

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Monday, February 07, 2011

The Jefferson County Highway Committee met on Monday, February 07, 2011, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; George Jaeckel; Craig Peterson

Members absent: Blane Poulson; Glen Borland

Also Present: William Kern, Highway Commissioner
Gary Petre, County Administrator
Ann Jenswold, Highway Department

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the January 19, 2011 Highway meeting and joint meeting with the Infrastructure Committee, having been distributed in advance, it was moved by Mr. Jaeckel and seconded by Mr. Peterson to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Peterson

NOES: None

ABSENT: Poulson, Borland

ABSTAIN: None

CORRESPONDENCE:

- NONE

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Project/Construction Work**

Major projects have been completed.

- **General Maintenance**

Surface Patching – Crews are patching and repairing various pavements

Crews are completing guardrail repairs at various locations

- **Winter Maintenance**

Crews called out for numerous snow events from December thru early February

Salt supplies are running short, working with WisDOT for state salt deliveries from other counties. County has ordered all remaining salt on county contract.

- **Office/Shop**

Office staff is closing out 2010 financial data, completing final inventories, and will begin to compile 2010 financial report.

OLD BUSINESS

- NONE

NEW BUSINESS

9a. Review preliminary end of year 2010 financial data

Commissioner Kern reviewed the preliminary financial information with the Committee, stating that most of the information has been entered. He stated that the staff is currently working on closing out the inventory accounts. He also stated that when all accounts are closed he would like to see any remaining balances carried forward into 2011 for winter maintenance. No Motion.

9b. Review monthly financial account summary

Commissioner Kern handed out a summary sheet showing 2011 year to date winter maintenance costs, including the past large storm. The amount for winter maintenance to date is \$346,327.40 of the \$629,171.00 budgeted. He talked about the salt supplies running short. He is currently working with WisDOT for salt deliveries from other counties. The County itself has ordered all remaining salt on the county contract. No Motion.

10. Highway Operations Report

The Commissioner reviewed the operations with the Committee and answered any questions that they had. No Motion.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS: 02/07/11 \$ 146,956.42

TOTALS: \$ 146,956.42

It was moved by Mr. Jaeckel and seconded by Mr. Peterson that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Peterson

NOES: None

ABSENT: Poulson, Borland

ABSTAIN: None

The next Highway Committee meeting will be Tuesday, March 1, 2011 at the Jefferson County Highway Department.

Motion by Mr. Jaeckel and seconded by Mr. Peterson to adjourn at 8:23 a.m.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Peterson

NOES: None

ABSENT: Poulson, Borland

ABSTAIN: None

Approval:

Craig Peterson, Secretary