

JEFFERSON COUNTY HUMAN SERVICES
Board Minutes
February 8, 2011

Board Members Present: Jim Mode, Pam Rogers, Richard Jones, Augie Tietz, Jim Schultz, and John McKenzie

Board Members Absent: Marty Powers

Others Present: Human Services Director Kathi Cauley; Aging & Disability Resource Center Manager Sue Torum; Administrative Services Manager Joan Daniel; Family Resources Division Manager Terri Smyth-Magnus; Economic Support Manager Jill Johnson; Office Manager Donna Hollinger; CPS Supervisor Kevin Reilly; Delinquency and Intake Supervisor Laura Wagner; County Board Chairman John Molinaro; County Administrator Gary Petre, and County Supervisor Jan Roo.

1. CALL TO ORDER

Mr. Mode called the meeting to order at 9:30 a.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

Mr. Powers absent/Quorum established

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Compliance attained

4. REVIEW OF THE FEBRUARY 8, 2011 AGENDA

No Changes

5. CITIZEN COMMENT

Jan Roo stated that she had two individuals from her district complain about the food quality of the new caterer.

6. APPROVAL OF THE JANUARY 11, 2011 BOARD MINUTES

Ms. Rogers made a motion to approve the January 11, 2011 board minutes after one correction is made.

Mr. Schultz seconded.

Motion passed unanimously.

7. REVIEW OF DECEMBER, 2010 FINANCIAL STATEMENT

Ms. Daniel reviewed the December 31, 2010 financial statement (attached). She said that the year-end projection is in the black totaling of \$124,402 and explained some of the details. Alternate Care expenditures still need to get under control and she distributed the updated placement spreadsheet (attached). Ms. Cauley added that the ADRC is funding our Benefit Specialist 100%, which saves county dollars. The use of hospitals has come in under budget by \$310,000. We also saved \$75,000 by having more vehicles for staff to use.

8. REVIEW AND APPROVE JANUARY FINANCIAL VOUCHERS

Ms. Daniel reviewed the voucher batches (attached) using a summary sheet identifying the categories of each batch with a total of \$496,836.88.

Mr. Jones made a motion to approve the vouchers totaling \$496,836.88 as presented.

Mr. Tietz seconded.

Motion passed unanimously.

9. DIVISION UPDATES: FAMILY RESOURCES, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER

Family Resources:

Ms. Smyth-Magnus introduced supervisors Laura Wagner and Kevin Reilly and then reported on the following items:

- Two juveniles who were in corrections, left in January and are doing well.
- Of the 10 child case that we received in 2008, one child is doing well and will be transitioning into the adult system and one may be reunified with mom.
- Level One foster homes are increasing, due to the mandate to convert court ordered kinship homes.
- There is an issue with the delay of a set of twins being reunited with their grandparents and are currently in treatment foster care at a cost of \$5,800 per month.

Behavioral Health:

Ms. Cauley reported on the following items:

- We have been working with Kathy Eisenmann to do applied research on our Behavioral Health Division. Kathy Eisenmann will be conducting focus groups with different stakeholders including district attorneys, law enforcement, judges, hospitals, consumers, family members, and the Human Services Board. The gathered information will be consolidated into one report to give us feedback about our programs and what we can do to make things better.
- We have been chosen by the State to participate in a collaborative project to look at the readmission rate to hospitals and institutions. In doing this, we will get funds for training and coaching, and by adding some crisis grant money, the management team will attend the Niatx "Change Leader Academy." All of the teams within Human Services will be trained quality improvement and begin projects this year.
- The crisis grant will also allow us to offer a Crisis Intervention Training to law enforcement, which was prepared by the National Alliance on Mental Illness. It will be a week long training in October and will teach them about mental illness and how to approach people.

Administration:

Ms. Daniel reported on the following items:

- We have two individuals working for us through the Experience Works Organization. These individuals must be over the age of 55 and have been displaced from their employment. One individual is in Support Staff and one is in Fiscal. The Organization pays their wages so there is no cost to the county.
- Due to a medical leave of absence among the evening janitors, we hired a Limited Term Employee to help during this time period.
- We are working on year-end closings; submitting bills and year-end state reports.
- We are meeting with MIS tomorrow to discuss the billing system.

- We are contracting with a credit card company and will begin in February. This will be especially helpful with clients when they are paying for their OWI assessments.

Mr. Petre added that many Departments in the County will be using this credit card company, which will have no cost to the County.

Economic Support:

Ms. Johnson reported on the following items:

- On December 2010, we had 5676 households on public assistance. This is an increase of 395 households over the past year.
- The new State Area Administrator will be visiting us tomorrow.
- In two weeks, the W-2 Contractors from the Southern and Southeastern regions will be coming to review our W-2 cases to ensure that we are doing assessments and barriers, employability plans and making appropriate accommodations correctly. This was prompted by a Federal lawsuit. The Financial Employment Planners went to a training in January called the Art of Assessment, which made sure that they were assessing all of the barriers and accommodating client needs.
- We have had two people out for extended time periods, and due to the volume of work, we received permission to give the Eligibility Workers 40 hours of overtime per worker to get caught up. We get 50% reimbursement from the State for this.
- The State may make cuts to the BadgerCare Core Plan. (Report attached)
- We have a current staff member who will be working with W-2 clients as a Job Developer.

Aging & Disability Resource Center:

Ms. Torum reported on the following items:

- The Veteran's Van is generally filled to capacity and we continue to be short drivers. When the van is full, there are times when a volunteer driver is scheduled to take people to the VA. This increases our transportation costs. Mr. Molinaro will talk to the Veteran's Service Officer about using the county Facebook page to recruit more drivers.
- Senior Care is currently in jeopardy and we encouraged members to carefully watch what is going on in the state budget as it relates to seniors. The Elder Justice Act was included in the Health Care Reform Act and Wisconsin is one of several states to join a suit alleging that the Health Care Reform Act is unconstitutional. In addition, Tort Reform in Wisconsin changes the way that abuse/neglect referrals will be handled when it occurs in long-term care facilities. Victims will have to testify because reports generated by others who investigate the allegations will no longer be admissible.
- The majority of comments made on behalf of the new caterer continue to be very good. In the past month, the Nutrition Program has received complaints from two individuals. The Site Managers are also passing along very positive comments on behalf of program participants.

10. PROCLAMATION RECOGNIZING MARCH AS PROFESSIONAL SOCIAL WORK MONTH

Ms. Cauley reported that March is Professional Social Worker Month and stated that we are very fortunate to have such high quality staff. She asked the board to show their support by approving the proclamation (attached).

Ms. Rogers made a motion to approve the proclamation recognizing March as professional social work month.

Mr. Schultz seconded.

Motion passed unanimously.

11. REQUEST FOR COUNTY BOARD RESOLUTION RECOGNIZING APRIL AS CHILD ABUSE PREVENTION MONTH

Mr. Reilly, CPS supervisor, reported that April is designated as Child Abuse Prevention Month. Twenty staff will be working at the Share and Care Fair being held on April 2 in Fort Atkinson as well as a similar event in Watertown on April 16. Staff will be face painting, handing out brochures and answering questions. They will be putting blue signs around town and have brochures and pins for the public.

Ms. Wagner, Delinquency and Intake Supervisor, added that they would like this to be a year-round awareness campaign. This would include presentations to mandated reporters in schools and hospitals. Two presentations are already scheduled with the nurses in the Health Department and staff in the Birth to Three program.

Ms. Cauley added that another prevention effort is a Birth to 12 Parenting Curriculum called The Incredible Years. We were able to purchase the curriculum with our crisis grant. We will continue to have funding for it for the next four years. We also brought in the national trainer for several days of classroom training. Ms. Cauley continued to say that it has phenomenal outcomes and is highly regarded across the country. This is a wonderful benefit for our community as it partners with schools, parents, and public health.

Ms. Cauley asked the board to approve this resolution.

Ms. Rogers made a motion to approve the resolution recognizing April as Child Abuse Prevention Month.

Mr. Tietz seconded.

Motion passed unanimously.

12. DISCUSS HUMAN SERVICES LOBBY DAY PLANS

Ms. Cauley reported that the Wisconsin County Human Services Association and Wisconsin Counties Association are organizing and supporting Human Service Lobby Day at the Capital on Wednesday, April 6. It is an opportunity to talk with our Legislators about our concerns. Mr. Molinaro is hoping to coordinate a roundtable discussion with our local Legislators, too.

13. COMMUNITY OPTIONS PLAN: REVIEW AND APPROVE UPDATES

Ms. Torum handed out the 2011 Community Options Plan (COP) Update and explained that in 2011, COP funds will be primarily used to match the Children's Long Term Support Waiver Program. These are 100% state funds and COP was the first long term support program in Wisconsin to help the elderly and disabled remain in their homes. She also explained why there are changes to the cost-sharing worksheet.

Ms. Rogers made a motion to approve the Updated Community Options Plan as presented.

Mr. Schultz seconded

Motion passed unanimously.

14. WIMCR UPDATES

Ms. Daniel reported that Ms. Cauley, Mr. Mode, and herself had a telephone conference with the State regarding Wisconsin Medicaid Cost Reporting (WIMCR) to understand how it was calculated. Ms. Daniel said that the State agreed to reconsider "Maintenance of Effort," which was based on 2002 WIMCR payments and was prior to the implementation of Family Care. Since then, we have cut costs which decrease our rate. Ms. Daniel said that she asked the State to decrease the Maintenance of Effort because of Family Care. Additionally, WIMCR payments are based on our scanned paper claims and there were some claims where the decimal point wasn't being picked up, so some of their data was wrong.

15. DISCUSSION ON AGING PROGRAM FUNDING AND STATE BUDGET

Ms. Torum reported that the Aging Unit Contract was recently received and the award amount is much less than the budget. The reason for this is that the Department of Health Services made a decision last year to delay certain state General Purpose Revenue (GPR) payments. The County is expected to receive 25% of the allocation on January 1 and the remaining 75% via a contract amendment on July 1. The concern is that the new administration is considering significant budget cuts, which could go into effect on July 1. If the County does not get its full allocation, it would devastate the congregate nutrition program.

Mr. Molinaro suggested that Ms. Cauley write a letter and send it along with the signed contract stating our concerns and that we expect the money that was promised.

Mr. Tietz made a motion to send a letter that we are signing the contract under protest.

Mr. Schultz seconded.

Motion passed unanimously.

16. REVIEW AND APPROVE CONTRACTS FOR ALL SAINTS HOSPITAL AND FOND DU LAC COUNTY ACUTE PSYCHIATRIC UNIT

Ms. Cauley reported that as discussed last month, due to Mendota closing their acute unit, we would like to contract with these two facilities to accommodate our consumers' needs.

Ms. Rogers made a motion to approve the contracts for All Saints Hospital and Fond du Lac County Acute Psychiatric Unit as presented and to recommend approval at the County Board meeting.

Mr. Schultz seconded.

Motion passed unanimously.

17. UPDATE ON WCHSA

Mr. Mode and Ms. Cauley reported on the following items:

- Governor Walker will be submitting a budget amendment to this year's budget sometime in February. He will also be submitting a first draft budget for the 2011-2012 budget late February. The deficit is significant. It is anticipated that Senior Care and BadgerCare Core plans will be in jeopardy.
- WCHSA Executive Board will be meeting with Secretary Anderson on February 16. In light of the budget, we will be asking them how we will be able to maintain our service levels.

18. ADJOURN

Mr. Tietz made a motion to adjourn the meeting.

Ms. Rogers seconded.

Motion passed unanimously.

Meeting adjourned at 11:05 a.m.

Respectfully submitted by Donna Hollinger

NEXT BOARD MEETING

Tuesday, March 8, 2011

9:30 a.m.

Workforce Development Center - Room 103

874 Collins Road

Jefferson, WI 53549