

**JEFFERSON COUNTY
LAW ENFORCEMENT/EMERGENCY MANAGEMENT
COMMITTEE MINUTES
July 23, 2010**

Present: Committee Members – Paul Babcock, George Jaeckel, Pam Rogers, Glen Borland. Dwayne Morris absent. Also present: John Molinaro, Donna Haugom, Capt. Duane Scott, Kim Buchholz, Bill Scholte,

1. **CALL MEETING TO ORDER** - The meeting was called to order at 8:32 a.m. by Chair Babcock.
2. **ROLL CALL** – Quorum established.
3. **CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW** – In compliance.
4. **REVIEW OF THE AGENDA** - Chair Babcock asked for changes to the agenda. Agenda approved as written.
5. **CITIZEN COMMENTS** - There were no comments.
6. **APPROVAL OF MINUTES FROM THE JANUARY 22, 2010 MEETING**
Rogers moved to approve the meeting minutes of January 22, 2010 meeting, seconded by Jaeckel. Motion carried.
7. **VILLAGE OF EAGLE – EF2 TORNADO – BILL STOLTE, WAUKESHA EM DIRECTOR**
Haugom introduced William Stolte and Kate Pillman with Waukesha County Emergency Management. Stolte and Pillman gave a presentation on the EF2 tornado that hit Eagle on June 21. Committee members asked questions. Discussion occurred.
8. **TOWN OF SUMNER – EF1 TORANDO**
Haugom reported that there was an EF1 tornado in the Town of Sumner. Damage was mostly to trees and crops. Two houses were damaged; one was destroyed. Haugom started to coordinate volunteers to assist with clean-up but was informed that she could not coordinate volunteers due liability issues. The Town of Sumner suffered \$6,000 worth of expenses for debris management. Haugom has filed for assistance for the Town of Sumner through the Wisconsin Disaster fund which would cover 70% of the costs with the local providing for 30%.
9. **EPCRA / EMPG – FFY 2010**
For the 2010 fiscal year, the Jefferson County Office of Emergency Management received grants in the amounts of \$32,879 for EPCRA and \$49,160 for EMPG. The funding supports the general operations of the department.
10. **HAZARDOUS MITIGATION PROGRAM - Update**
Haugom reported that there are 27 total properties to be acquired through the Hazardous Mitigation Program. 10 properties have been acquired. Of those 10 properties, 7 have been torn down by the Highway Department. The department continues to work on the acquisitions. The portion of funding that was frozen by FEMA for this program still remains frozen at this time. The bill is believed to be in the Senate at the time of this meeting. Tammy Baldwin's office is working hard to obtain this funding.
11. **COMMUNITY DEVELOPMENT BLOCK GRANT - UDPATE**
Haugom reported that of the nine properties being acquired under Community Development Block Grant funding, three have been acquired to date. None have been torn down.
12. **EM ORDINANCE NO. 87-24 (UPDATE FROM STATUTE 166 TO STATUTE 323)**
Haugom stated that Statute 166 has been recodified to Statute 323. Molinaro stated that Haugom should work with Phil Ristow to update the ordinance and then forward the update to the Administration and Rules Committee. From there, it will be forwarded to the County Board.

13. CHAPTER III/BOARD OF SUPERVISORS/RULES OF ORDER – 2010-2011 (UPDATE 3.05(H) “... IN ACCORDANCE WITH S. 166.03(4) ...” TO “... IN ACCORDANCE WITH S. 323.14(1)(3)...”

Haugom stated that Statute 166 has been recodified to Statute 323. Therefore, the Board of Supervisors, Rules of Order need to be updated. As previously, Molinaro asked that Haugom work with Phil Ristow to update rules and then forward it to the Administration and Rules Committee, who will forward it to the County Board.

14. COMPUTER AND HAZMAT EQUIPMENT GRANT

Haugom stated that she has applied for a little over \$9,500 in equipment through the Computer and Hazmat Equipment Grant program. The equipment will be utilized by the Jefferson County Emergency Response Team, (Level B Hazmat Team). Questions were asked as to where the equipment was stored. Haugom explained that the Lake Mills Fire Department stores the Level B Hazmat Trailer as well as the equipment at no charge.

15. HAZMAT SPILLS

Haugom updated the committee on the hazmat spill that occurred in Johnson Creek. The driver of a box truck noticed that there was material leaking from his truck while stopped at the Pine Cone in Johnson Creek. The Level B Team was called to the scene and determined that the material leaking was hydrochloric acid. The Level B Team was able to stop the leak; site was cleaned. Captain Scott commented that the Jefferson County Sheriff’s Department did have a worker’s compensation claim that occurred from this incident.

16. CITY OF JEFFERSON – DODGE CONCRETE INCIDENT

The Jefferson Fire Chief, Ron Wagner, responded to a fire at Dodge Concrete just outside of Jefferson for a trailer that was on fire. The trailer housed equipment to measure the density of soil which was a nuclear device. Chief has not responded to a nuclear scene before; Haugom has not encountered a nuclear incident previously either. A 15-ft perimeter was established and the WI DNR was contacted for additional support. Reading that were sent into the state were determined acceptable. The device’s case was burned but not compromised. The next day the owner of the trailer arrived with a new case to which the device was transferred and secured.

17. VOLUNTEER ORGANIZATIONS ACTIVE IN DISASTER (VOAD) / LONG TERM RECOVERY COMMITTEE (LTR) UPDATE

Haugom reported that this group’s focus has been on Long Term Recovery through the Social Services Block Grant being administered through the United Methodist Conference. Case managers have been meeting with individuals to determine their unmet needs, verifying income requirements and determining if certain limitations of the program are met. If the unmet needs are over the established threshold, the case must be present to the local LTR committee and if approved, forwarded to the State Steering Committee. Jefferson County has a number of cases that are current. The deadline for the grant is September 30, 2010.

18. OTHER ITEMS

- **Audit Hazard Mitigation Acquisition Program** – Haugom met with the Jefferson County auditors for this program. To date, no questions have been asked of her.
- **Audit Round 5 Interoperability Grant** – Our office was audited through the Office of Justice Assistance; we passed the audit.
- **Jefferson County Fair** – Our office had a booth at the Jefferson County Fair. Family preparedness information was distributed to many individuals and families. This is a good public relations event for Emergency Management.

19. TRAINING

- June 15: UW-Whitewater Functional Exercise
- July 14: Long-Term Power Outage Tabletop Exercise; Jefferson County had good representation. Captain Scott and John Molinaro stated that it was a worthwhile and well run exercise.
- August 25: Bethesda Lutheran Homes & Services, Inc. will be having an exercise for sheltering in place.
- September 8: Vigilant Guard Tabletop
- December 17: Vigilant Guard Functional Exercise
- May 2011: Vigilant Guard Full-Scale Exercise

20. PLAN OF WORK FY 2010

The Office of Emergency Management continues to work on our plan of work. Buchholz reviewed the off-site plans that were updated during the first half of 2010 and those she is currently working on.

21. TIME & PLACE OF NEXT MEETING

The next meeting of the Law Enforcement/Emergency Management committee will be on October 22, 2010 at 8:30 a.m. at the Jefferson County Courthouse in Room 112.

22. ADJOURN

Rogers moved, Jaeckel seconded to adjourn at 10:02 a.m. Motion carried.