

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
INFRASTRUCTURE COMMITTEE  
LAND & WATER CONSERVATION COMMITTEE  
JOINT MEETING MINUTES**

**Thursday, June 2, 2011**

The Jefferson County Highway Committee, Infrastructure Committee, and Land & Water Conservation Committee met on Thursday, June 2, 2011, at 8:30 A.M. for a joint meeting at the Jefferson County Courthouse, Room 202.

**ROLL OF THE HIGHWAY & INFRASTRUCTURE & LAND & WATER COMMITTEES:**

Members present: Ron Buchanan; George Jaeckel; Craig Peterson; Blane Poulson; Glen Borland-  
Excused: Donald Reese; Richard Jones; Mary Delany; Rick Kuhlman; Jim  
Schroeder-Excused: Mike Burow; Walt Christensen; Greg Torres; Carlton Zentner;  
Scott Zimmerman

Also Present: William Kern, Highway Commissioner  
Gary Petre, County Administrator  
John Molinaro, County Board Chairperson  
Erik Coonen, Highway Department  
Ann Jenswold, Highway Department  
Bill Buglass, Payne & Dolan  
Norman Barrientos, Barrientos Design  
Ryan Thacker, Barrientos Design  
Pam Rogers, County Board Supervisor  
Greg David, County Board Supervisor  
Jim Braughler, County Board Supervisor  
Mark Watkins, Land and Water Conservation Director  
Ryan Whisner, Daily Jefferson County Union

Purpose of the meeting was to review site selection and analysis report and recommendations for new Highway and Sheriff's Department facilities by Barrientos Design.

**PUBLIC COMMENT**

- Letter from Steve Nass, County Board Supervisor
- Letter from Mike Burow, County Board Supervisor

**HIGHWAY & INFRASTRUCTURE COMMITTEE MINUTES:** The minutes from the May 3, 2011 Highway Committee and Infrastructure Committee joint meeting, having been distributed in advance, it was moved by Mr. Reese and seconded by Mr. Buchanan to approve the minutes as printed. Motion Carried.

**7. Discussion of possible alternate sites for the construction of a proposed new Highway**

**Department main facility**

The Steve Nass, County Board Supervisor, letter dated 6/1/11 was discussed. The letter raised issues regarding the site choice. The letter stated that the present infrastructure is becoming unworkable and inefficient, but questioned the current proposed site on the County owned farm property, and asked for further consideration of other locations. Highway Commissioner Kern and County Administrator Petre talked about the 2008 SEH study. The SEH study discussed building off the current Department site concurrent to Barrientos's recommendation. Petre commented on the City of Jefferson's future plan for the current location of the Highway Department. Norman Barrientos stated that the two satellite sites on the interstate stands by the objective of having the main shop in Jefferson, along STH 26. He further stated that Site D, Countryside farm site, is outside of the City limits. The site is 20 acres, with set backs, ends up to be 15 acres. There is a stream in this location, which would need to meet DNR regulations. A bridge would need to be erected to go over the stream, and a retaining wall built for the knoll area. The sewer and utilities would need to be extended, adding approximately \$1.45 million dollars to project costs. Mr. Barrientos stated that the vehicle wash areas would need to be in separate containment tanks, and long term maintenance and clean out of these systems could be costly. He further mentioned that the well and septic would be an additional cost to the project.

Mike Burow, County Board Supervisor and Land & Water Committee Chairman, expressed his concerns regarding drain tile on Site C versus Site D. He discussed his letter presented at the meeting. He offered ideas of alternate locations as well as information on well and septic costs.

Mr. Don Reese expressed concerns with zoning issues revolving around Site D. Mr. Richard Torres commented on the site work costs, stating that it would be more costly to build on Site D than Site C; furthermore, there would be room for future expansion on Site C.

Mr. Carlton Zentner shared his concerns about the number of structures being built, and questioned the future of the Highway Department all together. He suggested that the Committees back up and not go with Barrientos's recommendation. Mr. Greg David was in agreement with Mr. Zentner, and shared concerns of the availability of oil and energy constraints.

Mr. Scott Zimmerman questioned the future of Site C for tax revenue potential. Mr. Walt Christensen expressed his concerns regarding lane miles and future expansions. He expressed his concerns for the quality of land that Site C has and the devaluation of it by putting a highway facility on it.

Mr. George Jaeckel questioned the old Schweiger building in Jefferson, and the potential to occupy that property. Mr. Petre stated that the land is privately owned and the County would need to purchase the property to develop it.

**8. Land and Water Conservation Committee motion to adjourn.**

No action taken.

**9. Discussion and possible action on a recommendation to the County Board to approve a site location for the construction of a new Highway Department main facility.**

Mr. Carlton Zentner made a motion to not make a decision to create a specific site for a Highway Department facility. No Second. Motion Failed.

Mr. George Jaeckel made a motion to have Barrientos Design look into and explore other industrial type zoned areas that are centrally located, including the Schweiger building and the Briggs & Stratton building, against Site C, with a fee limit of \$10,000.00. The motion was seconded by Mr. Zentner. Nay by Mr. Craig Peterson. Motion Carried.

**10. Discussion and possible action on a recommendation to the County Board to approve a site location for the construction of a new Sheriff Department facility.**

Mr. John Molinaro stated that there was not an endorsement for a new Sheriff Department facility, but there was approval for additional bay areas within the Highway Department facility to accommodate the Sheriff Department. No Motion

**11. Discussion and possible action on a recommendation to the County Board to continue with Highway Facility Design and Construction Document Services by Barrientos Design, for the remainder of 2011.**

No action taken.

**12. Status report from the Highway Commissioner on discussions with the State Department of Transportation on site locations for the two Highway Department satellite facilities as recommended in Barrientos Design's Highway Facility Site Analysis Report and possible State funding for Highway facility salt sheds.**

Commissioner Kern stated that he has been involved with WisDOT discussions regarding the site locations, both for the main shop and the satellite locations. He stated that the discussions regarding salt storage consisted of a 10,000 ton shed for the main shop and 4,000 ton sheds each for Concord and Lake Mills. No motion.

**13. Set next joint meeting date and possible agenda items.**

The next joint meeting of the Highway and Infrastructure Committees will be on Thursday, June 30, 2011.

It was moved by Mr. Buchanan and seconded by Mr. Kuhlman to adjourn at 10:20 a.m.  
Motion Carried.

Approval: \_\_\_\_\_  
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