

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Monday, April 4, 2011

The Jefferson County Highway Committee met on Monday, April 4, 2011, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; Blane Poulson; George Jaeckel; Craig Peterson; Glen Borland

Members absent: None

Also Present: William Kern, Highway Commissioner
Gary Petre, County Administrator
John Molinaro, County Board Chairman
Jan Roou, County Board Supervisor
Bill Buglass, Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the March 16, 2011 Highway meeting, having been distributed in advance, it was moved by Mr. Jaeckel and seconded by Mr. Peterson to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Poulson, Borland, Jaeckel, Peterson

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

- Summer Highway Conference Packet
- Letter from Allison Lund regarding the poor condition of CTH "SC"

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Project/Construction Work**

Major projects have been completed.

- **General Maintenance**

Surface Patching – Crews are patching and repairing various pavements

Crews are completing guardrail repairs at various locations

Crews are completing brushing work on various highways

- **Winter Maintenance**

Crews called out for numerous snow events from December thru early February

County has ordered all remaining salt on county contract, ordered all remaining salt and reserves for the state contract.

County has used nearly all of the winter maintenance allocations for 2011 as of March 11.

- **Office/Shop**

Office staff has closed the books for 2010 and is working on the annual financial report.

OLD BUSINESS

8a. Discuss land purchase/construction easement for construction of new City of Jefferson sanitary lift station on Highway Department property

The Highway Committee discussed the construction easement for the City of Jefferson for the new sanitary lift station on the corner of Elizabeth and Woolcock Street. No Motion.

NEW BUSINESS

9a. Review 2011 asphalt product bids

The Highway Committee reviewed the single bid for asphalt oil products from Henry G. Meigs, Inc. to be used in all seal coat operations.

It was moved by Mr. Borland and seconded by Mr. Poulson to accept the bids from Henry G. Meigs, Inc.

Carried by the following roll call:

AYES: Buchanan, Poulson, Jaeckel, Peterson, Borland

NOES: None

ABSENT: None

ABSTAIN: None

The Highway Committee reviewed the bids received for pre-mixed asphaltic concrete products. Bids were received from Wolf Paving, Delafield; Wolf Paving, Sun Prairie; Frank Bros., Inc., Milton; Payne & Dolan, Inc., Hustisford; and B.R. Amons & Sons, Inc., Cambridge.

It was moved by Mr. Jaeckel and seconded by Mr. Poulson to accept all of the seasonal price quotes from area asphalt vendors.

Carried by the following roll call:

AYES: Buchanan, Poulson, Jaeckel, Peterson, Borland

NOES: None

ABSENT: None

ABSTAIN: None

9b. Review County Highway Improvement Program (CHIP) project bids (CTH SC)

The Highway Committee reviewed the bids received for pre-mixed asphalt products needed for the state Local Road Improvement Program. Bids were received from Payne & Dolan, Inc., Hustisford; Wolf Paving, Delafield; Wolf Paving, Sun Prairie; Frank Bros., Inc., Milton; and B.R. Amons & Sons, Inc., Cambridge.

It was moved by Mr. Jaeckel and seconded by Mr. Poulson to award the bid to Payne & Dolan, Inc. for \$36.37 per ton for asphalt binder and \$38.88 per ton for asphalt surface for the project on CTH "SC" (STH 16 – Dodge County).

Carried by the following roll call:

AYES: Buchanan, Poulson, Jaeckel, Peterson, Borland

NOES: None

ABSENT: None

ABSTAIN: None

9c. Review 2011 asphalt milling and pulverizing bids

The Highway Committee reviewed the bids received for asphalt milling and pulverizing. Bids were received from Payne & Dolan, Waukesha and Pavement Maintenance, Menomonee Falls.

It was moved by Mr. Peterson and seconded by Mr. Borland to award the 2011 asphalt pulverizing and milling to Payne & Dolan, Waukesha.

Carried by the following roll call:

AYES: Buchanan, Poulson, Jaeckel, Peterson, Borland

NOES: None

ABSENT: None

ABSTAIN: None

9d. Update on budget repair bill and proposed budget

Commissioner Kern discussed the current status of the Budget Repair Bill and the impacts it will have on the Highway Department. He answered any questions that the Committee had. No Motion.

9e. Review monthly financial account summary

The Highway Commissioner reviewed the current financial status of the Highway Department and answered questions from the Committee. No Motion

10. Highway Operations Report

The Commissioner reviewed the operations with the Committee regarding current operations and the preparations for the 2011 construction projects. He answered any questions the Committee had. No Motion.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	03/28/11	\$ 18,291.40
BILLS:	04/04/11	\$ 550,977.83
BILLS:	04/04/11	\$ 25,202.64
COMMITTEE:	FEBRUARY	\$ <u>199.17</u>
TOTALS:		\$ 594,671.04

It was moved by Mr. Poulson and seconded by Mr. Borland that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Buchanan, Poulson, Jaeckel, Peterson, Borland

NOES: None

ABSENT: None

ABSTAIN: None

The next Highway Committee meeting will be Tuesday, May 3, 2011, at the Jefferson County Highway Department, immediately following the joint Highway/Infrastructure meeting, which is scheduled to meet at the Jefferson County Court House.

Motion by Mr. Poulson and seconded by Mr. Peterson to adjourn at 8:44 a.m.

Carried by the following roll call:

AYES: Buchanan, Poulson, Jaeckel, Peterson, Borland

NOES: None

ABSENT: None

ABSTAIN: None

Approval:

Craig Peterson, Secretary