

# Jefferson County Library Services

Dwight Foster Public Library  
102 E. Milwaukee Avenue  
Fort Atkinson, WI 53538  
920.563.7790

## Jefferson County Library Services Board Meeting Johnson Creek Public Library

July 12, 2010

### MINUTES

**County Library Board Members Present:** Douglas Keiser (Chair), Sue Hartwick, Leigh Froelich, Betty Stoffel, Janet Sayre Hoeft

**Council Library Board Members Absent:** Julaine Appling, Dwayne Morris

**Librarians Present:** Connie Meyer, County library services administrator/Fort Atkinson; Kathy Hookham, Palmyra; Joan Behm, Cambridge; Jocelyn Bubolz, Jefferson; Gerard Saylor, Lake Mills; Luci Bledsoe, Johnson Creek; and Cecilia Wiltzius, Waterloo.

**Guests:** Gary Petre (Jefferson County Administrator, and Jan Rouu (Jefferson County Supervisor)

Chairperson Keiser, called the meeting to order at 5:12 p.m.

The minutes of the April 19, 2010 meeting were approved. (Hartwick/Froelich)

There were no comments from the public and no correspondence.

There was a discussion of the planning process currently underway in terms of understanding the roles and responsibilities.

The request from Fort Atkinson's Dwight Foster Public Library for county resource library services in the amount of \$3,080 in 2011 was approved. (Stoffel/Hartwick)

The budget request for 2011 was discussed at length. The decision to request operating funds from Jefferson County for 2011 based on the formula using an adjusted countywide average was approved. The adjusted countywide average calculates the average cost per circulation with the top and bottom numbers removed. This amount does not represent full reimbursement but is an effort to acknowledge the difficult financial constraints of the county. Additionally, the request should include the amount of the difference between the actual and the adjusted average cost per circulation (\$43,875) as a request for

capital funding for 2011. The capital request would be used for technology purchases throughout Jefferson County libraries. (Hartwick/Stoffel)

Libraries reported as follows:

- Jefferson – Director Jocelyn Bubolz reported that their lighting project has been completed. City will soon be updating the HVAC system in their joint building. Former library director, Pat Albee, passed away and left the library a generous bequest.
- Watertown – Diane Jaroch has left the Watertown library and moved to the Irvin Young Library in Whitewater as their assistant director. Watertown has named Peg Chekai as their interim library director.
- Lake Mills – Director Gerard Saylor indicated they are investigating doing a renovation project at the L.D. Fargo Library in Lake Mills. They are also doing a community survey.
- Waterloo – Director Cecelia Wiltzius reported that circulation at the Karl Junginger library is up about 3%, computer use is up 16% and the number of people in the summer reading program has increased as well.
- Cambridge – The library property has been declared in a flood plain. They are still working on a different location for their library.
- Palmyra – Director Kathy Hookham reported that the Powers Memorial Library in Palmyra had a very successful garden walk, earning over \$2,000. The library's circulation is up and they had a very busy June.
- Johnson Creek – Director Luci Bledsoe reported that Johnson Creek is getting crowded. They've experienced a 14.6% increase in circulation in June and have been very busy.
- Fort Atkinson – Director Connie Meyer reported that the Fort Atkinson library is well into construction.

The next meeting date was not set with the exception of the planning process. It will be set as needed in 2011.

The meeting was adjourned at 6:53 p.m. (Stoffel/Sayre Hoeft)

Respectfully submitted,

Connie Meyer  
Jefferson County Library Services Administrator