building improvement projects.

Potential items for the Committee's next meeting

- Approval of May 19, 2010 Infrastructure Committee meeting minutes
- Discussion and possible action on serving lunch at the courthouse
- Discussion and possible action on a Jefferson County Grounds Use Policy
- Update on alternative energy source project
- Discuss potential representation on Sustainable Task Force
- Discuss effective efficiency upgrades to county buildings
- Tour of Jefferson Area Business Center

Discuss scheduling tours and meetings at alternate facilities

The Committee is in favor of holding their meetings at alternate facilities

Discuss changing meeting schedule so that it does not conflict with Land and Water Conservation Committee meetings on the 3rd Wednesday at 8:30 a.m.

Meetings will continue to be held the 3rd Wednesday at 8:30 a.m.

Set next meeting date

June 23rd – 8:30 a.m. – Jefferson Area Business Center
222 Wisconsin Drive
Jefferson, WI 53549

Adjourn

Supervisor Kuhlman made a motion to adjourn; Second by Supervisor Knox at 9:38 a.m. (Ayes-All)