

Jefferson County
Finance Committee Minutes
April 14, 2011

Committee members: Braughler, James B.
Jones, Richard C.
Mode, Jim
Molinaro, John
Rogers, Pamela (Chair)

1. **Call to order** - Pam Rogers called the meeting to order at 8:30 a.m.
2. **Roll call (establish a quorum)**
All committee members were present. Additional County Board Supervisor present was Supervisor Jan Roou. Staff in attendance was Tammie Jaeger, Joe Nehmer, Gary Petre, Phil Ristow, Roland Welsch, and Tamara Worzalla.
3. **Certification of compliance with the Open Meetings Law**
Gary Petre certified that the meeting complied with the Open Meeting Law.
4. **Approval of minutes for March 10, 2011**
A motion was made by Mode/Braughler to approve the minutes from March 10, 2011. The motion passed 5-0.
5. **Citizen Comment** – None
6. **Review of the agenda** – No changes to the agenda were requested.
7. **Discussion and possible action regarding transfer of funds from the Contingency Fund**
 - a. Gary Petre and Roland Welsch reviewed the information regarding wireless internet at the courthouse. The Infrastructure Committee approved the installation of wireless internet and asked the Finance Committee to transfer funds from the Contingency Fund to cover the cost.

Motion made by Jones/Molinaro to approve transfer of funds, with the addition of 4 access points for the courtrooms, in the amount of \$13,400 to come from the Contingency Fund Appropriation A/C 9802.599900 to Central Services A/C 1901.594822 Capital Improve Building. The motion passed 5-0.
 - b. John Molinaro distributed a landscape plan that he is working on for the Celebration of Jefferson County's 175th anniversary. He discussed the idea of memorial bricks that could be paid for by area Veterans' Groups recognizing our veterans. Cost, including bricks and labor, is \$6,000. An additional \$1,000 would be needed to cover the cost of the plantings.

Molinaro is requesting \$7,000 to proceed with this project, anticipating that funds will be raised to cover the cost. Proceeds from the brick sales could then be used to replenish the Contingency Appropriation. Any additional proceeds could be used for completion of the project and veterans assistance.

Motion made by Braughler/Jones to approve transfer of funds for the landscape project in the amount of \$7,000 from the Contingency Appropriation A/C 9802.599900 to County

Board A/C 14.535245 with anticipation that funds will be raised to cover the cost. The motion passed 5-0.

8. Update on contingency fund balance

The Committee reviewed the Finance Director's monthly report on the County's Contingency balance. Balance prior to previous actions taken by the committee was \$400,000. No action taken.

9. Update regarding status of Medicare Cost report for Countryside Home

Tamara Worzalla reported that Schenk and Associates completed the Medicare cost report for Countryside home and we are waiting for Medicaid report. No action taken.

10. Discussion and possible action regarding potential flood mitigation program deficit for 2010

Dave Ehlinger provided a memo explaining the need to file claims for reimbursement for potential flood mitigation program deficit for 2010 to avoid amending the 2010 financial books and report on additional \$394,000 deficit. Petre informed the committee that Emergency Management staff stated that the claims have been filed and that reimbursement is anticipated by the end of April. Based on this information the committee took no further action.

11. Discussion and possible action regarding denial of insurance claim by Linda Nettling dated 2/9/11 occurring at the Jefferson County Fair Park

Phil Ristow discussed an insurance claim made by Linda Nettling dated 2/9/2011 occurring at the Jefferson County Fair Park.

Motion made by Jones /Mode to deny the claim of Linda Nettling. Motion carried 5-0.

12. Convene in closed session pursuant to Wisconsin Statute §19.85 (1)(e) regarding sale of property located at W6737 Kiesling Road, Town of Jefferson

Motion made by Molinaro/Jones to convene in closed session pursuant to Wisconsin Statute §19.85 (1)(e) regarding sale of property located at W6737 Kiesling Road, Town of Jefferson. Roll Call was taken. Motion passed 5-0.

13. Reconvene in open session with possible action regarding items discussed in closed session

Motion made by Mode/Rogers to reconvene in open session. Motion passed 5-0.

Motion made by Molinaro/Mode to accept the best offer to sell the property located at W6737 Kiesling Road, Town of Jefferson, and allow Gary Petre and legal staff to negotiate the sale and forward a resolution to the County Board. Motion passed 5-0.

14. Discussion regarding State of Wisconsin budget process and its possible effect on Jefferson County budget process

Petre referred the committee to a spreadsheet regarding the budget process and its possible effect on Jefferson County budget process. Jefferson County could have a net tax levy of \$125,000 in next year's budget.

15. Payment of Bills

After review of the invoices, a motion was made by Molinaro/Mode to pay invoices totaling \$702,885.52.

16. Set future meeting schedule, next meeting date, and possible agenda items

Next meeting date will be on May 12th. Petre discussed the 2012 Budget Calendar dates with the Committee for the budget hearings. The committee set the following dates for the Budget

Hearings: September 12th, 14th, 19th, and 21st. The committee will review the major department budgets on August 25th.

17. Adjourn

A motion was made at 9:52 a.m. to adjourn by Rogers/Mode. The motion passed 5-0.

Respectfully submitted,

Jim Braugher
Finance Committee Secretary
Jefferson County

/tjj