

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Thursday, June 30, 2011

The Jefferson County Highway Committee met on Thursday, June 30, 2011, at 10:34 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; Glen Borland; George Jaeckel; Craig Peterson

Members absent: Blane Poulson

Also Present: William Kern, Highway Commissioner
Ann Jenswold, Highway Department
Erik Coonen, Highway Department
Brian Udovich, Highway Department

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the June 2, 2011 Highway meeting, having been distributed in advance, it was moved by Mr. Peterson and seconded by Mr. Jaeckel to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Borland, Jaeckel, Peterson

NOES: None

ABSENT: Poulson

ABSTAIN: None

CORRESPONDENCE:

- NONE

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Project/Construction Work**

CTH "H" (STH 59 – CTH Z)

Pavement was pulverized and re-graded. Asphalt binder mat is all complete, asphalt surface mat and pavement marking will be completed in July or August.

CTH "P" (Rome – US 18)

Pavement was pulverized and stabilization was completed on the north end of the project. Asphalt binder mat is complete. Crews are finished with landscaping work on lawns in Rome section.

CTH "B" (Dane County – Rock Lake)

Pavement was pulverized and re-graded. Paving work is ongoing.

CTH "SC" (STH 16 – Dodge County)

Right of Way purchasing is in progress

- **General Maintenance**

Crews are beginning first cut for mowing operations throughout the county

Crews are repairing and "pulling up" shoulder gravel throughout the county

Surface Patching – Crews are patching and repairing various pavements

Crews are completing guardrail repairs at various locations

Crews are completing culvert liners and culvert replacements on various state highways

- **Winter Maintenance**

- **Office/Shop**

OLD BUSINESS

8a. Review 2010 annual financial report

Highway Commissioner Kern reviewed the annual financial report with the Committee, answering any questions that they had. Special note had been taken of page 2. It is a summary page of the report. No Motion.

8b. Discuss highway facility and site study

Commissioner Kern and the Committee had discussion on revamping the current standing buildings, Briggs & Stratton building, and the Schweiger building. There was discussion on the satellite shops and state work in the future. Mr. Peterson commented on property taxes and the need to make sure our numbers used during future meetings are accurate. No Motion.

NEW BUSINESS

9a. Discuss new state budget details and impacts on Highway Department

Highway Commissioner Kern discussed the state budget as it pertains to the Highway Department. He stated that with this new budget process, county forces are not permitted to cross county lines for construction purposes anymore. He noted that this is not something we do a lot and will not impact us greatly. He also discussed the restriction of work within city and villages, also noting this type of work is not something our forces do a lot. He stated that there has been a 9%-10% cut in transportation aids. He said the budget allowed more money for state maintenance, and we should see an extra increase due to the STH 26 lane mileage increase. He reiterated that the restrictions are primarily with local improvement and construction, not with maintenance. No Motion.

9b. Review monthly financial account summary

The Highway Commissioner reviewed the current financial status of the Highway Department and answered questions from the Committee. The Commissioner commented on county maintenance figures being up right now, due to seal coating work. No Motion

10. Highway Operations Report

The Commissioner reviewed the operations with the Committee regarding current operations and the construction projects. He answered any questions the Committee had. No Motion.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	06/06/11	\$ 58,807.05
BILLS:	06/15/11	\$ 43,208.91
BILLS:	06/30/11	363,918.06
COMMITTEE:	MAY	<u>\$ 332.63</u>
TOTALS:		\$ 466,266.65

It was moved by Mr. Jaeckel and seconded by Mr. Borland that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Buchanan, Borland, Jaeckel, Peterson

NOES: None

ABSENT: Poulson

ABSTAIN: None

The next Highway Committee meeting will be Wednesday, August 3, 2011, immediately following the joint meeting with the Infrastructure Committee, at the Jefferson County Highway Department.

Motion by Mr. Peterson and seconded by Mr. Jaeckel to adjourn at 11:32 a.m.

Carried by the following roll call:

AYES: Buchanan, Borland, Jaeckel, Peterson

NOES: None

ABSENT: Poulson

ABSTAIN: None

Approval:

Craig Peterson, Secretary