



Aging & Disability Resource Center Advisory Committee
Minutes of Meeting
Monday, July 5, 2011

Call to Order

The meeting was called to order by Haberman at 1:05 p.m.

Roll Call

Present: Nancy Haberman, Virgene Lawson, Jim Mode, Marian Moran, Leah Getty & Sharon Van Acker.

Also Present: Sharon Olson, ADRC Supervisor.

Certification of Compliance with Open Meetings Law

Olson certified compliance.

Review Agenda

The agenda was reviewed without comment.

Public Comment

None.

Approval of 6/6/11 Minutes

A motion to approve the 6/6/11 minutes was made by Lawson and seconded by Getty. The motion passed unanimously.

Disability Benefit Specialist Report

Sandy Free, Disability Benefit Specialist, presented on the Disability Benefit Specialist Program. This program provides services for adults with disabilities ages 18 to 59. The program offers information, education, assistance and advocacy related to public and private benefit programs and services. Sandy mentioned that statistics are kept on cases and a single client may have more than one case. In 2009 she handled 338 cases, in 2010 350 and so far in 2011 she has had 248 cases being served in the first and second quarter in 2011. Sandy shared the monetary impact of DBS services in Jefferson County. The monetary impact is an estimate of the value of benefits obtained or retained for consumers with help from the DBS program. In 2009, \$797,382 benefits consumers, in 2010 \$1,138,016 and so far from statistic during the first and second quarter of 2011, \$1,027,108 of benefits were gained. The top issues that the DBS assisted with are SSI and SSDI Benefits as well as Medicaid and Medicare.

ADRC Monthly Activity Report

- **Review Statistical Report for June:** The ADRC had 370 contacts in June. A total of 41 enrollments were submitted in June. Twenty-seven consumers were enrolled in Family Care, seven in Partnership and seven in IRIS. Aging & Disability Specialists prioritized their caseload to enroll new people when there are openings in order to maximize enrollments before the Family Care cap which was implemented as of 7/1/11.
- **Waiting List Management:** The ADRC will need to revise the current wait list policy to reflect the changes to be implemented by the state. From DHS, Operational Practice Guidelines on *placing people on the wait list*: A functionally eligible person may be placed on the adult long term care wait list, if the ADRC anticipates that the individual's personal resources will be exhausted prior to the state establishing entitlement to long-term care programs, or during this biennium, even though the person is not immediately financially eligible.
- **Enrollment Caps:** There will be a cap, or limit, within each ADRC service area, on enrollments into any of the available managed care or IRIS programs effective July 1, 2011. In general, an ADRC will be able to enroll individuals from the wait list when there is attrition. Attrition occurs when someone *disenrolls* from Family Care, IRIS, PACE or Partnership, typically due to death, loss of eligibility, moving out of state, or choosing fee-for-service Medicaid, including voluntary disenrollment to reside permanently in a nursing home. An attrition opening does not occur when a person who has relocated from an institution subsequently leaves the program.

DHS plans to inform ADRC's of a preliminary enrollment cap number by the end of July 2011 and will provide a final number by September 2011.

ADRC's are expected to enroll people from the wait list in accordance with the State's wait list policies. This is a first come-first serve requirement, with consideration for priority situations as described in the ADRC's approved policy and the additional criteria on urgent/emergency enrollment during the 2011-13 biennium. ADRC's are expected to manage enrollments across client groups in a fair and equitable manner.

- **Nursing Home Relocations:** An individual interested in relocating from a nursing home, an ICF-MR, or a center for people with developmental disabilities, funded under the Medicaid Program, may be enrolled from an institution into a long term care program without regard to the limitations of the enrollment cap if any of the following applies:
 1. The individual has resided at the institutional facility for at least 90 days.
 2. The Department removes the individual from the institutional facility under section 50.03 (5m) (a) of the statutes.

3. The institutional facility is closing or relocating residents under section 50.03 (14) of the statutes.
 4. The institutional facility is not licensed to operate in this state.
 5. The individual is relocated due to an emergency, as determined by the Department.
- **Urgent Services Requests:** The 2011-13 biennial budget, provides funding during the biennium to provide services and supports to individuals on wait lists who are in urgent/emergency need for publicly funded long term support services, as determined by the Department.

An ADRC is expected to use enrollment capacity resulting from attrition to continue an individual previously enrolled under the emergency/urgent provisions. DHS will require monthly reports related to urgent/emergency enrollments.

Review Aging & Disability Resources Division Annual Report

- Olson shared highlights on the ADRC from the 2010 Annual Report. In 2010, the ADRC recorded 3,660 contacts with consumers of which 65% are on the behalf of people over the age of 60. The primary topic that people contact the ADRC is for information related to health and in home care. Goals set for 2011 are centered on Quality Assurance and Customer Satisfaction.

Set next meeting date and possible agenda items

The next meeting will be on August 2nd, 2011 at the ADRC. The topics will be updates on the state and federal budgets, transportation program changes, Elderly Benefit Specialist Update, advocacy issues and the Medicaid Broker System.

Adjourn

A motion to adjourn was made by Moran, seconded by Van Acker and passed unanimously.

Respectfully submitted,

Sharon Olson, Supervisor
Aging & Disability Resource Center